



OFFICE OF THE TOWNSHIP ENGINEER

Municipal Building
2261 Route 206
Belle Mead, New Jersey 08502
(908) 359-8211

APPLICATION FOR PERMIT FOR CONSTRUCTION OF PRIVATE DRIVEWAY
(APPLICATION APPLIES ONLY TO THAT PORTION OF THE DRIVEWAY LOCATED WITHIN THE TOWNSHIP ROAD RIGHT-OF-WAY)

**** THE APPLICANT IS RESPONSIBLE FOR CONTACTING THE NEW JERSEY ONE CALL AT 1-800-272-1000 FOR A MARKOUT OF UNDERGROUND UTILITIES. ****

Permit No. 06 - D - _____ Date Submitted _____

Permit Fee \$5.00

[] Cash [] Check No _____ Check Date _____

-
- ❑ **Permit Requirement** – It shall be unlawful for any person, firm or corporation (either as owner or agent, servant or employee of owner, or as an independent contractor or otherwise) to install, repair, or maintain a private driveway within the public right-of-way in said Township, unless and until a permit is obtained from the Township Engineer.
 - ❑ **Minor Repairs Without Permit** – Minor repairs, such as repairs of minor holes and/or cracks in driveway, within the public right-of-way, and which do not affect the gutter line or drainage along the municipal road, may be made without the necessity of a permit, provided a prompt report in writing is made showing the extent thereof to the Township Engineer.

Applicant Information:

(owner's name)

(address)

(telephone number)

Work To Be Performed By:

(contractor name)

(company name)

(contact person)

(address)

(telephone number)

For Permission to Make

New Installation _____ Repair _____ Maintenance _____

At Property Location

(street)

Block(s) _____ Lot(s) _____

Requirements:

1. Prepare and attach two (2) copies of plans and specifications for the installation of the new driveway or repair of existing driveway, specifically within the public right-of-way. Plan must show how the driveway will affect drainage along the roadway. Plans must also indicate the following; width of driveway, distance from side lot line, size, length and location of driveway pipe (if necessary), and position of trees, poles, inlets, manholes, hydrants, cross-drains, headwalls, signs, and sidewalks, if such are existing or proposed.
2. **A Certificate of Liability Insurance is required – see attached sample. Please note that Montgomery Township must be listed as an additional insured. THIS PERMIT SHALL NOT BE PROCESSED WITHOUT THE INSURANCE CERTIFICATE ATTACHED.**
3. Driveways shall be in accordance with Section 16-5.8 of the Montgomery Township Land Development Ordinances.
4. The portion of the driveway located within the right-of-way:
 - a) Must be constructed of bituminous concrete (no curb), or concrete (curbed), in accordance with Township Details.
 - b) Must be a minimum of twelve (12) feet and a maximum of sixteen (16) feet wide, at the opening of the driveway, in the street.

- c) Must be located a minimum of ten (10) feet off side property line.
 - d) Separate driveways on a single lot shall be spaced at least one hundred and twenty-five (125) feet apart measured from center lines.
5. If driveway is crossing an existing drainage ditch, reinforced concrete pipe (RCP) or ductile iron pipe (DIP) with a minimum diameter of twelve (12) inches must be used. An Engineer, licensed in the State of New Jersey, shall determine the actual required diameter of the pipe.

Conditions: -

- 1. The work shall be done under the inspection and approval of the Township Engineer, or authorized representative. The Township Engineering Department shall be notified at least 48 hours prior to the start of construction. The owner shall be notified, in writing, of any deficiencies or unapproved work. Deficiencies shall be corrected within a time specified by the Township Engineer. A reinspection shall be made when notice is given to the Engineer that the defects have been corrected.
- 2. Any damaged or disturbed grass areas shall be restored with topsoil, seed and mulch.
- 3. Any damaged or disturbed sidewalk shall be replaced. No repair (patching) of damaged sidewalk or re-use of disturbed sidewalk shall be permitted.

Note: - Unless the work authorized under this permit is complete within six (6) months of the date of issue, or the permit is extended within that time, this permit shall become null and void.

The undersigned applicant agrees to comply with all the rules and regulations contained herein. This application is for the protection of the Township roads as stipulated by the Ordinance.

Penalty: - Any person, firm, or corporation violating any of the provisions of this ordinance, upon conviction thereof, shall be fined not exceeding \$200.00 or imprisoned in the County Jail not exceeding 30 days or both such fine and imprisonment.

Signature of Applicant

_____ (owner or contractor)

.....

 Approved Denied

Comments _____

_____ (Township Engineer or authorized Representative)

Date _____

ACORD CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YY)
10/09/2003

PRODUCER
FAMILY FINANCIAL GROUP, INC
270 SOUTH MAIN ST
FLEMINGTON, NJ 08822

908-782-4028

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

INSURERS AFFORDING COVERAGE

INSURED
TIMBER CREEK LANDCARE INC
P.O. BOX 88
READINGTON, NJ 08870-0088

INSURER A: FARM FAMILY CASUALTY INS CO
INSURER B:
INSURER C:
INSURER D:
INSURER E:

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSURER LETTER	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
A	<input type="checkbox"/> GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> OCCUR	2918L6198	05/01/03	05/01/04	EACH OCCURRENCE \$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO. <input type="checkbox"/> LOC				FIRE DAMAGE (Any one fire) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ INCLUDED
A	<input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS	2918C0648 COLL. DED: \$500 COM DED: \$500	05/08/03	05/08/04	COMBINED SINGLE LIMIT (Per accident) \$ 500,000
	<input type="checkbox"/> GARAGE LIABILITY <input type="checkbox"/> ANY AUTO				BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> EXCESS LIABILITY <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> DEDUCTIBLE <input type="checkbox"/> RETENTION \$				AUTO ONLY - EA ACCIDENT \$ OTHER THAN EA ACC \$ AUTO ONLY: AGG \$ EACH OCCURRENCE \$ AGGREGATE \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	2918W6202	05/01/03	05/01/04	<input type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
	OTHER				

5 a MP

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS
MONTGOMERY TOWNSHIP SOMERSET COUNTY NJ IS LISTED AS AN ADDITIONAL INSURED

CERTIFICATE HOLDER ADDITIONAL INSURED; INSURER LETTER:

TOWNSHIP OF MONTGOMERY
2281 ROUTE 208
BELLE MEAD NJ 08502

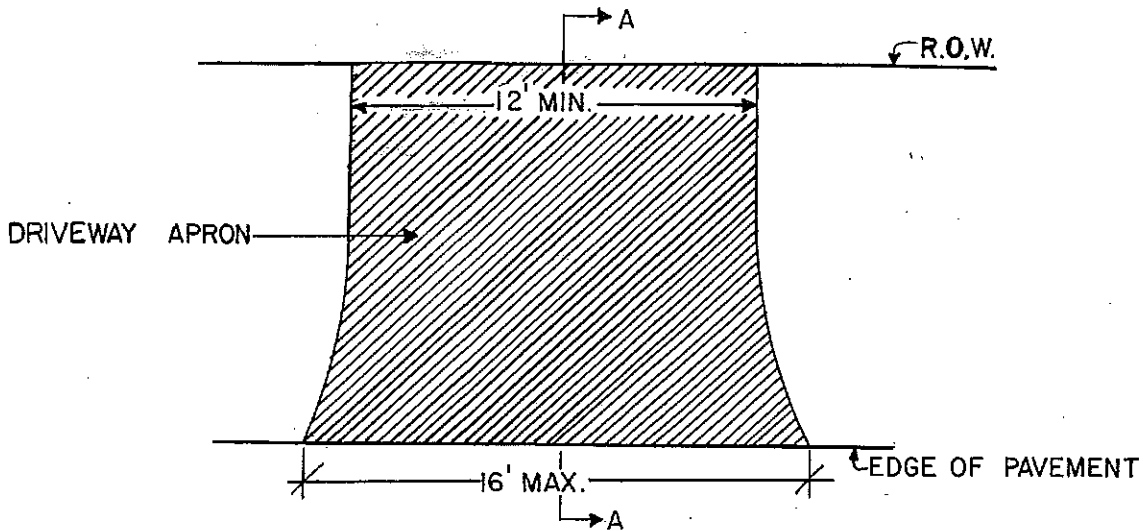
CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.
AUTHORIZED REPRESENTATIVE

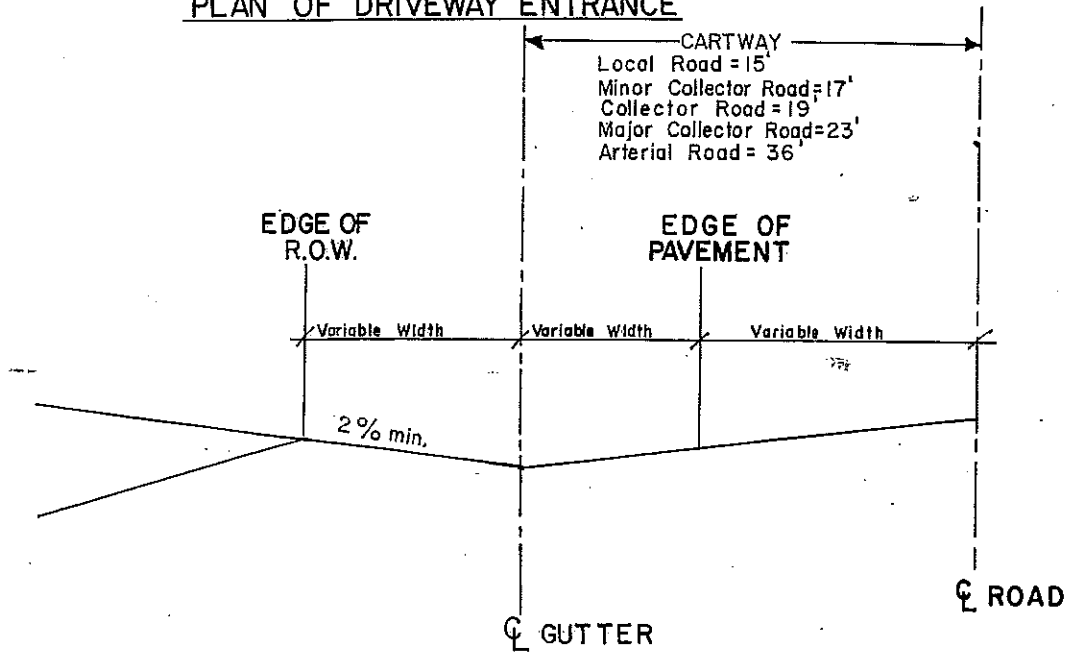
4" DG ABC

4" Bituminous Asphalt - I-2

2" Bituminous Asphalt - I-5



PLAN OF DRIVEWAY ENTRANCE



SECTION A-A

D2.8

DRIVEWAY DETAIL FOR ROADS WITHOUT CURBS

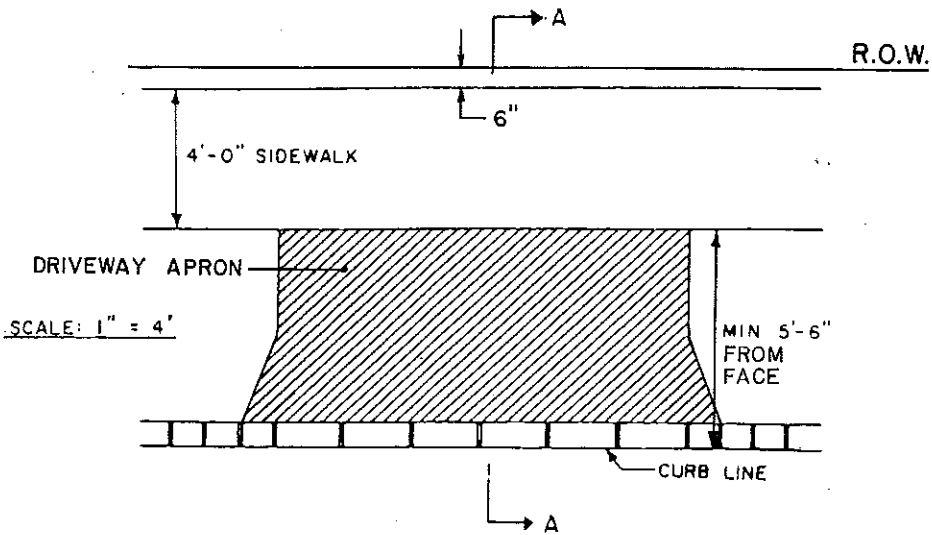
NO SCALE

FOR DETAILS OF GUTTER
SEE PAGE D2.13

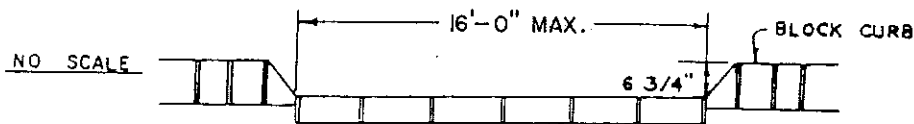
TOWNSHIP OF MONTGOMERY
SOMERSET COUNTY, NEW JERSEY

PREPARED BY
MONTGOMERY TWP ENGINEERING DEPT.
FEB., 1988

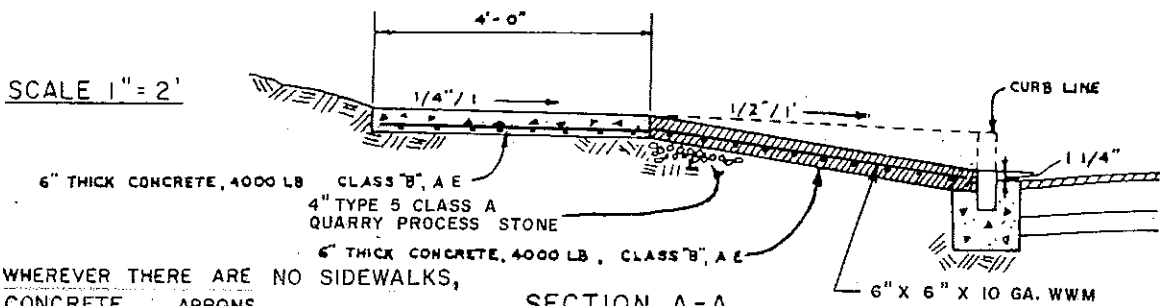
61400



PLAN OF DRIVEWAY ENTRANCE



ELEVATION OF CURB LINE



WHEREVER THERE ARE NO SIDEWALKS,
CONCRETE APRONS
SHALL BE CARRIED TO
PROPERTY LINE

SECTION A-A

D2.2

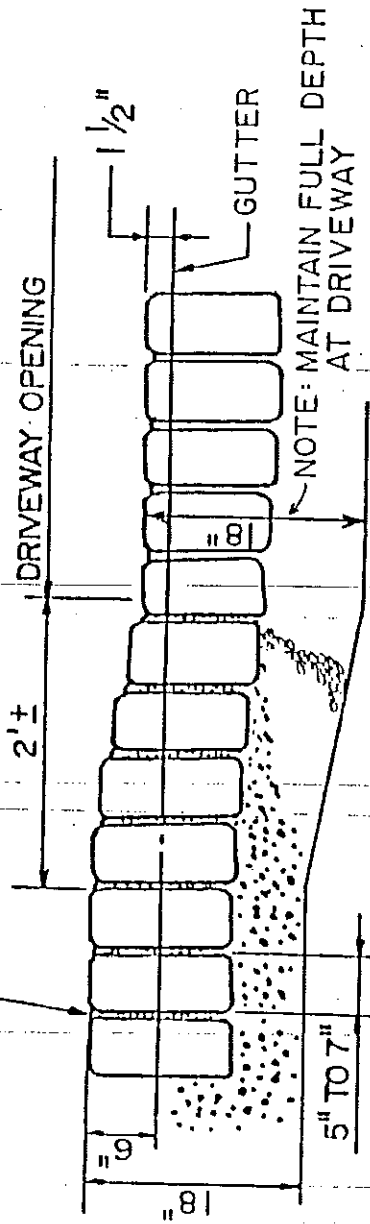
DRIVEWAY DETAIL

SCALE: AS SHOWN

REV. 10-87
FELLOWS, READ AND ASSOC., REVISED 3/5/85

PREPARED BY			
CPM ENGINEERS			
TOWNSHIP OF MONTGOMERY			
SOMERSET COUNTY, NEW JERSEY			
STANDARD CONSTRUCTION DETAILS			
DATE 1981	SCALE AS SHOWN	DWN BY LE	CHKD BY LS
L. STANLEY STIRES, TOWNSHIP ENGINEER, P.E. B.L.S. No 12822 - DATE			

1/2" - 3/4" CEMENT
MORTAR (1:2)
JOINTS RAKED &
POINTED TO 1/2"
ROUND NOSE



GRANITE OR BELGIAN BLOCK CURB

TYPICAL ELEVATION AT DRIVEWAY

NOT TO SCALE

*FOR ALL
DEPRESSED CURBS*

ous expansions or joints
e to be provided at

to be provided between

4000 PSI A.E.
AT 28 DAYS

cluded. Dimensional expansions (in joints
and width) are to be provided at
intervals.

is (max) is to be provided between
block

Call Before You Dig...

It's The Law! - 1-800-272-1000

Dear Resident/Contractor,

You have recently applied for a permit to perform work that involves excavating on public or private property. This work may involve home improvements, maintenance work, landscape improvements or any number of other work activities. We understand that completing this work in a timely manner is important, but it is even more important that the work be done safely and in compliance with the law.

Over the years, people have been injured and property has been damaged as a result of inadvertent contact with underground facilities, specifically, gas and electric lines.

Public Service Electric & Gas Company personnel have responded to numerous damages to underground facilities in your town and neighboring communities. Damage to underground facilities occurs for a variety of reasons. Excavators, builders, plumbers, landscapers and even homeowners have all been involved in incidents. Approximately 45% of all contacts with underground facilities occur because excavators have not called for a markout before they begin working. Another 20% of contact accidents occur when an accurately marked facility is struck by an excavator not exercising proper caution while digging.

Most contacts result in service interruptions, some cause property damage, injury, or death. Those found responsible for damaging underground facilities are billed for the cost of repairs and are subject to fines levied by the New Jersey Board of Public Utilities for violation of the Underground Facilities Protection Act.

Requesting a markout so that you are in compliance with the law only takes a phone call. The call is free and the One Call Service personnel will notify participating underground facility owners in your area, such as water, telephone, cable, gas and electric providers to markout their facilities. Please note that you must call at least three (3) business days before you plan to begin your excavation. The New Jersey Underground Facilities Protection Act is the law and it is designed to protect you.

Please call 1-800-272-1000, 811 or visit <http://www.pseg.com/customer/home/safety/dig.jsp> or <http://www.nj1call.org> **before you dig** and always use extreme caution and care when excavating in the vicinity of any underground facilities.

Thanks For Your Help And Cooperation!



**Know what's below.
Call before you dig.**