

INSTRUCTIONS FOR PUBLIC INPUT

There will be an opportunity for public comment/questions for each application that is on the agenda.

When the Chairman begins the application any member of the public that wishes to comment on that application should **“raise their hand”** so staff knows you would like to provide comments.

When the Board gets to the public comment portion of the application Township staff will announce your name and unmute you. Please provide your name and address.

If you are providing a statement the Board Attorney will swear you in.

Instructions for raising your hand:

- For those members of the public that are watching via Zoomgov:
 - a. Move your cursor to the bottom of your screen to view the Zoom toolbar
 - b. In the middle of the toolbar will be a HAND icon
 - c. Click on the HAND icon which will place a small hand symbol next to your name in the participant list
- For those members of the public that are listening via the call-in-number who wish to speak please Press star 9 (*9)

After speaking:

- If on Zoomgov please press the “Lower Hand” button
- If calling-in please press star 9 (*9)