

MINUTES FOR
MONTGOMERY TOWNSHIP COMMITTEE MEETING
January 16, 2020

1. Montgomery Township Committee met at the Municipal Building, 2261 Van Horne Road, Belle Mead, NJ at 7:00 p.m. on the above date. Those present were:

TOWNSHIP COMMITTEE: Mayor Jaffer, Deputy Mayor Schuldiner, Committeemembers Gural, Keenan and Huang

Also present were:

TOWNSHIP ATTORNEY - Kevin Van Hise, Esq.

TOWNSHIP ADMINISTRATOR - Donato Nieman

CHIEF FINANCIAL OFFICER - Michael Pitts

TOWNSHIP CLERK - Donna Kukla

2. Mayor Jaffer stated the following: "Under the provisions of the Open Public Meetings Act, notice of the time and place of this meeting has been posted and sent to the officially designated newspapers."
3. Mayor Jaffer led the Salute to the Flag.
4. **RESOLUTION HONORING CAPTAIN THOMAS WAIN**

WHEREAS, After 25 years of dedicated service to the citizens of Montgomery Township, Captain/Police Director Thomas Wain has retired from the Montgomery Township Department of Police Services; and

WHEREAS, Tom Wain was appointed as a Police Officer in 1994, promoted to Sergeant in 1999, Lieutenant in 2013, and Captain/Police Director in 2016; and

WHEREAS, Tom Wain served Montgomery Township as a Police Dispatcher, Patrol Officer, Detective, Detective-Sergeant, Patrol-Sergeant, Juvenile-Sergeant, DARE Officer and School Resource Officer; and

WHEREAS, During his tenure Captain Wain was the recipient of the Department's first ever Leadership Award in 2004, the Elks Club Civic Award, and numerous Meritorious Service Awards; and

WHEREAS, Tom Wain's special training included: Certified Public Manager Certification; FBI Supervision Seminar; Methods of Instruction; Interview and Interrogation; Homicide Investigation; Crime Scene Investigation; Pre-Employment Background Investigations; Police Photography; Police Cyclist; Elementary, Middle and High School DARE Certifications; School Resource Officer Certification; GREAT (Gang Resistance Education) Certification; and CPR Instructor; and

WHEREAS, Captain Wain has earned the admiration and respect of friends, co-workers, professionals, and residents for his many contributions; and through his steadfast leadership the Montgomery Township Police Department has earned and maintained the confidence and support of the citizens of Montgomery Township.

NOW, THEREFORE, BE IT RESOLVED That the Montgomery Township Committee honors Thomas Wain for his many years of service and leadership and extends its best wishes for a well-deserved retirement to an extraordinary member of the Montgomery Township Police Department.

- 4-1. Deputy Mayor Schuldiner moved the adoption of the foregoing resolution. The motion was seconded by Committeewoman Gural and carried unanimously.
- 4-2. Captain Wain thanked the Governing Body for the resolution and stated that it has been a pleasure serving this community for the past 25 years. He never hated or disliked coming to his job and will miss the men and women of the Police Department. He thanked the Governing Body, the Police Department staff and the municipal staff for all their support. He stated that the entire Police Department understands that the Governing Body supports the Police and cares about the safety of the residents. He voiced his respect for Administrator Nieman, Chief Financial Officer Pitts and Township Clerk Kukla, and stated it has been a pleasure to work with them. He spoke about his fellow command officers and how they were both co-workers and friends and thanked them for their support. He thanked his wife and family, the most important people in the world to him. He quoted his favorite saying, "For a society to flourish, old men need to plant trees, the shade of which they know they will never enjoy".
- 4-3. Mayor Jaffer thanked Captain Wain for being such a great leader in the community and serving as an example of leadership that is grounded in the community with a focus on service and accessibility.
- 4-4. Administrator Nieman stated that Captain Wain personifies professionalism and the highest of values and ethics that the Township and the Police Department value. He will be missed.
- 4-5. Deputy Mayor Schuldiner complimented Captain Wain on the fact that there had not been any complaints about the Police Department in the year that he has served on the Governing Body.
- 4-6. Committeewoman Gural thanked Captain Wain for his service to the community.

(Item #4 Cont.)

- 4-7. Committeeman Huang stated that Captain Wain's actions speak volumes. He reiterated what he said in his Reorganization meeting address, "I thank Police Captain Thomas Wain for his years of service to our community. Captain Wain's presence at various events in town is a testament to his character and leadership. I'm a strong believer that actions speak louder than words, but Captain Wain led with both actions and words. I wish Captain Wain well in his retirement and I look forward to working with Acting Captain, Lt. James Gill, and supporting all the wonderful people in our Police Department."
- 4-8. Lieutenant James Gill thanked Captain Wain for his support and friendship. He stated that he is now standing in Captain Wain's shoes in the Police Department as Acting Police Director. Captain Wain has guided his career through every step of the way, every promotion, every fumble, he has been one of my best friends, almost like a father figure. He thanked Captain Wain for everything he has done for him and for the Department.
- 4-9. Guy Fillebrown reminisced about when Captain Wain was hired and new on the force. He stated that there are a couple of things someone needs to do to do the job effectively. One of these is to be a good communicator. If you can't have a conversation with someone, you can't do this job. Captain Wain has that ability to be able to converse with anyone. He congratulated Captain Wain on his retirement and a job well done.
- 4-10. Township resident Mr. Stoltenberg stated that Captain Wain made a great impact on his daughter at such an important age in her life. He thanked Captain Wain for everything he has done for the community.

5. **RESOLUTION HONORING DR. GEORGE H. LAMBERT, M.D.**

WHEREAS, Dr. George Lambert has been a champion for children's health in the Township, the State, and the Nation; and

WHEREAS, Dr. Lambert has advanced the field of children's health through research, education, mentorship, and the care of the most vulnerable newborns; and

WHEREAS, Dr. Lambert has further assured the health of children as an internationally-recognized subject matter expert on pediatric toxicology, serving on Science Advisory Boards to reduce children's exposures to pesticides, phthalates, lead, and numerous other environmental toxins; and

WHEREAS, Dr. Lambert's advocacy for prevention of developmental disabilities and for promoting childhood environmental health has impacted safety standards in countries across the globe; and

WHEREAS, Dr. Lambert has brought this expertise home to his community, serving on the Township's Board of Health for 15 years, providing a scientific-framework for its health policy-making, and has further volunteered generously of his time to help Montgomery's Health Department reach national accreditation.

NOW, THEREFORE, BE IT RESOLVED That the Township Committee of Montgomery Township and its Board of Health gratefully acknowledges Dr. Lambert's contributions to Public Health, and especially his contributions to the health of the children of Montgomery Township.

- 5-1. Committeewoman Gural moved the adoption of the foregoing resolution. The motion was seconded by Committeewoman Keenan and carried unanimously.
- 5-2. Dr. Lambert stated that he was privileged to serve with the previous Health Officer Dave Henry and then with Stephanie Carey. They raised the standards of the Department of Health. It has been a great privilege and pleasure to serve.
- 5-3. Health Officer Stephanie Carey stated that one of the pioneers of public health a century ago said "If we only had the gift of second sight, we would see that this child is alive who would have died, this woman who would have died in childbirth is alive, this man who would have died of tuberculosis is alive". That is the core of public health, it is the hidden victories of public health. Dr. Lambert has spent his life saving the lives of children. She thanked Dr. Lambert for all of his contributions to the Board of Health and to the world. It has been an honor and privilege to work with him.
- 5-4. Greg Kaganowicz, Griggstown Road, stated that he has served with Dr. Lambert on the Board of Health for close to 15 years. He was always extremely impressed by his diligence and knowledge. He stated that Dr. Lambert will surely be missed.

6. **EAGLE SCOUT PROJECT PRESENTATION - Pujan Shah**

Pujan Shah's project consists of the repair of the signs in Montgomery Veterans Park, along Harlingen and Mill Pond Roads. The tall green signs say "Montgomery Arboretum of Native Flora and Fauna" and lead to the walking trails.

- 6-1. Committeewoman Keenan moved the approval of this Eagle Scout project. The motion was seconded by Committeeman Huang and carried unanimously.

7. **PUBLIC COMMENT**

- 7-1. Ken Kneiser, Stonebridge, stated that listening to the comments of the retirees and the Eagle Scout candidate reminds him that the Township is very fortunate.
- 7-2. Frank Derby, Blawenburg, spoke about the intersections of Routes 206/518, Route 206/Trent Road, and Routes 518/601. He is most concerned about the Route 581/601 intersection. He understands that Somerset County has the ultimate say in what happens at the intersection, but something has to be done. He stated that unlike the other intersections, Blawenburg is a nationally recognized historic district and there are homes that are built very close to the road. He highlighted some of the problems in that area. Right turns on red are incredibly dangerous; the speed limit is too high; the noise level is horrendous, especially the trucks. Deputy Mayor Schuldiner stated that he will bring this up at the next Transportation Advisory Committee. Administrator Nieman stated that he will contact Somerset County.
- 7-3. Marilyn Blazosky, Andover Circle, spoke about the meeting between the Montgomery Township Committee and the Rocky Hill Borough Council. She understood this meeting would be to discuss the library and joining forces with Rocky Hill. She also noticed that on the Mary Jacobs Library website there's a proposal that has been done by two of the Committee members and it was referenced in a fundraising letter that Mary Jacobs Library sent to residents. She wondered if this was something that had already been voted on and sanctioned by the full Governing Body. Mayor Jaffer stated that there are a few events coming up to discuss the library issue. The Governing Body has not discussed it as a Committee and it has not been voted upon. She is going to be establishing a Mayoral Ad Hoc Committee to address the issue of the library. She stated that there is no official proposal or anything of that sort.
- 7-4. A Pike Run resident expressed his concern about the amount of traffic that comes from Belle Mead-Griggstown Road through Pike Run Road. He spoke specifically about the trucks and large vehicles travelling through this residential community, going well over the 25 mph speed limit. He wondered if the Township would consider putting speed bumps along Pike Run Road. Administrator Nieman stated that the Township does not recommend speed bumps, they create noise for the homes at the area they are placed and a problem with plowing the roads. There are things that can be done to reduce speed but speed bumps are not the solution. He stated that they will certainly try to address the issue with law enforcement and by putting additional speed signs in the area.
- 7-5. Jack Garhart, Bayberry Lane, spoke about his request for a referendum for the new Municipal Building. He asked if there could be a public hearing on the extent of this project and whether or not the new Municipal Building is really needed or if the Township just needs a new Police building. Mayor Jaffer stated that there had been a Town Hall meeting about this issue in February, 2019. Beyond that the Governing Body already has an agreement with Somerset County for various steps of this project. There will be a presentation of the revised plans for the new Municipal complex.
8. **CONSENT AGENDA** - All matters listed hereunder are considered to be routine in nature and will be enacted in one motion. Any Township Committeeperson may request that an item be removed for separate consideration.

A. **RESOLUTION #20-1-33 - REDEMPTION OF TAX SALE CERTIFICATE #19-0016**

BE IT RESOLVED That a refund in the amount of \$4,940.45 be given to US Bank Cust Actlien Holding Inc, 50 South 16th Street, Suite 2050, Philadelphia, PA 19102 for the redemption of Tax Sale Certificate #19-0016 on Block 37003 Lot 6.56.

B. **RESOLUTION #20-1-34 - REFUND UNUSED PORTION OF SPECIAL DUTY MONIES**

BE IT RESOLVED That a refund be given to the following business/company for monies owed by the Township of Montgomery for Private Duty Services;

Communications Construction Group LLC
1060 Andrew Drive Suite 130
West Chester PA 19380
\$635.00

C. **RESOLUTION #20-1-35 - APPROVAL OF OUTDOOR ASSEMBLY - Hell of Hunterdon Bicycle Ride**

BE IT RESOLVED By the Montgomery Township Committee as follows:

1. Kermesse Sport requested approval of the Township Committee to conduct an 82 mile recreational bicycle ride on April 5, 2020. The event will start and end at the Princeton Elks Lodge.
2. The Township Committee has considered the application and hereby grants the same subject to the following conditions:
 - (a) This approval is for the period specified and is not to be considered approval to conduct similar events without Township Committee approval.
 - (b) This event shall be held subject to the provisions of the Montgomery Township Code, Outdoor Assembly, Chapter 4-2.1.

(CONSENT AGENDA Item C Cont.)

3. The organizers will obtain the required health certificates from the Township Health Department, if applicable.
4. The organizers will obtain the required approval from the Police Department regarding parking facilities, traffic plan and safety considerations and shall employ three (3) Private Duty Police Officers for the event.

D. **RESOLUTION #20-1-36 - APPROVAL OF FIREWORKS - Bedens Brook Club**

BE IT RESOLVED That authorization is granted for the Bedens Brook Club to conduct a fireworks display on June 19, 2020 at the Bedens Brook Club Golf Course. Approvals have been granted by the Police Department and Fire Protection Inspector Roy Mondì.

E. **RESOLUTION #20-1-37 - AUTHORIZING EXECUTION OF THE METRO EMPLOYEE ASSISTANCE SERVICE AGREEMENT - January 1, 2020 to December 31, 2020**

BE IT RESOLVED That the Township Administrator is hereby authorized to sign an agreement with the Metro Employee Assistance Service for the term January 1, 2020 to December 31, 2020.

F. **RESOLUTION #20-1-38 - AUTHORIZING A TRANSPORTATION SERVICES AGREEMENT WITH THE COUNTY OF SOMERSET**

WHEREAS, The Township of Montgomery in Somerset County has the need to provide transportation services to certain residents; and

WHEREAS, The County of Somerset, Division of Transportation, has the proper equipment and qualified drivers and can provide transportation services to the Township.

NOW THEREFORE, BE IT RESOLVED By the Township Committee of the Township of Montgomery in Somerset County, New Jersey, as follows:

1. The transportation services contract between the County of Somerset and Township of Montgomery authorizing the County to provide transportation services on weekdays between the hours of 8:00 a.m. and 2:00 p.m. to Township residents, as determined by the Township, as well as transportation services for weekend trips is hereby approved and the Mayor and Clerk are authorized to execute the same on behalf of the Township.
2. Said services shall be provided by the County at a rate of \$25.29 per hour worked for weekday services for a not to exceed amount of \$46,027.80; an hourly fringe benefit cost of \$12.62 per hour provided that the total not exceed \$22,968.40; and a \$52.92 per day operating cost for administrative costs incurred by the County, not to exceed \$13,124.16, and account #01-201-28-374-251 will fund these services.
3. A Certificate of Available Funds has been signed by the Chief Financial Officer and is on file in the office of the Township Clerk.
4. The terms of the agreement shall be from January 1, 2020 through December 31, 2020.

G. **RESOLUTION #20-1-39 - RESOLUTION OF THE TOWNSHIP OF MONTGOMERY, COUNTY OF SOMERSET, STATE OF NEW JERSEY AUTHORIZING MEMBER PARTICIPATION IN THE INTERLOCAL PURCHASING SYSTEM (TIPS) COOPERATIVE PURCHASING PROGRAM**

WHEREAS, N.J.S.A. 52:36-6.2 authorizes contracting units to purchase goods, or to contract for services, may make purchases and contract for services through the use of a nationally-recognized and accepted cooperative purchasing agreement that has been developed utilizing a competitive bidding process by another contracting unit within the State of New Jersey, or within any other state, when available; and

WHEREAS, The nationally-recognized Interlocal Purchasing System hereinafter referred to as TIPS Cooperative Purchasing Program, has offered voluntary participation in the national cooperative purchasing agreement for the purchase of goods and services; and

WHEREAS, It is the desire of the Township of Montgomery to join the TIPS Cooperative Purchasing Program to purchase goods and services, to make the procurement process more efficient and to provide cost savings to the Township.

NOW, THEREFORE, BE IT RESOLVED By the Township Committee of the Township of Montgomery, County of Somerset, State of New Jersey as follows:

1. That the governing body of the Township of Montgomery hereby authorizes the Mayor and the Municipal Clerk to enter into a member participation agreement and to participate in the TIPS Cooperative Purchasing Program.
2. The Township shall be responsible to ensure that the goods and/or services procured through the TIPS Cooperative Purchasing Program shall comply with all applicable laws of the State of New Jersey, Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

(CONSENT AGENDA Cont.)

H. **RESOLUTION #20-1-40 - RESOLUTION AUTHORIZING THE RENEWAL AND EXECUTION OF A LICENSE AGREEMENT FOR USE OF A PORTION OF SKILLMAN PARK KNOWN AS BLOCK 26001, LOT 1.10 IN THE TOWNSHIP OF MONTGOMERY**

WHEREAS, The County of Somerset ("County") is the owner of real property located in the Township of Montgomery, County of Somerset and State of New Jersey, known as Skillman Park, designated as Lot 1.10 in Block 26001, which may be used for Open Space and Park Land in accordance with N.J.S.A. 40:12-16; and

WHEREAS, The Township of Montgomery ("Township") and the Montgomery Township Board of Education ("Board of Education") entered into a five-year License Agreement with the County on June 11, 2013 which permitted the Township and the Board of Education to utilize and maintain designated areas within Skillman Park; and

WHEREAS, Said License Agreement included provisions pertaining to the use and maintenance of the designated areas; and

WHEREAS, The Township and the Board of Education desire to renew said License Agreement for a period of five years.

NOW, THEREFORE, BE IT RESOLVED By the Township Committee of the Township of Montgomery, County of Somerset, State of New Jersey, as follows:

1. The preamble to this resolution is hereby incorporated as if fully restated herein.
2. The Mayor and Clerk are hereby authorized to execute the renewal of the License Agreement for the use of a portion of Skillman Park.

I. **TOWNSHIP COMMITTEE APPOINTMENT - Shade Tree Committee**

BE IT RESOLVED That Ed Trzaska is hereby appointed Shade Tree Committee Regular Member, replacing Jessica Kia, 1 year term expiring December 31, 2020.

- 8-1. Deputy Mayor Schuldiner moved the adoption of the **CONSENT AGENDA**. The motion was seconded by Committeewoman Keenan and carried on the following:

ROLL CALL - Ayes - Huang, Keenan, Gural, Schuldiner, Jaffer
Nays - None

9. **MAYORAL APPOINTMENT - Landmarks Commission**

BE IT RESOLVED That Jean-Francoise DeLaperouse is hereby appointed Landmark Commission, Class C, 4 year term expiring December 31, 2020. This is a Class change only.

10. **MAYORAL APPOINTMENT WITH CONSENT OF TOWNSHIP COMMITTEE - Economic Development Commission**

BE IT RESOLVED That Karen Tuveson is hereby appointed Economic Development Commission Regular Member, replacing Devra Keenan, 3 year term expiring December 31, 2021.

BE IT FURTHER RESOLVED That Kavin Mehta is hereby appointed Economic Development Commission Regular Member, 3 year term expiring December 31, 2022.

- 10-1. Committeewoman Keenan moved the adoption of the foregoing resolution. The motion was seconded by Deputy Mayor Schuldiner and carried on the following:

ROLL CALL - Ayes - Huang, Keenan, Gural, Schuldiner, Jaffer
Nays - None

11. **RESOLUTION #20-1-41 - PROFESSIONAL SERVICES RESOLUTION - Risk Management, Health Benefits, Surveyor, Consulting Engineer and Appraiser**

WHEREAS, There exists a need to acquire the following professional services for 2020 without a "fair and open process" as defined by P.L. 2004, c.19, the "Local Unit Pay-to-Play Law":

- (1) Risk Management Consultant;
- (2) Health Benefits Consultant;
- (3) Surveyor;
- (4) Consulting Engineer;
- (5) Appraiser.

WHEREAS, The Montgomery Township Purchasing Agent has determined and certified in writing that the value of the services over the course of the contracts is anticipated to exceed \$17,500.00; and

WHEREAS, The New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., authorizes the award of professional services contracts without competitive bidding; and

WHEREAS, The Chief Financial Officer has certified that sufficient funds are available for the aforesaid services in accordance with the amounts set forth in the 2019 Temporary Budget, with performance of said services after March 31, 2020 being subject to the Township's amendment of the 2020 Temporary Budget, and/or adoption of the final 2020 Budget.

(Item #11 Cont.)

NOW, THEREFORE, BE IT RESOLVED By the Township Committee of the Township of Montgomery as follows:

- (1) The Mayor and Clerk are hereby authorized and directed to execute proper agreements for a not to exceed amount with the following:
 - Steve Weiner of Acrisure as Risk Management Consultant - not to exceed \$34,000.00
 - Steve Weiner of Acrisure as Health Benefits Consultant - not to exceed \$21,000.00
 - J.T. Surveying as Surveyor - not to exceed \$2,000.00
 - BANC3 Engineering as Consulting Engineer - not to exceed \$6,000.00
 - Mark Tinder Appraisals, LLC as Appraiser - not to exceed \$4,000.00
- (2) These contracts are awarded for a period of one year, for the amounts set forth in each contract, and without competitive bidding as "Professional Services" under the provisions of the Local Public Contracts Law N.J.S.A. 40A:11-5(1)(a) as contracts for services to be performed by persons authorized by law to practice recognized professions that are regulated by law and because the services to be performed are not susceptible of quantifying in bid specifications.
- (3) These contractors have completed and filed with Montgomery Township a Campaign Contributions Affidavit as required by N.J.S.A. 19:44A-20.2 et seq. certifying they have not made any prohibited contributions to a candidate committee or municipal committee representing the elected officials of the Township.
- (4) A copy of this Resolution, the Certifications of Contract Value, the Campaign Contributions Affidavit, and the executed Agreements shall be placed on file in the office of the Township Clerk.
- (5) A notice of this action shall be published once in the official newspaper as required by law.
- (6) Performance of services under the terms of these contracts, and payment for the services, after March 31, 2020 is subject to the amendment of the 2020 Temporary Budget and/or adoption of the final 2020 Budget, and certification of availability of funds by the Chief Financial Officer.

11-1. Deputy Mayor Schuldiner moved the adoption of the foregoing resolution. The motion was seconded by Committeewoman Keenan and carried on the following:

ROLL CALL - Ayes - Huang, Keenan, Gural, Schuldiner, Jaffer
Nays - None

12. **RESOLUTION #20-1-42 - PROVIDING FOR THE DEFERRAL OF LOCAL DISTRICT SCHOOL TAXES OF THE TOWNSHIP OF MONTGOMERY FOR THE YEAR 2019**

WHEREAS, The Township Committee of the Township of Montgomery, County of Somerset, under the provisions of statutes, wishes to defer Local District School Taxes for the year 2019; and

WHEREAS, The unpaid portion of the Local District School Tax on December 31, 2019 may be deferred to the extent of not more than 50% of the school year July 1, 2019 to June 30, 2020 levy, providing no requisition has been made for such amount or any portion of such amount; and

WHEREAS, The Deferred Local District School Taxes for the year 2019 may not exceed 50% of the school year July 1, 2019 to June 30, 2020 levy of \$83,653,942.00 resulting in a deferred amount not to exceed \$41,826,971.00. This amount represents an increase over the maximum Deferred Local District School Taxes for the year 2018 of \$40,472,731.50.

NOW, THEREFORE, BE IT RESOLVED By the Township Committee of the Township of Montgomery, County of Somerset, that Local District School Taxes unpaid by December 31, 2019 be deferred to the amount not exceeding \$41,826,971.00, and this amount representing an increase over the prior year maximum Deferred Local District School Taxes in the amount of \$1,354,239.50; and

BE IT FURTHER RESOLVED, That two (2) certified copies of this resolution shall be forwarded to the Director of the Division of Local Government Services.

12-1. Deputy Mayor Schuldiner moved the adoption of the foregoing resolution. The motion was seconded by Committeeman Huang and carried on the following:

ROLL CALL - Ayes - Huang, Keenan, Gural, Schuldiner, Jaffer
Nays - None

13. **RESOLUTION #20-1-43 - 2020 TEMPORARY BUDGET**

WHEREAS, NJSA 40A:4-19 provides that temporary appropriations be made for the purposes and amounts required in the manner and time therein provided; and

WHEREAS, The date of this resolution is within the first thirty days of 2020; and

WHEREAS, The total appropriations in the 2019 Budget, less appropriations for Capital Improvement Fund, Debt Service and Public Assistance are as follows:

General	\$23,582,920.00
Sewer Utility	\$ 3,685,807.00

WHEREAS, 26.25% of the total appropriations in the 2019 Budget, less appropriations for the Capital Improvement Fund, Debt Service and Public Assistance in the said 2019 Budget is as follows:

General	\$6,190,532.00
Sewer Utility	\$ 967,527.00

NOW, THEREFORE, BE IT RESOLVED By the Township Committee of the Township of Montgomery, County of Somerset, State of New Jersey, that the following temporary appropriations be made and that a certified copy of this resolution be transmitted to the Chief Finance Officer for his record.

2020
 TEMPORARY BUDGET

	AMOUNT
General Administration	
Salary & Wages	\$ 79,538.00
Other Expenses	\$ 11,051.00
Committee Expenses	
Other Expenses	\$ 15,750.00
Mayor and Committee	
Salary & Wages	\$ 5,959.00
Other Expenses	1,194.00
Municipal Clerk	
Salary & Wages	49,219.00
Other Expenses	23,888.00
Newsletter	
Other Expenses	1,313.00
Financial Administration	
Salary & Wages	120,803.00
Other Expenses	15,251.00
Audit Services	
Other Expenses	9,713.00
Data Processing	
Salary & Wages	33,941.00
Other Expenses	13,046.00
Geographic Information System	
Salary & Wages	16,013.00
Other Expenses	11,681.00
Revenue Administration	
Salary & Wages	10,395.00
Other Expenses	6,038.00
Tax Assessment Administration	
Salary & Wages	40,202.00
Other Expenses	5,828.00
Legal Services	
Other Expenses	101,063.00
Engineering Services	
Salary & Wages	115,211.00
Other Expenses	13,059.00
Economic Development	
Other Expenses	295.00
Landmarks Commission	
Other Expenses	3,150.00
Veterans Committee	
Other Expenses	578.00
Planning Board	
Salary & Wages	52,238.00
Other Expenses	11,025.00
Master Plan	
Other Expenses	23,363.00
Zoning Board of Adjustment	
Salary & Wages	33,180.00
Other Expenses	3,098.00
Other Code Enforcement Functions	
Salary & Wages	177,713.00
Other Expenses	5,093.00
Liability Insurance	
Other Expenses	134,006.00
Long Term Disability	
Other Expenses	22,313.00
Worker Compensation Insurance	
Other Expenses	69,825.00
Employee Group Insurance	
Other Expenses	631,838.00
Employee Health Benefit Waiver	45,938.00

(Item #13 Cont.)

	AMOUNT
Deferred Compensation	
Other Expenses	50,925.00
Police Department	
Salary & Wages	1,073,625.00
Other Expenses	98,831.00
Emergency Management	
Other Expenses	1,260.00
Emergency Service Committee	
Other Expenses	125.00
Aid to Volunteer Ambulance Companies	
Other Expenses	8,531.00
Fire Prevention	
Salary & Wages	46,594.00
Other Expenses	3,019.00
Fire Hydrants	
Other Expenses	166,031.00
Streets & Road Maintenance	
Salary & Wages	248,194.00
Other Expenses	189,131.00
Public Works	
Salary & Wages	30,699.00
Other Expenses	14,490.00
Shade Tree	
Other Expenses	5,644.00
Building & Grounds	
Salary & Wages	41,344.00
Other Expenses	47,906.00
Vehicle Maintenance	
Other Expenses	189,525.00
Community Services Act	
Other Expenses	28,088.00
Environmental Commission	
Other Expenses	1,313.00
Public Health Services	
Salary & Wages	123,638.00
Other Expenses	10,238.00
Environmental Health Services	
Other Expenses	131.00
Animal Control	
Salary & Wages	14,109.00
Other Expenses	1,313.00
Welfare/Administration	
Other Expenses	131.00
Recreation Services & Programs	
Salary & Wages	97,913.00
Other Expenses	9,411.00
Kid Connection - After School	
Salary & Wages	16,275.00
Pre School (Outside CAP)	
Salary & Wages	200,000.00
Other Expenses	20,000.00
Adult School	
Salary & Wages	46,463.00
Other Expenses	64,838.00
Senior Center	
Salary & Wages	1,313.00
Other Expenses	27,983.00
Maintenance of Parks	
Salary & Wages	131,447.00
Other Expenses	21,000.00
Summer Camp	
Salary & Wages	21,788.00
Other Expenses	3,675.00
Camp Kid (Outside CAP)	
Salary & Wages	14,438.00
Other Expenses	2,363.00
Municipal Library	
Other Expenses	23,625.00
Celebration of Public Events	
Other Expenses	3,938.00
Electricity	49,875.00
Street Lighting	15,750.00
Telephone	28,245.00
Water	14,438.00
Natural Gas	21,000.00
Gasoline	97,913.00
Solid Waste Disposal	
Other Expenses	24,938.00
Recycle	
Other Expenses	52,500.00
P.E.R.S.	211,575.00
P.E.R.S. - DCRP	3,938.00
Social Security - F.I.C.A. & Medicare	240,450.00
Social Security - Unemployment	10,500.00
P.F.R.S.	223,125.00
Municipal Court	47,250.00
Total 2020 Temporary Appropriations for Operating Purposes	\$6,056,611.00

(Item #13 Cont.)

	AMOUNT
2020 Debt Service Operating Fund	
Payment Bond Principal	\$1,550,000.00
Interest on Bonds	945,000.00
Green Acres Loan Payment	132,000.00
Interest on Notes	250,000.00
Total Temporary Operating Fund Debt Service	\$2,877,000.00
2020 Sewer Temporary Budget	
Salaries & Wages	\$ 267,750.00
Other Expenses	699,777.00
Total 2020 Temporary Appropriations for Sewer Utility	\$ 967,527.00
2020 Debt Service Sewer Fund	
Bond Principal/Interest	\$1,000,000.00
NJEIT	1,500,000.00
Total Temporary Sewer Debt Service	\$2,500,000.00

13-1. Deputy Mayor Schuldiner moved the adoption of the foregoing resolution. The motion was seconded by Committeewoman Keenan and carried on the following:

ROLL CALL - Ayes - Huang, Keenan, Gural, Schuldiner, Jaffer
Nays - None

14. **ORDINANCE #20-1625 - LDO-Listing of Designated Local Historical Sites Within The Landmarks Preservation Overlay Area - Introduction**

A. Mayor Jaffer read the title of the ordinance as follows:

AN ORDINANCE AMENDING THE ZONING MAP AND AMENDING AND SUPPLEMENTING CHAPTER XVI, "LAND DEVELOPMENT", OF THE CODE OF THE TOWNSHIP OF MONTGOMERY (1984) COUNTY OF SOMERSET, STATE OF NEW JERSEY AND SPECIFICALLY SECTION 16-3.6 LISTING OF DESIGNATED LOCAL HISTORIC SITES WITHIN THE LANDMARKS PRESERVATION OVERLAY AREA

B. BE IT RESOLVED By the Township Committee of the Township of Montgomery that the foregoing ordinance be hereby passed on first reading and that the same be published in an official newspaper as required by law together with a Notice of Pending Ordinance fixing February 6, 2020 at approximately 7:00 p.m. as the date and time when said ordinance will be further considered for final adoption.

14-1. Deputy Mayor Schuldiner moved the adoption of the foregoing resolution. The motion was seconded by Committeewoman Keenan and carried on the following:

ROLL CALL - Ayes - Huang, Keenan, Gural, Schuldiner, Jaffer
Nays - None

15. **ORDINANCE #20-1627 - Sewer Bills Due Date - Introduction**

A. Mayor Jaffer read the title of the ordinance as follows:

AN ORDINANCE AMENDING CHAPTER XII "SEWER AND WATER" OF THE CODE OF THE TOWNSHIP OF MONTGOMERY, IN SOMERSET COUNTY, NEW JERSEY (1984) REGARDING TIME OF PAYMENT OF SEWER SERVICE CHARGES.

B. BE IT RESOLVED By the Township Committee of the Township of Montgomery that the foregoing ordinance be hereby passed on first reading and that the same be published in an official newspaper as required by law together with a Notice of Pending Ordinance fixing February 6, 2020 at approximately 7:00 p.m. as the date and time when said ordinance will be further considered for final adoption.

15-1. Deputy Mayor Schuldiner moved the adoption of the foregoing resolution. The motion was seconded by Committeewoman Keenan and carried on the following:

ROLL CALL - Ayes - Huang, Keenan, Gural, Schuldiner, Jaffer
Nays - None

16. **ORDINANCE #20-1628 - Increase to Purchasing Threshold - Introduction**

A. Mayor Jaffer read the title of the ordinance as follows:

AN ORDINANCE AMENDING SUBSECTION 2-22.2 OF THE CODE OF THE TOWNSHIP OF MONTGOMERY, IN SOMERSET COUNTY, NEW JERSEY (1984) REGARDING THE AWARD OF CONTRACTS FOR GOODS AND SERVICES EXEMPT FROM PUBLIC BIDDING REQUIREMENTS.

B. BE IT RESOLVED By the Township Committee of the Township of Montgomery that the foregoing ordinance be hereby passed on first reading and that the same be published in an official newspaper as required by law together with a Notice of Pending Ordinance fixing February 6, 2020 at approximately 7:00 p.m. as the date and time when said ordinance will be further considered for final adoption.

16-1. Committeeman Huang moved the adoption of the foregoing resolution. The motion was seconded by Committeewoman Keenan and carried on the following:

ROLL CALL - Ayes - Huang, Keenan, Gural, Schuldiner, Jaffer
Nays - None

17. **APPROVAL OF MINUTES**

If there are no corrections, the minutes for December 19, 2019 stand approved.

18. **PAYMENT OF BILLS**

WHEREAS, The Township Committee of the Township of Montgomery has received bills to be paid as listed; and

WHEREAS, The Chief Finance Officer and the Township Administrator have reviewed these bills and have certified that these bills represent goods and/or services received by the Township, that these are authorized and budgeted expenditures and that sufficient funds are available to pay these bills.

NOW, THEREFORE, BE IT RESOLVED By the Township Committee of the Township of Montgomery as follows:

1. That these bills are hereby authorized for payment; and
2. That checks in the proper amounts are prepared and that necessary bookkeeping entries are made; and
3. That the proper Township Officials are authorized to sign the checks.

18-1. Deputy Mayor Schuldiner moved the adoption of the foregoing resolution. The motion was seconded by Committeewoman Keenan and carried on the following:

ROLL CALL - Ayes - Huang, Keenan, Gural, Schuldiner, Jaffer
Nays - None

19. **POLICE PROMOTIONAL PROCESS**

Administrator Nieman explained that this is a three step process. The first is a written examination for those officers who are eligible for promotion. In this case, because of the retirements and the movement within the department, the Township will be testing for Captain/Director, Lieutenant, and Sergeant. These require an essay test and file review. The essay test is reviewed by a subcommittee of the command staff, the Administrator, and two members of the Township Committee. There will then be a file review committee which is composed of the command staff, the Administrator, and one member of the Township Committee. The exams are scheduled for February 5 for Lieutenants and Captain/Director and February 7 for Sergeants. The top three candidates will be brought before the Governing Body for interviews.

20. **RARITAN VALLEY COMMUNITY COLLEGE INTERNSHIP UPDATE**

Administrator Nieman stated that this was something that Committeewoman Gural, the Economic Development Commission and he worked on in 2019. He explained that there is a very aggressive internship program that is operational at RVCC. They are very interested in working with the Township, in particular in three areas: Engineering; Business Management; and Criminal Justice. The interns would be working with the Township for 20 hours per week for which they would receive college credits. RVCC would recommend interns to the Township, who would have the opportunity to interview them. He stated that the Police Department is particularly interested in this program. Assuming the Township could work out all of the details regarding background checks and the like, he would like to enter into this program. This could become a feeder program for future employees and also give young students the opportunity to see what public service is like. Lieutenant Gill spoke about his experience with interning when he attended Kean University. He thought this was a great opportunity, not just for the Township but for the students themselves. He stated that vetting the interns will be a very important process in this program.

21. **MONTGOMERY EMS INSTALLATION DINNER**

Deputy Mayor Schuldiner stated that he and the Mayor attended the Montgomery EMS 2020 Installation Dinner. He congratulated the new President, Carol Raymond and remarked that Montgomery EMS is the #1 EMS in the State of New Jersey.

22. **NEW JERSEY TRANSIT**

Deputy Mayor Schuldiner explained that New Jersey Transit is holding focus groups through the Transportation Center at Rutgers Bloustein School. These focus groups will be held with a number of constituency groups, one of which are elected officials. He stated he attended a group that was a mixture of local officials, and some Assembly members and their staff. There was discussion about what is working and not working in different communities and what are the complaints about New Jersey Transit and public transit and how NJ Transit can do effective messaging to the public on a local level. He explained that Montgomery only has one bus route that runs from Pike Run to several area train stations.

23. **DONALD THIEL FUNERAL**

Mayor Jaffer stated that she attended the funeral for long-time resident and firefighter Donald Thiel. She stated that the Governing Body had honored Mr. Thiel in 2019 for 62 years of service to Fire Company #2. It was very moving to hear about that type of commitment to the community and how he lived his life. She expressed the Governing Body's condolences to his loved ones and to the entire Fire Company #2.

24. **EMS CADET'S SPAGHETTI DINNER**

Mayor Jaffer stated that she attend the EMS Cadet's spaghetti dinner fundraiser. She highlighted that many volunteer organizations do have cadet programs and programs for High School students and she encouraged young people in the community to take advantage of these programs.

25. **BOARD OF EDUCATION**

Mayor Jaffer stated that she attended the Board of Education Reorganization meeting. The new Board of Education President is Joanne Tonkin. The Vice President is Phyllis Bursh.

26. **FIRE COMPANY #2**

Mayor Jaffer stated that she attended the Installation Dinner for Fire Company #2. She congratulated continuing Chief George Gurzo.

27. **CRUSER BROOK BRIDGE**

Administrator Nieman stated that the Crusier Brook Bridge contractor will return in March and the project should be completed in July. That is the schedule that was recently provided to the Township by the New Jersey Department of Transportation.

28. **HEALTH DEPARTMENT**

Administrator Nieman stated that the Health Department received a Wellness Grant from the Health Insurance Fund for over \$17,000.00. The Wellness Program has become a template for the Health Insurance Fund that Montgomery participates in, which has well over 30 members. It is a model that is being copied around the State.

29. **COMMITTEE AND SUB-COMMITTEE REPORTS**

29-1. **OPEN SPACE COMMITTEE**

Committeeman Huang stated that the Open Space Committee discussed membership. He stated that there are some liaisons from other committees to the Open Space Committee that have not previously been filled and they are working on filling these positions. They discussed updates on open space acquisitions.

29-2. **MUNICIPAL ALLIANCE**

Committeeman Huang stated that the Municipal Alliance is working with the Somerset County Department of Health Services Mental Health, South Asian Outreach dealing with mental health. They discussed Municipal Alliance membership and stated that they are looking for additional participants from the fields of mental health providers, therapists, local businesses, and local civic organizations. This is so they can get more feedback. They discussed 2020-2025 grants, and their new budget which begins in July. The new budget is approximately \$7,000.00 less than previous years. The three areas that they are focusing on for both youth and adults are alcohol, marijuana and prescription medications. They will also be addressing vaping. There were updates from the representatives from the schools on their programs and happenings. There will be a couple of events happening through the Municipal Alliance. The following events will take place:

- January 24 - workshop at the Somerset County Human Services Building;
- January 28 - community listening session for older adults at Mary Jacobs Library;
- January 31 - "Beat the Winter Blues" health wellness event at Otto Kaufman Community Center;
- March 18 and 19 - Youth Mental Health First Aid Training Run at Otto Kaufman Community Center.

(Item #29 Cont.)

29-3. VETERANS MEMORIAL COMMITTEE

Committeeman Huang stated that the Veterans Memorial Committee discussed the signage on Route 206 to direct traffic to the Montgomery Veterans Park. They are looking to make Veterans Day more accessible to students as well as making it more of a family event. On January 18 there will be a "Salute to Service" hockey game at the Lawrenceville Prep's Luke's Ice Rink, a portion of the proceeds from the game will benefit the Hopewell Valley Veterans Association and the Montgomery Veterans Memorial Committee. On February 1 there will be a boy's varsity basketball game against Steinert, they will be honoring Veterans and First Responders.

29-3. SHADE TREE COMMITTEE

Committeewoman Keenan stated that the Shade Tree Committee held their Reorganization meeting. They discussed the budget as well as a review of some of the projects that they have been working on. There was a lot of discussion on Pujan Shah's Eagle Scout project. They are eagerly waiting for the hiring of the Arborist. Administrator Nieman explained that the advertisement will be published in the near future. Committeewoman Keenan stated that the Shade Tree Committee also discussed the collaboration with the schools in 2020 and the Arbor Day program.

29-4. BOARD OF HEALTH

Committeewoman Gural stated that the Board of Health held their Reorganization meeting. She mentioned that in early 2019, the prior Board of Health decided that they also wanted to have their meetings televised and streamed. She mentioned this so people would know that they can watch these meetings on the Montgomery Township website and on Channel 29. The Board of Health is looking for a Public Health Medical Advisor. The President has suggested that they amend the job description so that the candidate be Board certified. They discussed the accreditation subcommittee, which had to be reorganized because of new Board of Health appointments. She stated that a student from Montgomery High School came and presented the results of the Mental Health survey that she had done over the summer and fall. One of the results was that 71.5% of her respondents stated that they were concerned about drugs and alcohol and the largest area of stress for them was academic pressure. There was discussion about future sampling strategies trying to reach a larger population to make it more statistically significant and having a truer representative sample. They invited the new Board of Education President to attend the next Board of Health meeting. The decision on the Health Department accreditation should be received in March. Administrator Nieman stated that Montgomery would be the smallest Health Department to ever receive National accreditation.

29-5. PLANNING BOARD

Deputy Mayor Schuldiner stated that the Planning Board held their Reorganization meeting. He stated that the new Planning Board Attorney will be holding training for the Planning Board members, tentatively at the first meeting in February. They heard the continuation of an application from Country Club Meadows. They came to the Planning Board with a proposal to put in two apartment buildings for 55+ Active Adults on the tract that sits right next to the single family homes. When they appeared before the Planning Board in December 2019, just about every neighbor whose property backs up to the property had appeared to raise their objections. At that meeting, the Planning Board requested that Country Club Meadows make a few changes to their plans. They made some but not all. The Planning Board had asked them to increase the set back of the proposed buildings and they didn't make that change. The concern is that the occupants of third floor of the apartment buildings will be able to look into the windows of the homes that back up to them. Ultimately, the Planning Board approved the project. The Planning Board also discussed the historic properties ordinance which was introduced at this Township Committee meeting.

29-6. COMMUNICATIONS AD HOC COMMITTEE

Mayor Jaffer stated that the Communications Ad Hoc Committee is wrapping up the process that they have been in to assess all of the Township's different communication strategies and come up with some recommendations for what the Governing Body should invest in moving forward for a comprehensive communication system.

30. RESOLUTION TO CLOSE MEETING TO THE PUBLIC

BE IT RESOLVED by the Township Committee of the Township of Montgomery in Somerset County, New Jersey as follows:

1. The Township Committee will now convene in a closed session that will be limited only to consideration of items with respect to which the public may be excluded pursuant to Section 7B of the Open Public Meetings Act.
2. The general nature of the subject to be discussed in this session is as follows:
 - Advice of counsel regarding contract negotiations with respect to Country Club Meadows.
3. It is unknown precisely when the matter discussed in this session will be disclosed to the public. Any agreements shall only be authorized by the Township Committee in a public session.

30-1. Committeeman Huang moved the adoption of the foregoing resolution. The motion was seconded by Committeewoman Keenan and carried unanimously.

31. Meeting reconvened in Open Session and ADJOURNMENT was 9:08 p.m. on a motion by Committeeman Huang. The motion was seconded by Deputy Mayor Schuldiner and carried unanimously.

Date of Approval:

Donna Kukla, Township Clerk