

Engineering Aide/Sr. Engineering Aide/Staff Engineer/Sr. Staff Engineer

Job Status

Closed - no longer accepting applications

Job Closing Date

Tue, 04/30/2024 - 12:00 PM

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General Statement

Come and join our Engineering Team! Montgomery Township is looking to fill (1) position in our Engineering Department. Based on the applicants' qualifications and experience, you may be selected for one of the (4) different employment levels that best matches your skills.

Features and Benefits

The (1) employment opportunity is full-time position, featuring a benefits package that includes an employee wellness incentive, up to 17 days vacation (pro-rated for year 1), plus holidays, sick and personal time, along with Medical, Dental, Vision and other benefits. Working hours are from 8:00am to 4:30pm (Monday-Friday). For more job details or if you would like to apply, please contact ltroisi [at] montgomerynj.gov EOE.

Engineering Aide

This entry level position offers a starting hourly rate range of \$26.69 - \$33.16 per hour and is overtime eligible. In this position, some responsibilities include:

- Observing construction sites for compliance, creating daily reports, and resolving problems.
- Perform drafting and design work.
- Interprets / produces department maps, plans, reports, and records.
- Upkeep of assigned vehicle (e.g. bringing to Public works for scheduled maintenance, cleanliness).
- Provide assistance to Engineering Department staff with inspections, phone/office coverage, permitting, and miscellaneous tasks.

Senior Engineering Aide

This sub-professional level position offers a starting hourly rate range of \$30.51 - \$37.23 per hour and is overtime eligible. Responsibilities are similar to the Engineering Aide description with additional tasks and experience requirements.

Staff Engineer

This position level offers a starting salary range of \$68,358 - \$84,850 per year and is overtime eligible. Some responsibilities of this title include:

- Prepares plans and documents for a variety of municipal projects typically involving roads, pedestrian, bicycle, recreation facilities, parking lots, storm sewers, and sanitary sewers.
- Prepares grant applications.
- Manage projects.
- Inspection and monitoring of construction and project sites for compliance, prepares field reports, reviews invoices, negotiates change orders, certifies payments, conducts field meetings, and performs other construction management duties
- Authorized representative for Engineering permits under the supervision of the Township Engineer
- Assists in review of permit applications from land use boards, site plans, subdivision plans, storm water calculations, and grading plans for compliance with Township Code, state regulations, standards, and engineering practices
- Prepare development bond estimates, determine inspection fees, monitor status of bonds, review bond reductions / releases, and perform administrative duties related to land development projects
- Assists in NJDEP MS4 storm water management and reporting
- Provide customer service to residents and the general public

Senior Staff Engineer : This position level offers a starting hourly salary range of \$75,875 - \$94,186 per year and is overtime eligible. Responsibilities are similar to the Staff Engineer description with additional tasks, experience requirements, and certifications.

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