

**MONTGOMERY TOWNSHIP  
ZONING PERMIT APPLICATION**

Township Use Only AMOUNT PAID \$ \_\_\_\_\_

CASH \_\_\_ or CHECK # \_\_\_\_\_ DATE \_\_\_\_\_

**WORKSITE:**

Block \_\_\_\_\_ Lot \_\_\_\_\_ Zoning District \_\_\_\_\_

Street Address \_\_\_\_\_

Property Owner \_\_\_\_\_

Mailing Address (if different) \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Daytime Phone \_\_\_\_\_ Fax \_\_\_\_\_ Email \_\_\_\_\_

**APPLICANT (if not owner):**

Name \_\_\_\_\_ Owner's Agent Tenant Other \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Contact Person \_\_\_\_\_

Daytime Phone \_\_\_\_\_ Fax \_\_\_\_\_ Email \_\_\_\_\_

**TYPE OF PERMIT REQUESTED (CHECK ALL THAT APPLY)**

- |  |   |  |  |
|--|---|--|--|
| <input type="checkbox"/> New Construction    | <input type="checkbox"/> Deck             | <input type="checkbox"/> Fence             | <input type="checkbox"/> Sign            |
| <input type="checkbox"/> Addition/Alteration | <input type="checkbox"/> Pool/Spa/Hot Tub | <input type="checkbox"/> Change Tenant/Use | <input type="checkbox"/> Other - _____   |
| <input type="checkbox"/> Accessory Building  | <input type="checkbox"/> Lot Coverage     | (Commercial)                               | <input type="checkbox"/> Demolition - No |
| (Shed, Garage, etc.)                         | (Patio, Driveway, etc.)                   | <input type="checkbox"/> Tenant Fit-Out    | Charge                                   |

Description of Project/Use (please be specific): \_\_\_\_\_

Commercial Change of Tenant/Use: Previous Tenant \_\_\_\_\_ Existing Use \_\_\_\_\_

New Tenant \_\_\_\_\_ New Use \_\_\_\_\_ Sq. Ft. \_\_\_\_\_

**CERTIFICATION:**

I hereby certify that I am either the legal property owner or authorized by the legal property owner to make this application. I understand that if any of the above statements are willfully false, I am subject to penalties.

\_\_\_\_\_  
Owner's Name Printed & Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant's Name Printed & Signature

\_\_\_\_\_  
Date

Township Use Only

APPROVED  DENIED

\_\_\_\_\_  
Zoning Officer

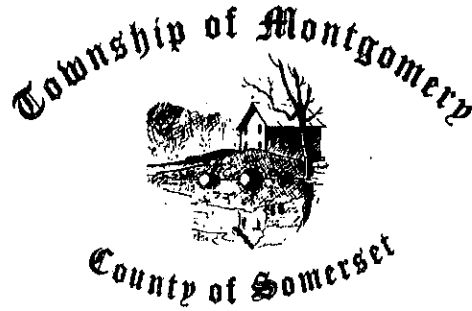
\_\_\_\_\_  
Date

**ZONING PERMIT FEE PAYABLE UPON SUBMISSION OF APPLICATION**

## ZONING PERMIT FEE SCHEDULE

<i>Zoning Permits</i>	<i>Fee</i>
(a) For review of new construction, building addition/alteration, accessory building, deck, pool/spa/hot tub, fence, tower, and sign permit applications	\$50.00
(b) For review of application for the expansion of lot coverage	\$50.00
(c) For review of Change of Use, Change of Tenant (Commercial), and Tenant Fit-Out	\$50.00
(d) For review of development in stream corridor involving,	
(1) A single family dwelling on a pre-existing vacant lot, including the filing of an elevation certificate	\$2,500.00
(2) All other improvements	\$800.00

JOSEPH PALMER  
Zoning Officer



PLANNING/ZONING  
DEPARTMENT

Municipal Building  
2261 Van Horne Road  
(Route 206)  
Belle Mead, New Jersey 08502-0001  
Phone: (908) 359-8211  
Fax: (908) 359-2006  
E-Mail:  
[jpalm@twp.montgomery.nj.us](mailto:jpalm@twp.montgomery.nj.us)

NAME \_\_\_\_\_

BLOCK \_\_\_\_\_ LOT \_\_\_\_\_

**LOT COVERAGE CALCULATION WORKSHEET**

FORMULA

SQUARE FOOTAGE OF LOT\* \_\_\_\_\_  
TIMES – PERCENTAGE ALLOWED            x            \_\_\_\_\_  
TOTAL LOT COVERAGE ALLOWED            \_\_\_\_\_

FOOTPRINT AREA OF HOUSE (& all Decking) \_\_\_\_\_

DRIVEWAY AREA \_\_\_\_\_

SHED \_\_\_\_\_

WALKWAY(S) \_\_\_\_\_

PATIO(S) \_\_\_\_\_

MISCELLANEOUS STRUCTURES  
(POOL, GAZEBO, DETACHED GARAGE, ETC.) \_\_\_\_\_

TOTAL  
(MUST BE LESS THAN TOTAL COVERAGE ALLOWED) \_\_\_\_\_

\* ONE ACRE EQUALS 43,560 SQ. FT.

	<u>Existing</u>	<u>Proposed</u>	<u>Required</u>
Lot Area	_____		
Setbacks for Main House			
Front	_____	_____	_____
Rear	_____	_____	_____
Right Side	_____	_____	_____
Left Side	_____	_____	_____

**Proposed Accessory Building (or pool) Setbacks**

Distance from Rear Line \_\_\_\_\_ ft.  
 Distance from Right Side \_\_\_\_\_ ft.  
 Distance from Left Side \_\_\_\_\_ ft.  
 Distance to dwelling \_\_\_\_\_ ft.

**Lot Coverage**

	<u>Existing</u>	<u>Proposed</u>	<u>Total</u>	<u>* Total</u>
Principal Building	_____ %	+ _____ %	= _____ %	_____ %
Accessory Building	_____ %	+ _____ %	= _____ %	_____ %
Total Lot Coverage	_____ %	+ _____ %	= _____ %	_____ %

\* Contact Zoning Officer for total lot coverage allowed

**Check All that Apply**

Property is/has...

- \_\_\_ Located in a Historic District
- \_\_\_ Located along Critical Areas (Wetlands, Steep Slope, Flood Plain)
- \_\_\_ Easements (Conservation, Maintenance, Etc.)
- \_\_\_ Located along Transco Pipeline
- \_\_\_ Variances issued pertaining to the proposed work (include copy of resolution)