

MINUTES FOR  
MONTGOMERY TOWNSHIP COMMITTEE MEETING  
May 21, 2020

1. Montgomery Township Committee met at the Municipal Building, 2261 Van Horne Road, Belle Mead, NJ at 7:00 p.m. on the above date. Those present were:

TOWNSHIP COMMITTEE: Mayor Jaffer, Deputy Mayor Schuldiner, Committee members Gural, Keenan and Huang

Also present were:

TOWNSHIP ATTORNEY - Kevin Van Hise, Esq.

TOWNSHIP ADMINISTRATOR - Donato Nieman

CHIEF FINANCIAL OFFICER - Michael Pitts

TOWNSHIP CLERK - Donna Kukla

2. Mayor Jaffer stated the following: "Although this meeting is the regularly scheduled meeting of the Montgomery Township Committee, due to the State of Emergency that exists as a result of the COVID-19 Coronavirus crisis, and in accordance with Executive Order No. 104 issued by Governor Murphy on Monday, March 16 limiting public gatherings, this meeting is being held virtually by webcast, simulcast on Comcast Cable Channel 29, and public participation is enabled by Zoom Meeting. Instructions for participating in this meeting are provided on the Township's website at [www.twp.montgomery.nj.us](http://www.twp.montgomery.nj.us). In light of these special circumstances, it is the Committee's intention to limit the agenda during this State of Emergency to items necessary for the continued operation of the Township and to conclude this meeting as soon as practicable.

3. Mayor Jaffer led the Salute to the Flag.

4. **COVID-19 VIRUS UPDATE**

Health Officer Stephanie Carey updated the Township Committee on the current cases of COVID-19. The good news coming forward is the number of new cases and number of new hospital admissions are down. Testing is easier to obtain but needs to be significantly increased. She urged everyone not to be complacent as things begin to improve and begin to reopen. She urged everyone to follow social distancing and masking rules and if there is not a surge in cases, restrictions will lessen into a second and third stage. Masks are the new social norm and are required in any essential retail setting, construction sites, and in any public setting where people may come within six feet of each other. Recent data from the Center for Disease Control reported that New Jersey has approximately 100 contact tracers working on a regular basis. The state needs to have another 1,000 to 2,000 contact tracers in place to adequately complete their responsibility. Montgomery is ahead of the curve in regards to contact tracing and grant money that is defraying a large portion of the cost.

Committeewoman Gural asked if Health Officer Carey obtained a summary of the recent meeting with the Montgomery Business Association. Health Officer Carey responded that she is working with the MBA on signage, types of cleaning necessary, and necessary masking. Guidance documents that are currently available from the CDC are not as granular as some of the business community are looking for. The Health Department is using other sources such as the Johns Hopkins Institute and the Resolve to Save Lives to have more granular information that businesses can act on in order to be safe. Committeewoman Gural inquired if the signs and information were being distributed to retail or offices as well. Committeewoman Keenan replied that distribution was focused on businesses dealing directly with customers. She also suggested having a Town Hall meeting regarding safety during this pandemic during the week of June 1.

Committeewoman Keenan inquired if Health Officer Carey has seen the free course put out by Corsara regarding contact tracing. Health Officer Carey stated that the Corsara course is based on the Johns Hopkins recommendations.

Deputy Mayor Schuldiner stated that there were a couple of well publicized businesses who have decided to open counter to Executive Orders coming out of Trenton. He asked if Montgomery has had any issues with businesses or persons not complying with the Executive Orders or guidelines. Police Director Gill responded that there had not been any instances.

Mayor Jaffer urged everyone to keep up responsible masking and social distancing in order to keep the rate of infection and fatalities low. She thanked the public for abiding by the rules.

Committeewoman Keenan asked about the need for a mask in entering a business when plexiglass has been installed? Police Director Gill stated that there has been no specific direction on enforcement or non-enforcement for people refusing to wear a mask and felt it came down to an individual business to make such a decision. He explained if a business calls the Police in wanting someone removed from the premises, it is as if the person is unwanted, and is trespassing. He stated that businesses be aware some people cannot wear a mask due to medical concerns.

Committeewoman Gural asked about ice cream trucks being allowed to sell ice cream during this time. Health Officer Carey stated that a food truck is take-away and do not have to use gloves or masks. These trucks also have to have a mobile food vendors license.

5. **POLICE REPORT**

Police Director James Gill stated that the Police Department's April 2020 calls for service are about 30% less than in April 2019 and explained that with everyone staying home, there were less motor vehicle accidents and burglaries. He stated arrests are approximately 20% less than in April 2019. There were 6 motor vehicle stops in April 2020 as opposed to over 1,500 in April 2019.

Committeewoman Gural about persons with Court dates and active warrants now that the Municipal Court is not in session. Police Director Gill responded that it is on a case by case basis, and if a warrant was issued pre-COVID, they would be taken into custody and it is usually a bail issue. He explained that the courts are returning to virtual court sessions and have been holding court only for the high priority cases.

Deputy Mayor Schuldiner expressed concerns about domestic violence issues during the pandemic and if there was a significant rise in incidents. Police Director Gill stated yes, however it has not been a large increase. Committeewoman Gural asked if temporary restraining orders could still be obtained if necessary. Police Director Gill responded yes, and can be obtained during office hours at Somerset County or, in an emergency, after hours at the Township Police Department.

6. **RECREATION SUMMER CAMPS DISCUSSION**

Administrator Nieman stated a poll had been taken by Recreation Director Zimmerman of persons that had children in the Rec 'N Crew program in 2019 (approximately 230 children) and received only 18 responses. In light of the low response given on guidelines for reopening summer camps, and the need of at least one month to vet staff, it has been decided that there would be no summer camp programs this year. Mayor Jaffer stated the concern of child care for parents and families and asked that a resource be created in terms of day care and child care centers. She explained that there are certain centers that have been authorized to be open for essential workers. She believes as more workers return to work, the Governor will be allowing more centers to open and stated she would work with staff to provide suggestions of sites where people can go to find child care. Administrator Nieman explained that the Recreation staff is looking into alternatives that may be available.

7. **PUBLIC COMMENT**

- 7-1. Brett Borowski, York Drive, stated he was unable to find the mask PDF online. He asked if the Township Committee would provide him with a specific URL and stated that if this was a Board of Health produced flyer, it should be posted on their website rather than the community initiative one.

Mayor Jaffer responded that she would look at where it was on the website but the Montgomery Together website is in response to COVID and a lot of resources for businesses can be found there. She stated that she will make sure this information goes out in one of the Township's direct communications as soon as possible and available in multiple locations.

- 7-2. Brett Borowski, York Drive, expressed his displeasure regarding the limitation of the public's ability to share concerns during Governing Body meetings, and explained that other towns have managed to provide this while preventing malicious disruptions. He inquired about the 2020 budget, and how budget documents would be made available. He inquired about the Budget and Finance Committee and if any ordinary citizens play a role in the review or development of the budget. He asked if the Governing Body could discuss the key decision points.

Mayor Jaffer stated there is a Budget and Finance Committee that consists of two members of the public, Deputy Mayor Schuldiner, Administrator Nieman, Chief Finance Officer Pitts and herself. They met regularly. She spoke about the public comment portion of Township Committee meetings. There will be a forum on May 25 where the public can ask questions.

- 7-3. Deenu Shaik, Cambridge Court, asked about the possibility of a Township created community garden its location and timeline if created.

Mayor Jaffer stated that the Governor recently allowed for community gardens that were already in development to open. She explained that Committeewoman Gural had brought this idea to the Governing Body.

Committeewoman Gural stated Administrator Nieman reached out to Somerset County and was given support to allocate space in Skillman Park. It is a work in progress and they are unsure of the timeline due to the pandemic. Somerset County would give the Township the space and the Township would be responsible for constructing the infrastructure to bring water and utilities to the site. The estimated cost of the water main and other improvements is estimated to be \$140,000.00.

8. **RESOLUTION - Peace Officers Memorial Day and Police Week, 2020**

WHEREAS, On Peace Officers Memorial Day and during Police Week, we commend the brave men and women of our law enforcement community for continually summoning the courage to fulfill their solemn oath to protect and serve. We also pause to remember all those who have lost their lives and who have suffered permanent disabilities defending their communities and the rule of law, including the heroes we have lost this year to the coronavirus; and

WHEREAS, Throughout our Nation's history, law enforcement officials have never wavered in the face of crisis or tragedy. During uncertain times, law enforcement officers bravely face challenges and continue to protect the American people. They steadfastly ensure the safety of our communities, providing a much needed sense of security for our citizens, and our country is extremely grateful for their efforts; and

WHEREAS, The health, safety, and security of our citizens is important to the happiness, prosperity and well-being of the Township's families, communities; schools, and visitors; and

WHEREAS, Montgomery is the proud home of 35 dedicated police officers who put their lives on the line to keep our community safe and secure; and

WHEREAS, These officers stand as leaders educating the community about the importance of public safety and community awareness; and

WHEREAS, Montgomery's police officers have woven themselves into the fabric of the community; and

WHEREAS, The Township Committee is appreciative of the extraordinary efforts and sacrifices made by officers and their family members on a daily basis in order to protect our schools, workplaces, roadways, and homes; and

WHEREAS, We wish to show our support and gratitude for every tragedy averted, every accident avoided because an officer took a drunk driver off the streets, every child made safer because a criminal was brought to justice, and every life saved because police officers raced to the scene.

NOW, THEREFORE, BE IT RESOLVED That the Montgomery Township Committee celebrates those who protect and serve us every minute of every day, and we honor the courageous officers who devote themselves so fully to the safety of others.

BE IT FURTHER RESOLVED That the Montgomery Township Committee does hereby proclaim May 15, 2020, as Peace Officers Memorial Day and May 10 through May 16, 2020, as Police Week in honor of our hardworking law enforcement officers.

8-1. Deputy Mayor Schuldiner moved the adoption of the foregoing resolution. The motion was seconded by Committeeman Huang and carried unanimously.

8-2. Police Director Jams Gill thanked the Governing Body for this resolution, on behalf of himself and the officers who work here in Montgomery Township. He stated that they are fortunate that they do receive recognition often enough from the community. He explained that it is nice to be recognized by the Township Committee and acknowledged for the job they are doing.

9. **RESOLUTION #20-5-111 - RESOLUTION IN SUPPORT OF SENATE BILL S-2475 and ASSEMBLY BILL A-3971 AUTHORIZING THE ISSUANCE "CORONAVIRUS RELIEF BONDS" BY MUNICIPALITIES AND COUNTIES**

WHEREAS, A-3971, which authorizes the issuance of "coronavirus relief bonds" by municipalities and counties and is sponsored by Assemblyman Dan Benson, Assembly Speaker Craig Coughlin and Assemblyman Wayne DeAngelo, was approved by the New Jersey General Assembly on May 14, 2020; and

WHEREAS, The Senate companion, S-2475, sponsored by Senators Troy Singleton and Vin Gopal was introduced on May 11 and awaits Senate committee action; and

WHEREAS, Municipalities and counties are experiencing unprecedented financial challenges, including significant loss of and unanticipated expenses because of the on-going COVID-19 global pandemic; and

WHEREAS, These fiscal consequences of the pandemic and the ongoing COVID-19 State of Emergency and Public Health Emergency, are likely to continue and further impact Montgomery Township; and

WHEREAS, The current public health emergency led to shuttering of businesses, construction, courts, and schools; and

WHEREAS, Local governments are experiencing a record decline in revenue from permitting fees, licensing fees, parking revenue, hotel/motel occupancy taxes, and court fines at the same time experiencing income losses due to declining returns on investments with the uncertainty of property tax collection and state aid revenues in the horizon; and

WHEREAS, Montgomery Township's budget has significant fixed statutory expenses and provides essential public services; and

WHEREAS, The cost of providing many essential services is likely to increase as a result of the COVID-19 pandemic for an extended period afterwards; and

(Item #9 Cont.)

WHEREAS, A-3971 and S-2475 would allow counties and municipalities to borrow moneys through the issuance of bonds and notes to cover the revenue shortfalls and additional costs that are directly attributable to the COVID-19 pandemic and pay that money back over a ten year period; and

WHEREAS, The A-3971 and S-2475 would also require a local government to thoroughly investigate and apply for financial assistance that may be available to it from the federal government, the State and other sources due to revenue shortfalls and expenditures because of the pandemic, prior to authorizing the issuance of the "coronavirus relief bonds"; and

WHEREAS, Under A-3971 and S-2475 a municipality may use the proceeds from the sale and issuance of the coronavirus relief bonds to address a revenue shortfall experienced by the municipality and cover the cost of unanticipated expenses that are directly attributable to the COVID-19 pandemic and which occurred within 24 months after the end of the Public Health Emergency and State of Emergency; and

WHEREAS, A-3971 and S-2475 is not a one size fits all solution that provides the appropriate financial assistance to Montgomery Township to help address all revenue shortfalls and expenditures directly attributable to this pandemic; and

WHEREAS, Without this legislation, to address the revenue shortfall some municipalities would be required to take extreme measures that would gut local government eliminating critical public service. Local governments need the flexibility that A-3971 and S-2475 provides to limit the impact on property taxpayers.

NOW, THEREFORE, BE IT RESOLVED That the Montgomery Township Committee:

1. Strongly supports the swift passage and signing into law A-3971 and S-2475, which will provide flexibility and offer relief to municipalities and counties to address their revenue shortfalls and expenditures directly attributable to the COVID-19 pandemic; and
2. That a copy of this resolution be sent to the Office of the Governor, the President of the New Jersey State Senate, the Speaker of the General Assembly, the Sponsors of the Legislation, the Senate Community and Urban Affairs Committee, the Senate Budget and Appropriations Committee, our State Legislators, and the New Jersey League of Municipalities.

9-1. Deputy Mayor Schuldiner moved the adoption of the foregoing resolution. The motion was seconded by Committeewoman Keenan and carried on the following:

**ROLL CALL** - Ayes - Huang, Keenan, Gural, Schuldiner, Jaffer  
Nays - None

10. **2020 MUNICIPAL BUDGET PRESENTATION**

Chief Financial Officer Michael Pitts gave a brief presentation of the 2020 Township budget. He explained the following:

- Budget process;
- COVID-19 budget impact;
- 2020 budget snapshot;
- Property tax rate information;
- Property tax calculation;
- Tax rates;
- Year over year comparison;
- 2% tax levy cap;
- 2.5% appropriation cap;
- Current fund 2020 revenue sources;
- 2020 revenue sources;
- 2020 surplus used;
- Current fund 2020 major appropriations;
- 2020 appropriation sources;
- Total budgeted appropriations;
- 2019-2020 expenditures;
- Debt service detail;
- 2020 Capital budget;
- 2020 Capital Improvement plan;
- 2020 Sewer Utility fund.

11. **RESOLUTION #20-5-112 - 2020 MUNICIPAL BUDGET INTRODUCTION**

BE IT RESOLVED That the statements of revenue and appropriations shall constitute the local budget for the year 2020.

BE IT FURTHER RESOLVED That a summary of said budget shall be published in an official newspaper as required by law together with a notice fixing June 18, 2020 at approximately 7:00 p.m. as the date and time when said budget will be considered for final adoption.

NOW, THEREFORE, BE IT RESOLVED That the governing body of the Township of Montgomery does hereby approve the budget for the year 2020.

11-1. Deputy Mayor Schuldiner moved the adoption of the foregoing resolution. The motion was seconded by Committeeman Huang and carried on the following:

**ROLL CALL** - Ayes - Huang, Keenan, Gural, Schuldiner, Jaffer  
Nays - None

12. **CONSENT AGENDA** - All matters listed hereunder are considered to be routine in nature and will be enacted in one motion. Any Township Committeeperson may request that an item be removed for separate consideration.

A. **RESOLUTION #20-5-113 - REFUND UNUSED PORTION OF SPECIAL DUTY MONIES**

BE IT RESOLVED That a refund be given to the following business/company for monies owed by the Township of Montgomery for Private Duty Services;

Penn Valley Constructors, Inc.  
1707 S. Pennsylvania Avenue  
Morrisville, PA 19067  
Attn: Richard Traynor  
\$340.00

B. **RESOLUTION #20-5-114 - RELEASE OF CASH PERFORMANCE GUARANTEE FOR STORMWATER BASIN - Fleet Montgomery, LLC (Estates at Montgomery, Phase 1)**

WHEREAS, The Performance Guarantee for Estates at Montgomery Phase 1 was released by Resolution 19-9-221 on September 19, 2019 conditioned with the Township retaining \$35,552.70 (cash portion of guarantee) until operational issues of the stormwater management basin located on Block 6001, Lot 40.02 have been resolved to the satisfaction of the Township Engineer.

NOW, THEREFORE, BE IT RESOLVED By the Montgomery Township committee that the cash performance of \$35,552.70 be released to Fleet Montgomery, LLC., 788 Shrewsbury Avenue, Suite 104, Tinton Falls, NJ, 07724.

C. **RESOLUTION #20-5-115 - RELEASE OF PERFORMANCE GUARANTEE - E1004A, LLC - Street Opening Permit #18-R-47 (Jaguar-Land Rover Dealership)**

WHEREAS, Gail Smith, Township Engineer, has recommended the release of a cash performance guarantee to E1004, LLC (Jaguar-Land Rover Dealership) because all work has been satisfactorily completed with respect to a street opening permit at Block 34001, Lot 60.01 (958 Route 206).

NOW, THEREFORE, BE IT RESOLVED By the Montgomery Township Committee that the cash performance guarantee in the amount of \$18,560.40 be released to E1004A, LLC., 1125 Route 206, Princeton, NJ 08540 for the Cherry Valley Connector Road.

D. **RESOLUTION #20-5-116 - RELEASE OF PERFORMANCE GUARANTEE - E1004A, LLC (Block 34001, Lot 60.01)**

WHEREAS, Gail Smith, Township Engineer, has certified on May 15, 2020 that all public improvements in a project known as Jaguar-Land Rover Dealership have been completed in accordance with the approved plans and the Code of the Township of Montgomery and therefore recommends that the Performance Guarantee be released.

NOW, THEREFORE, BE IT RESOLVED By the Montgomery Township Committee that the performance guarantee in the amount of \$626,126.76 (\$563,514.08 LOC and \$62,612.68 cash) be released to E1004A, LLC., 1125 Route 206, Princeton, NJ 08540 and a maintenance guarantee be posted as follows:

Original Construction Cost Estimate	\$626,126.76
15% Maintenance Guarantee	\$ 93,919.01

BE IT FURTHER RESOLVED That the effective date of acceptance of the improvements shall be the date the Township Attorney confirms in writing that the maintenance guarantee is in the proper amount and acceptable legal format.

There are no roads or improvements to be accepted by the Township. The developer shall maintain the underground stormwater management facility and submit annual maintenance logs including inspection reports to the Township Engineer.

E1004, LLC shall post adequate escrow funds.

(CONSENT AGENDA Cont.)

E. **RESOLUTION #20-5-117 - RELEASE OF MAINTENANCE GUARANTEE - Carrier Clinic -  
New Addition and Alterations (Block 2001, Lot 2)**

WHEREAS, Gail Smith, Township Engineer, has certified on May 15, 2020 that all public improvements in a project known as Carrier Clinic, New Addition and Alterations have been in satisfactory continuous use for a period greater than two years and therefore recommends the release of the posted maintenance guarantee.

NOW, THEREFORE, BE IT RESOLVED By the Montgomery Township Committee that Letter of Credit #S040854 in the amount of \$258,285.87 be released to Fulton Bank, Attn: Letter of Credit Dept., One Penn Square, Lancaster, PA 17602.

BE IT FURTHER RESOLVED That the escrow funds in account PB-05-13 may be released following the billing of inspections.

F. **RESOLUTION #20-5-118 - APPROVAL OF CONSTRUCTION SEQUENCE AGREEMENT -  
Belle Mead Planned Unit Development, Sub-Development Area 3, Phase I -  
Meadows at Montgomery Active Adult Community**

BE IT RESOLVED By the Montgomery Township Committee that the Mayor and Clerk are hereby authorized to execute a construction sequence agreement with Country Club Meadows, LLC related to Belle Mead Planned Unit Development, Sub-development Area 3, Phase I, Meadows at Montgomery Active Adult Community (Block 4020, Lot 1), subject to review and approval of the Township Attorney and the Township Engineer.

12-1. Deputy Mayor Schuldiner moved the adoption of the **CONSENT AGENDA**. The motion was seconded by Committeewoman Keenan and carried on the following:

**ROLL CALL** - Ayes - Huang, Keenan, Gural, Schuldiner, Jaffer  
Nays - None

13. **RESOLUTION #20-5-119 - AUTHORIZING SHARED SERVICES AGREEMENT WITH THE BOROUGH OF  
PEAPACK & GLADSTONE FOR CFO, TAX COLLECTOR, QPA AND OTHER ACCOUNTING SERVICES**

WHEREAS, The "Uniform Shared Services and Consolidation Act" N.J.S.A. 40A:65-1 through 40A:65-35 (the "Act"), authorizes local units of this State to enter into a contract with any other local unit or units for the joint provision within their several jurisdictions of any service which any party to the agreement is empowered to render within its own jurisdiction; and

WHEREAS, The Parties have identified an area where working together through shared services will result in positive outcomes for both municipalities; and

WHEREAS, The Parties wish to enter into a Shared Services Agreement ("Agreement") for Chief Financial Officer ("CFO"), Tax Collector ("TC"), Qualified Purchasing Agent ("QPA") and other Accounting related services; and

WHEREAS, N.J.S.A. 40A:9-140.10 requires each municipality to have its own CFO and TC, but allows for the use of the same CFO & TC under a shared services agreement with another municipality; and

WHEREAS, Montgomery has agreed to provide Peapack & Gladstone, beginning July 01, 2020, with the services of its CFO, TC, QPA, and other Accounting services, pursuant to the terms and conditions set forth in a Shared Services Agreement between the Parties.

NOW, THEREFORE, BE IT RESOLVED By the Township Committee of the Township of Montgomery, Somerset County, New Jersey, that the Township Committee approves the Township's participation in the shared services agreement with the Borough of Peapack & Gladstone for CFO, QPA, Payroll and Accounting services; and further that the Mayor and Clerk are authorized and directed to execute the shared services agreement; and

BE IT FURTHER RESOLVED That a copy of the shared services agreement will be available, pursuant to N.J.S.A. 40A:65-5.b., at the offices of the Township Clerk for public inspection.

13-1. Deputy Mayor Schuldiner moved the adoption of the foregoing resolution. The motion was seconded by Committeeman Huang and carried on the following:

**ROLL CALL** - Ayes - Huang, Keenan, Gural, Schuldiner, Jaffer  
Nays - None

14. **RESOLUTION #20-5-120 - AUTHORIZING SHARED SERVICES AGREEMENT WITH THE BOROUGH OF  
MANVILLE FOR CFO, QPA, PAYROLL, TREASURER AND FINANCE ASSISTANT SERVICES**

WHEREAS, There exists a need for a Chief Finance Officer, Qualified Purchasing Agent, Payroll/Benefits & Pensions, Municipal Accounting/Treasurer, and Financial Assistant related services within the Borough of Manville; and

WHEREAS, The Borough of Manville and the Township of Montgomery are currently in a shared services agreement for the aforementioned Financial Services for the Borough of Manville; and

WHEREAS, The "Uniform Shared Services and Consolidation Act" N.J.S.A. 40A:65-1 through 40A:65-35, authorizes municipalities to enter into shared services agreements to provide or receive any service that each municipality participating in the agreement is empowered to provide or receive; and

(Item #14 Cont.)

WHEREAS, The Borough of Manville desires continue the Shared Services Agreement for a Shared Financial Services; and

WHEREAS, The Township of Montgomery has agreed to provide Manville with the services of its CFO, QPA, Payroll, Finance Assistant, and Treasurer, pursuant to the terms and conditions set forth in the Shared Services Agreement between the parties; and

WHEREAS, The finalization of this agreement is contingent upon approval from the State of New Jersey.

NOW, THEREFORE, BE IT RESOLVED By the Township Committee of the Township of Montgomery, County of Somerset, State of New Jersey that the Township Committee is hereby authorized to execute a Shared Services Agreement for shared Financial Services between the Borough of Manville and the Township of Montgomery.

BE IT FURTHER RESOLVED That a copy of the Shared Services Agreement will be available, pursuant to N.J.S.A. 40A:65-5.b, at the office of the Clerk for public inspection.

14-1. Deputy Mayor Schuldiner moved the adoption of the foregoing resolution. The motion was seconded by Committeeman Huang and carried on the following:

**ROLL CALL** - Ayes - Huang, Keenan, Gural, Schuldiner, Jaffer  
Nays - None

15. **RESOLUTION #20-5-121 - AUTHORIZING TEMPORARY EMERGENCY APPROPRIATIONS**

WHEREAS, The 2020 Municipal Budget has not been adopted and there is a need to increase the Temporary Budget prior to the 2020 Budget being adopted in order to maintain operations until such time as the Township Budget is in place; and

WHEREAS, N.J.S.A. 40A:4-20 provides for approval of emergency temporary appropriations prior to the Municipal Budget being adopted, by a confirming vote of two-thirds of the full governing body.

NOW, THEREFORE, BE IT RESOLVED, By confirmation of two-thirds of the full governing body, that the Chief Finance Officer is authorized to increase the temporary emergency appropriations as follows:

**Current Fund**

General Administration	
Salary & Wages	\$ 40,000.00
Other Expenses	\$ 10,000.00
Committee Expenses	
Other Expenses	\$ 5,000.00
Mayor & Council	
Salary & Wages	\$ 6,000.00
Municipal Clerk	
Salary & Wages	\$ 40,000.00
Other Expenses	\$ 10,000.00
Financial Administration	
Salary & Wages	\$ 40,000.00
Data Processing	
Salary & Wages	\$ 25,000.00
Other Expenses	\$ 50,000.00
Revenue Administration	
Salary & Wages	\$ 5,000.00
Geographic Info. Systems	
Salary & Wages	\$ 10,000.00
Tax Assessment	
Salary & Wages	\$ 24,000.00
Other Expenses	\$ 5,000.00
Legal Services	
Other Expenses	\$ 30,000.00
Engineering Services	
Salary & Wages	\$ 44,000.00
Other Expenses	\$ 7,000.00
Planning Board	
Salary & Wages	\$ 30,000.00
Master Plan	
Other Expenses	\$ 5,000.00
Zoning Board	
Salary & Wages	\$ 20,000.00
Liability Insurance	
Other Expenses	\$ 55,000.00
Workers Compensation	
Other Expenses	\$ 60,000.00
Group Health Insurance	
Other Expenses	\$200,000.00
Police Department	
Salary & Wages	\$350,000.00
Fire Prevention	
Salary & Wages	\$ 20,000.00
Fire Hydrants	
Other Expense	\$ 30,000.00
Streets & Roads	
Salary & Wages	\$ 90,000.00
Public Works	
Salary & Wages	\$ 20,000.00

(Item #15 Cont.)

**Current Fund**

Shade Tree	
Other Expenses	\$ 1,100.00
Buildings & Grounds	
Salary & Wages	\$ 25,000.00
Vehicle Maintenance	
Other Expenses	\$ 50,000.00
Public Health	
Salary & Wages	\$ 80,000.00
Animal Control	
Salary & Wages	\$ 5,000.00
Recreation	
Salary & Wages	\$ 45,000.00
Pre-School	
Salary & Wages	\$ 80,000.00
Maintenance of Parks	
Salary & Wages	\$ 40,000.00
Street Lighting	
Other Expenses	\$ 6,000.00
Telephone	
Other Expenses	\$ 20,000.00
Natural Gas	
Other Expenses	\$ 15,000.00
Public Employee Retirement	
Other Expenses	\$563,425.00
Police & Fire Retirement	
Other Expenses	\$752,613.00
Liability Insurance	
Other Expenses	\$ 40,000.00
Workers Compensation	
Other Expenses	\$ 8,000.00
Group Insurance	
Other Expenses	\$ 20,000.00
Deferred Compensation	
Other Expenses	\$ 1,000.00
Public Employee Retirement	
Other Expenses	\$ 81,481.00
Sewer Plants	
Salary & Wages	\$110,000.00
Sewer Plants	
Other Expenses	\$140,000.00

15-1. Deputy Mayor Schuldiner moved the adoption of the foregoing resolution. The motion was seconded by Committeewoman Keenan and carried on the following:

**ROLL CALL** - Ayes - Huang, Keenan, Gural, Schuldiner, Jaffer  
Nays - None

16. **ORDINANCE #20-1637 - Providing for 3.5% CAP - Introduction**

A. Mayor Jaffer read the title of the ordinance as follows:

ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION  
LIMITS PROVIDING FOR A 3.5% "CAP" FOR THE 2020 BUDGET AND  
TO ESTABLISH A CAP BANK PURSUANT TO NJS 40A:4-45.14

B. BE IT RESOLVED By the Township Committee of the Township of Montgomery that the foregoing ordinance be hereby passed on first reading and that the same be published in an official newspaper as required by law together with a Notice of Pending Ordinance fixing June 4, 2020 at approximately 7:00 p.m. as the date and time when said ordinance will be further considered for final adoption.

16-1. Deputy Mayor Schuldiner moved the adoption of the foregoing resolution. The motion was seconded by Committeeman Huang and carried on the following:

**ROLL CALL** - Ayes - Huang, Keenan, Gural, Schuldiner, Jaffer  
Nays - None

17. **APPROVAL OF MINUTES**

The Regular Session minutes of May 7, 2020 were approved as printed.

18. **PAYMENT OF BILLS**

WHEREAS, The Township Committee of the Township of Montgomery has received bills to be paid as listed; and

WHEREAS, The Chief Finance Officer and the Township Administrator have reviewed these bills and have certified that these bills represent goods and/or services received by the Township, that these are authorized and budgeted expenditures and that sufficient funds are available to pay these bills.



(Item #18 Cont.)

NOW, THEREFORE, BE IT RESOLVED By the Township Committee of the Township of Montgomery as follows:

1. That these bills are hereby authorized for payment; and
2. That checks in the proper amounts are prepared and that necessary bookkeeping entries are made; and
3. That the proper Township Officials are authorized to sign the checks.

18-1. Deputy Mayor Schuldiner moved the adoption of the foregoing resolution. The motion was seconded by Committeewoman Keenan and carried on the following:

**ROLL CALL** - Ayes - Huang, Keenan, Gural, Schuldiner, Jaffer  
Nays - None

19. **TOWNSHIP ROLES, RESPONSIBILITIES AND COMMUNICATIONS**

Mayor Jaffer stated that, at the May 7 meeting, the Township Committee discussed a memo regarding the roles of the Township Committee and the Mayor. She stated that since Committeewoman Gural was absent, Mayor Jaffer asked if she had any questions or comments. Committeewoman Gural responded that she did not.

20. **TOWNSHIP COMMITTEE UPDATES**

20-1. **OPEN SPACE COMMITTEE**

Committeeman Huang reported that a member of the Open Space Committee stepped down and they candidates in mind for a replacement. They discussed the rural corridor view shed preservation which revolves around County roads, and stated Trails Day was scheduled for June 6 is cancelled, and the possibility of highlighting trails in a different manner.

20-2. **ZONING BOARD OF ADJUSTMENT**

Committeeman Huang reported that the Zoning Board of Adjustment reviewed and approved three applications and approved two resolutions.

20-3. **BUSINESS TASK FORCE**

Committeewoman Keenan stressed the importance of going out to businesses to see what kind of questions they have and how they can be addressed. She also felt that when the Community Forum is scheduled, as many of the Governing Body who can attend, should attend.

20-4. **BOARD OF HEALTH**

Committeewoman Gural reported that the Board of Health requested a summary of Montgomery Business Association meetings be sent to them, and stated there was a lengthy discussion regarding COVID-19. A Board of Health member, a resident of Stonebridge at Montgomery, commended the staff for their work amidst the pandemic, and enhanced testing and contact tracing. She stated that Health Officer Carey received a letter from the Center for Disease Control on the accreditation for the Health Department. There will be a few virtual listening sessions in July.

20-5. **VETERANS MEMORIAL COMMITTEE**

Committeewoman Gural reported that the Veterans Memorial Committee has the virtual Memorial Day celebration posted on the Veterans Memorial Committee's website.

20-6. **MONTGOMERY TOWNSHIP TRAILS AND PATHWAYS**

Committeewoman Gural stated that with the weather getting warmer, she will be doing trail walks with social distancing in mind, and is going to try to Facebook Live the walks so everyone can be involved.

20-7. **BLUE SPRING ROAD IMPROVEMENTS**

Committeewoman Gural reported on the completed Blue Spring Road improvements, and complimented the workers on their hard work and the wonderful results.

20-8. **CENSUS**

Deputy Mayor Schuldiner reported on the census counting. As of May 20, 2020 Montgomery Township is at a 74% completion rate, and stated Montgomery has dropped in ranking within Somerset County. He expressed the urgency of all residents to complete and return their census form. He recognized Stephen Rock in the Township's Engineering Department for all of his hard work, and discussed the map Mr. Rock created for the Township's website, which updates the statistics daily.

20-9. **VOLUNTEERS FOR PEOPLE WITH NEEDS**

Deputy Mayor Schuldiner stated ten community groups have signed up to participate, and should be rolling out the needs assessment in the near future.

20-10. MAYOR'S FORUM

Deputy Mayor Schuldiner thanked Mayor Jaffer for inviting him to participate in the Mayor's Forum. It was a nice event and he stated that it is posted on the Township's website for anyone who was not able to attend to see.

Mayor Jaffer expressed thanks for those who attended the Mayor's Forum, including the Board of Education, representatives from the Board of Health, members of staff, representatives from the press, and members of several civic associations.

20-11. CRISIS COMMUNICATIONS

Mayor Jaffer stated the need to balance out the information people want, such as COVID-19 case numbers and fatality rates in town, and other important information, as well as other resources.

20-12. MONTGOMERY TOGETHER INITIATIVE

Mayor Jaffer reported that the Montgomery Together initiative has seen more participation from the schools and is hoping to get some of the students' performances featured. The initiative will include resources for the residents where they may get to know other residents.

20-13. BOARD OF EDUCATION

Mayor Jaffer reported that the Board of Education discussed their budget as well as their plans for High School graduation. The graduation has been planned in consultation with the students as to what would be meaningful for them.

20-14. COVID-19

Mayor Jaffer explained that she has had regular calls with Somerset County, the Governor's office and the Township's Congressional representatives and Senators. Most of those have been about the Federal representatives' efforts to get more aid and support for local municipalities.

20-15. COVID-19 TESTING

Administrator Nieman reported that the nearest center where anyone can get testing for COVID-19, with the requirement of a prescription, is at Brunswick Urgent Care in Franklin Park, but an appointment is necessary. Deputy Mayor Schuldiner added that they are testing both for the virus and for antibodies. Mayor Jaffer suggested that people consult with their physician or contact the Township's Health Department to find out if they should get tested.

Committeewoman Keenan inquired if anyone had heard about pharmacies doing testing in the near future. Mayor Jaffer replied that pharmacies will be doing testing but she did not have details of this as yet.

**ADJOURNMENT** was at 9:41 p.m. on a motion by Deputy Mayor Schuldiner. The motion was seconded by Committeewoman Keenan and carried unanimously.

Date of Approval:

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Donna Kukla, Township Clerk