

MINUTES FOR
MONTGOMERY TOWNSHIP COMMITTEE MEETING
November 1, 2018

1. Montgomery Township Committee met at the Municipal Building, 2261 Van Horne Road, Belle Mead, NJ at 7:00 p.m. on the above date. Those present were:

TOWNSHIP COMMITTEE: Mayor Madrid, Deputy Mayor Graham, Committeewoman Jaffer
Committeemembers Trzaska and Quraishi were absent

Also present were:

TOWNSHIP ATTORNEY - Lisa Maddox, Esq.

TOWNSHIP ADMINISTRATOR - Donato Nieman

CHIEF FINANCIAL OFFICER - Michael Pitts

TOWNSHIP CLERK - Donna Kukla

2. Mayor Madrid stated the following: "Under the provisions of the Open Public Meetings Act, notice of the time and place of this meeting has been posted and sent to the officially designated newspapers."
3. Mayor Madrid led the Salute to the Flag.
4. **RESOLUTION - Stand Up for the Other Pledge**

WHEREAS, On Saturday, October 27, 2018, a gunman shouting anti-Semitic slurs opened fire inside the Tree of Life Congregation Synagogue in Pittsburgh, Pennsylvania, killing eleven people and wounding six others; and

WHEREAS, The attack was the largest such attack against Jewish people on American soil in the history of our Nation; and

WHEREAS, Such a heinous, violent attack is regarded not only as an attack on the victims, their families, their community and the Jewish faith, but also an assault on American freedoms and the American way of life; and

WHEREAS, The Township of Montgomery opposes such bigotry and violence against any and all people, in all forms; and

WHEREAS, The laws of the State of New Jersey and of the United States prohibit discrimination and violence against people by reason of, *inter alia*, their religion, race, ethnicity, culture, disability, gender or sexual orientation; and

WHEREAS, "The Stand Up For the Other Pledge," which is promoted by the New Jersey Interfaith Coalition, a non-partisan organization, reflects the values of the members of the Township Committee and of the Township of Montgomery to challenge bigotry aimed at members of other communities by speaking up; and

WHEREAS, "The Stand Up For the Other Pledge" has been taken by many New Jersey residents, members of the New Jersey interfaith community and by the members of our State Legislature and by County and local government officials throughout the State of New Jersey.

NOW, THEREFORE, BE IT RESOLVED By the Township Committee of the Township of Montgomery, as follows:

1. The Township of Montgomery denounces the violent hate crimes committed by the assailant in Pittsburgh, Pennsylvania on Saturday, October 27, 2018.
2. The Township reaffirms the principles of religious tolerance, tolerance for those who do not profess any religious faith, and tolerance of other races, ethnicities and cultures; and reaffirms the principles of civility and respect as foundations of our American democracy and freedoms.
3. The Township calls upon its citizenry and the community at large to combat violence, hate, bias and prejudice by practicing tolerance, respect and civility towards others of faiths, races, ethnicities and/or cultures different than their own, and recognizing that by learning about and sharing our diverse cultures and faiths, we make our community stronger.
4. The Montgomery Township Committee will take "The Stand Up For the Other Pledge" which provides:

While interacting with members of my own faith, or ethnic, or gender community, or with others, if I hear hateful comments from anyone about members of any other community, I pledge to stand up for the other and speak up to challenge bigotry in any form.
5. The Montgomery Township Committee hereby urges each of its Township residents to take "The Stand Up For the Other Pledge."

- 4-1. Deputy Mayor Graham moved the adoption of the foregoing resolution. The motion was seconded by Committeewoman Jaffer and carried on the following:

ROLL CALL - Ayes - Jaffer, Graham, Madrid
Nays - None
Absent - Quraishi, Trzaska

(Item #4 Cont.)

- 4-2. Members of the Township Committee who were present and staff members present took the pledge.
- 4-3. Mayor Madrid stated that the Jewish synagogue in town is inviting people of all faiths to attend services at 7:00 p.m. on Friday, November 2at Kehilat Shalom on Belle Mead-Griggstown Road.

5. **PUBLIC COMMENT**

Mayor Madrid opened the public comment portion of the meeting. There being no public comment, Mayor Madrid closed this portion of the meeting.

6. **2018 BEST PRACTICES DISCUSSION**

Chief Financial Officer Michael Pitts explained the 2018 Best Practices Report. He stated that it encourages municipalities to embrace practices that promote financial accountabilities, sound management and transparency. This year the State increased the worksheet from 25 questions to 61 questions. These were random questions. The municipality was allowed to answer approximately 16 "no" answers, and once the municipality hit that 16th "no" answer the municipality would start losing State Aid. Luckily, Montgomery only answered no on two (2) questions.

6-1. **MOTION TO ADOPT BEST PRACTICES REPORT**

Motion #18-11-1 - Committeewoman Jaffer moved the adoption of the Best Practices report. The motion was seconded by Deputy Mayor Graham and carried unanimously.

- 7. **CONSENT AGENDA** - All matters listed hereunder are considered to be routine in nature and will be enacted in one motion. Any Township Committeeperson may request that an item be removed for separate consideration.

A. **RESOLUTION #18-11-235 - REFUND OVERPAID 2018 TAXES**

BE IT RESOLVED That refunds be given to the following for the overpayment of 2018 taxes:

<u>Block</u>	<u>Lot</u>	<u>Name</u>	<u>Amount</u>
13001	28	Yuhui Yao & Wei Zhao	\$3,109.64
31009	17	Arvin & Nishtha Devgan-Bansal	\$4,505.74
37003	6.01	Emily I. Hsieh & Ying Qing Liu	\$2,608.31

B. **RESOLUTION #18-11-236 - REDEMPTION OF TAX SALE CERTIFICATES #18-0010, #18-0015 AND #18-0016**

BE IT RESOLVED That a refund in the amount of \$4,989.03 be given to FIG as Custodian For FIG NJ18, LLC, P.O. Box 54472, New Orleans, LA 70154 for the redemption of Tax Sale Certificate #18-0010 on Block 30003, Lot 24.

BE IT FURTHER RESOLVED That a refund in the amount of \$5,780.41 be given to Brian Law, 23 Westport, Irvine, CA 92620 for the redemption of Tax Sale Certificate #18-0015 on Block 37002, Lot 5.183. Tax lien redeemed within 10 days.

BE IT FURTHER RESOLVED That a refund in the amount of \$30,456.74 be given to US Bank Cust for Tower DB VII trust, 50 South 16th Street, Suite 2050, Philadelphia, PA 19102 for the redemption of Tax Sale Certificate #18-0016 on Block 37003, Lot 1.121. Tax lien redeemed within 10 days.

C. **RESOLUTION #18-11-237 - REFUND UNUSED PORTION OF SPECIAL DUTY MONIES**

BE IT RESOLVED That a refund be given to the following business/company for monies owed by the Township of Montgomery for Private Duty Services:

Charter Contracting Company LLC.
500 Harrison Avenue, Suite 4R
Boston, MA 02118
\$6,060.00

D. **RESOLUTION #18-11-238 - PURSUANT TO N.J.S.A. 40A:4-87 (Chapter 159, P.L. 1948) - Bulletproof Vest Grant**

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special items of revenue in the budget of any County or Municipality when such item shall have been made by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, Said Director may also approve the insertion of any item of appropriation for an equal amount.

NOW, THEREFORE, BE IT RESOLVED That the Township Committee of the Township of Montgomery hereby requests the director of the Division of Local Government Services to approve the insertion of items of revenue in the budget of the year 2018, in the amounts listed below, which item is now available as a revenue form the Bureau of Justice Assistance;

(CONSENT AGENDA Item D Cont.)

BE IT FURTHER RESOLVED That a like sum, be, and the same, hereby is appropriated under the above appropriation titles.

BE IT FURTHER RESOLVED That the Chief Financial Officer shall file an electronic Special Item of Revenue Resolution submittal form to the Division of Local Government Services

E. **RESOLUTION #18-11-239 - RELEASE OF PERFORMANCE GUARANTEE** - Tapestry at Montgomery, Phase 1B-2 without Force Main and Pump Station (PB-21-02)

WHEREAS, Gail Smith, Township Engineer, has certified on October 31, 2018 that all public improvements in a project known as Tapestry at Montgomery, Phase 1B-2 without Force Main and Pump Station have been completed in accordance with the approved plans and the Code of the Township of Montgomery and therefore recommends that the Performance Guarantee be released.

NOW, THEREFORE, BE IT RESOLVED By the Montgomery Township Committee that the reduced performance guarantee in the amount of \$135,109.98 (LOC #39604515 in the amount of \$121,598.98 and \$13,511.00 cash) be released to Sharbell Building Company, LLC and a maintenance guarantee be posted as follows:

Original Construction Cost Estimate	\$367,107.00
15% Maintenance Guarantee	\$ 55,066.00

BE IT FURTHER RESOLVED That the effective date of acceptance of the improvements shall be the date the Township Attorney confirms in writing that the maintenance guarantee is in the proper amount and acceptable legal format.

BE IT FURTHER RESOLVED That the release of the Performance Guarantee shall also be conditioned upon the posting of adequate escrow funds.

Upon satisfactory completion of these conditions, it is recommended that the Township accept the following:

Roads and Rights-of-Way public improvements - as follows:

- a. Acadia Lane - from the intersection with Hartwick Drive to the intersection with Vreeland Drive, not including the portion of the intersection to be dedicated to Montgomery Township under Phase 1B-1, containing 25,962 square feet or 0.597 acres, as shown on reference A. This is also described as from approximately Station 7+28 - Station 12+55 shown on reference B.
- b. Hartwick Drive - to from the intersection with the northerly rights-of-way of Research Road to and including the intersection with Acadia Lane, containing 53,639 square feet or 1.231 acres, as shown on the above referenced A. This may also be described as from approximately Station -0+05 - Station 10+62 shown on reference B.
- c. All road improvements include associated curbing, sidewalk, curb ramps, and shade trees within the rights-of-way. Other improvements in the rights-of-way, if any, shall be considered privately owned.

Storm Sewers - Storm sewer structures, such as inlets and catch basins, and collections lines completely contained within the roads or rights-of-way listed above.

Sanitary Sewers - Sanitary sewerage improvements as shown on Reference B:

- a. Along Bedford Drive from approximately Station 1+06 to approximately Station 9+20
- b. Along Acadia Lane from approximately Station 7+28 to approximately Station 7+56
- c. Along Hartwick Drive from approximately Station -0+05 to approximately Station 6+34
- d. In sanitary sewer easement between Block 28003, Lots 40 and 41.

Easements - Sanitary Sewer and Private Roadway Access, Egress, Utility, and Sanitary easements shown on Reference A.

The following improvements will not be accepted by the Township and will be owned and maintained by the Homeowner's Association:

Stormwater Management Facilities (e.g. detention basins) - no stormwater management facilities were constructed in this phase. All Stormwater Management Facilities in the Tapestry Development are owned and maintained by the Homeowner's Association.

Storm sewer collection lines - storm drainage collection lines from lands, roads, or roads or right-of-way other than those listed above to be accepted. This includes collection lines that run through private lands and connect to structures to be accepted by the Township.

Roadway Improvements - Bedford Drive.

Private Easements - Including but not limited to Storm Drainage and Utility easements.

(CONSENT AGENDA Cont.)

F. **RESOLUTION #18-11-240 - RELEASE OF PERFORMANCE GUARANTEE - Tapestry at Montgomery, Phase 1B-3 without Force Main and Pump Station (PB-21-02)**

WHEREAS, Gail Smith, Township Engineer, has certified on October 31, 2018 that all public improvements in a project known as Stonebridge at Tapestry at Montgomery, Phase 1B-3 without Force Main and Pump Station have been completed in accordance with the approved plans and the Code of the Township of Montgomery and therefore recommends that the Performance Guarantee be released.

NOW, THEREFORE, BE IT RESOLVED By the Montgomery Township Committee that the reduced performance guarantee in the amount of \$298,717.20 (LOC #36929446 in the amount of \$268,845.48 and \$29,871.72 cash) be released to Sharbell Building Company, LLC and a maintenance guarantee be posted as follows:

Original Construction Cost Estimate	\$691,239.60
15% Maintenance Guarantee	\$103,686.00

BE IT FURTHER RESOLVED That the effective date of acceptance of the improvements shall be the date the Township Attorney confirms in writing that the maintenance guarantee is in the proper amount and acceptable legal format.

BE IT FURTHER RESOLVED That the release of the Performance Guarantee shall also be conditioned upon the posting of adequate escrow funds.

Upon satisfactory completion of these conditions, it is recommended that the Township accept the following:

Sanitary Sewers - Sanitary sewerage improvements as shown on Reference B:

- a. Along Milford Place from approximately Station 0+50 to approximately Station 7+06.
- b. Along Milford Place from approximately Station 7+60 to approximately Station 11+48.

Easements - Sanitary Sewer and Private Roadway Access, Egress, Utility, and Sanitary easements shown on Reference A.

The following improvements will not be accepted by the Township and will be owned and maintained by the Homeowner's Association:

Stormwater Management Facilities (e.g. detention basins) - no stormwater management facilities were constructed in this phase. All Stormwater Management Facilities in the Tapestry Development are owned and maintained by the Homeowner's Association.

Storm sewer structures and collection lines - all storm sewer structures and collection lines in this development phase.

Roadway Improvements - Milford Place.

Private Easements - Including but not limited to Storm Drainage, Sight, and Utility easements.

- 7-1. Deputy Mayor Graham moved the adoption of the **CONSENT AGENDA**. The motion was seconded by Committeewoman Jaffer and carried on the following:

ROLL CALL - Ayes - Jaffer, Graham, Madrid
Nays - None
Absent - Quraishi, Trzaska

8. **MAYORAL APPOINTMENT - Landmarks Commission**

BE IT RESOLVED That Arun Mani is hereby appointed Landmarks Commission, Alternate II, 1 year unexpired term expiring December 31, 2018.

9. **RESOLUTION #18-11-241 - CONCURRING WITH THE MUNICIPALITY OF PRINCETON'S AWARD OF BID FOR CHERRY RUN RIPARIAN ZONE MITIGATION TREE PLANTING PROJECT**

WHEREAS, The Municipality of Princeton and the Township of Montgomery share a common municipal boundary line along Cherry Valley Road; and

WHEREAS, Princeton and Montgomery have determined that certain improvements are necessary to Cherry Valley Road and have agreed to undertake such improvements known as the "Improvements to Cherry Valley Road East Project"; and

WHEREAS, NJDEP permit conditions for the Improvements to Cherry Valley Road East Project require riparian zone mitigation; and

WHEREAS, Montgomery and Princeton engineering departments determined that the riparian zone mitigation work be bid under a separate contract than the roadway reconstruction work, and the riparian zone mitigation work is known as the "Cherry Run Riparian Zone Mitigation Tree Planting Project"; and

WHEREAS, Princeton has agreed to be the lead agency for the Cherry Run Riparian Zone Mitigation Tree Planting Project; and

(Item #9 Cont.)

WHEREAS, Following the review of the three (3) bids received by Princeton on October 18, 2018, it has been determined that the lowest responsible bidder for said capital project is Dawson Corporation in the amount of \$116,802.50; and

WHEREAS, The Cherry Run Riparian Zone Mitigation Tree Planting Project is being jointly completed with the Municipality of Princeton in accordance with a Shared Services Agreement dated July 9, 2018; and

WHEREAS, The Municipality of Princeton awarded said bid to Dawson Corporation on October 22, 2018.

WHEREAS, The Chief Financial Officer has certified that sufficient funds are available to pay for said services in account No. 04-215-55-901-1521B

NOW, THEREFORE, BE IT RESOLVED By the Township Committee of the Township of Montgomery as follows:

1. The Montgomery Township Committee concurs with the Municipality of Princeton's award of bid for a Contract to Dawson Corporation, in the amount of \$116,802.50, to undertake and complete the Cherry Run Riparian Zone Mitigation Tree Planting Project as set forth in the Specifications, Instructions to Bidders and the contract documents for this capital project.
2. In accordance with the Shared Services Agreement dated July 9, 2018, Montgomery Township shall, and is authorized to, pay its share of the cost of the Cherry Run Riparian Zone Mitigation Tree Planting Project in the amount of \$58,401.25.

9-1. Deputy Mayor Graham moved the adoption of the foregoing resolution. The motion was seconded by Committeewoman Jaffer and carried on the following:

ROLL CALL - Ayes - Jaffer, Graham, Madrid
Nays - None
Absent - Quraishi, Trzaska

10. **RESOLUTION #18-11-242 - A RESOLUTION AUTHORIZING THE PUBLIC SALE BY AUCTION OF LAND OWNED BY THE TOWNSHIP OF MONTGOMERY AND NO LONGER NEEDED FOR PUBLIC USE**

WHEREAS, the Township of Montgomery is the record owner of a +1.12 acre parcel of vacant land located along Airpark Road and Route 206 and designated on the Montgomery Township Tax Assessment Maps (rev.ed. 2016) as Block 34001, Lot 57.01, (the "Property"); and

WHEREAS, the Local Lands and Buildings Law, N.J.S.A. 40A:12-13(a), authorizes municipalities to convey property not needed for a public use to the highest bidder at a public auction; and

WHEREAS, the Property is not needed for a public use; and

WHEREAS, it is in the best interest of the Township of Montgomery to advertise this property for public sale to the highest bidder;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Montgomery, County of Somerset, State of New Jersey, as follows:

1. The preamble to this resolution is hereby incorporated as if fully restated herein.
2. Pursuant to the Local Lands and Buildings Law, N.J.S.A. 40A:12-13(a), the Township of Montgomery through its Mayor, Clerk, Administrator, and Attorney, is hereby authorized and directed to sell or cause to be sold to the highest bidder at a public sale by auction the property designated on the Montgomery Township Tax Assessment Maps (rev. ed. 2016) as Block 34001, Lot 57.01, consisting of +1.12 acres.
3. The Property shall be advertised for public sale subject to the following terms and conditions:
 - a. Only qualified bidders or their authorized representatives will be permitted to participate in the auction. To qualify, all bidders must present a bank cashier's or certified check in the amount of ten thousand dollars (\$10,000.00) prior to the start of the bidding.
 - b. At the close of bidding, the successful bidder will be required to execute a sales agreement and tender a deposit for the balance of ten percent (10%) of the sales price. The sales agreement will be in such form as has been reviewed and approved by the Township Attorney, and will be made available to prospective bidders in advance of the auction.
 - c. The minimum price for the Property is \$75,000. The Property will be sold to the highest bidder, except that the Township expressly reserves the right to reject all bids if the highest bid is not accepted. The Township Committee will accept the highest bid or reject all bids no later than at its second regularly scheduled meeting following the close of the auction.
 - d. The Property will be sold "AS IS."

(Item #10 Cont.)

- e. No contingencies, including but not limited to obtaining financing to purchase said Property and/or obtaining any permits, variances, or other approvals, will be written into the sales agreement.
 - f. The sales agreement will survive the closing and will not merge with the deed of conveyance.
 - g. The Property will be sold subject to all restrictions, conditions, and easements of record and the purchaser will be required to grant an easement for the 60-foot wide public right-of-way for access, commonly known as Airpark Road.
 - h. The Property shall be used in accordance with applicable laws of any other use lawfully approved by a land use board of the Township of Montgomery.
 - i. Title shall be conveyed by Bargain and Sale Deed with final payment to be made at closing of title, which shall be held within thirty (30) days after the bid is accepted by the Township Committee.
 - j. At closing of title, purchaser shall submit, in addition to the balance of the purchase price, an additional sum of money equal to the costs of all advertising of the sale and the recording of the deed of conveyance to the successful bidder.
 - k. Additional conditions deemed necessary to further the purposes of the sale may also be imposed but will be disclosed to potential bidders in advance of the sale.
- 4. The auctioneer shall have the right to impose such additional conditions as shall further the purposes hereof, provided same have been reviewed and approved by the Township Attorney and provided further said conditions are made available to prospective bidders in advance of the auction.
 - 5. The Township Clerk or her designee shall cause the above-referenced sale to be duly advertised in accordance with the requirements of the Local Lands and Buildings Law, N.J.S.A. 40A:12-13.
 - 6. The Township, through its Mayor, Clerk, Administrator and Attorney, is hereby authorized and directed to execute any and all documents and undertake any and all acts as shall be necessary and proper to effectuate the terms hereof and to comply with any applicable federal, State, county or local laws.

10-1. Deputy Mayor Graham moved the adoption of the foregoing resolution. The motion was seconded by Committeewoman Jaffer and carried on the following:

ROLL CALL - Ayes - Jaffer, Graham, Madrid
Nays - None
Absent - Quraishi, Trzaska

11. **ORDINANCE #18-1595 - Amending Service Charges for Returned Payments - Public Hearing**

A. Mayor Madrid read the title of the ordinance as follows:

AN ORDINANCE OF THE TOWNSHIP OF MONTGOMERY AMENDING
SERVICE CHARGES FOR RETURNED PAYMENTS.

B. Mayor Madrid opened the hearing to the public. There being no comment, Deputy Mayor Graham moved that the public hearing be closed. The motion was seconded by Committeewoman Jaffer and carried unanimously.

C. BE IT RESOLVED By the Township Committee of the Township of Montgomery that the foregoing ordinance be hereby adopted this 1st day of November, 2018 and that notice thereof be published in an official newspaper as required by law.

11-1. Committeewoman Jaffer moved the adoption of the foregoing resolution. The motion was seconded by Deputy Mayor Graham and carried on the following:

ROLL CALL - Ayes - Jaffer, Graham, Madrid
Nays - None
Absent - Quraishi, Trzaska

12. **ORDINANCE #18-1596 - Updating Drug Free School and Public Park Zones Map - Public Hearing**

A. Mayor Madrid read the title of the ordinance as follows:

AN ORDINANCE AMENDING SECTION 3-13 DRUG FREE SCHOOL AND PUBLIC PARK ZONES MAP OF THE CODE OF THE TOWNSHIP OF MONTGOMERY (1984).

B. Mayor Madrid opened the hearing to the public. There being no comment, Deputy Mayor Graham moved that the public hearing be closed. The motion was seconded by Committeewoman Jaffer and carried unanimously.

C. BE IT RESOLVED By the Township Committee of the Township of Montgomery that the foregoing ordinance be hereby adopted this 1st day of November, 2018 and that notice thereof be published in an official newspaper as required by law.

12-1. Deputy Mayor Graham moved the adoption of the foregoing resolution. The motion was seconded by Committeewoman Jaffer and carried on the following:

ROLL CALL - Ayes - Jaffer, Graham, Madrid
Nays - None
Absent - Quraishi, Trzaska

13. **APPROVAL OF MINUTES**

The Regular Session minutes of October 4, 2018 and October 18, 2018 were approved as printed.

14. **PAYMENT OF BILLS**

WHEREAS, The Township Committee of the Township of Montgomery has received bills to be paid as listed; and

WHEREAS, The Chief Finance Officer and the Township Administrator have reviewed these bills and have certified that these bills represent goods and/or services received by the Township, that these are authorized and budgeted expenditures and that sufficient funds are available to pay these bills.

NOW, THEREFORE, BE IT RESOLVED By the Township Committee of the Township of Montgomery as follows:

1. That these bills are hereby authorized for payment; and
2. That checks in the proper amounts are prepared and that necessary bookkeeping entries are made; and
3. That the proper Township Officials are authorized to sign the checks.

14-1. Deputy Mayor Graham moved the adoption of the foregoing resolution. The motion was seconded by Committeewoman Jaffer and carried on the following:

ROLL CALL - Ayes - Jaffer, Graham, Madrid
Nays - None
Absent - Quraishi, Trzaska

15. **NOVEMBER 15 TOWNSHIP COMMITTEE MEETING**

Administrator Nieman stated that the November 15 Township Committee was not needed. Many of the staff will be attending the League of Municipalities Conference. Township Committee agreed to cancel.

16. **MONTGOMERY MOSAIC**

Committeewoman Jaffer stated that there had been a Montgomery Mosaic meeting on Monday, October 29. The Rabbi from Kehilat Shalom attended and spoke. He invited everyone to come to the Shabat services on Friday, November 2. She stated that the next Montgomery Mosaic meeting would be on Monday, November 12 from 7:00 p.m. to 9:00 p.m. at St. Charles Borromeo. It will be a panel of students from Montgomery High School discussing the diverse experiences at the high school.

17. **INTERFAITH SERVICE IN HILLSBOROUGH**

Deputy Mayor Graham stated that she and Committeewoman Jaffer attended the Interfaith Services at Temple Beth El in Hillsborough on Tuesday, October 30 to honor of the victims of the attack in Pittsburgh. It was really lovely. There were many leaders of different religious organizations from different faiths.

18. **COMMITTEE AND SUB-COMMITTEE REPORTS**

18-1. **VETERANS MEMORIAL COMMITTEE**

Deputy Mayor Graham stated that the Veterans Memorial Committee will be holding a ceremony at Montgomery Veterans Park on Sunday, November 11. There will be some historical reenactors, a short parade, and a service for Veterans' Day.

(Item #18 Cont.)

18-2. PLANNING BOARD

Mayor Madrid noted that the Planning Board meeting scheduled for Monday, November 5 has been cancelled.

16-3. FIRE PREVENTION BUREAU

Administrator Nieman stated that the Fire Prevention Bureau was held at the end of October. They discussed Fire Prevention month and marching in the parade for Veterans' Day.

Deputy Mayor Graham stated that one of the Fire Districts is anxious to have Public Works do some clearing of the fire lanes on some of the roads.

ADJOURNMENT at 7:24 p.m. on a motion by Deputy Mayor Graham. The motion was seconded by Committeewoman Jaffer and carried unanimously.

Date of Approval:

Donna Kukla, Township Clerk