

Park, Fields and Facility Request Guidelines

All persons must complete a Facility Request Form and Hold Harmless. All organizations must remit a Certificate of Insurance. Must also receive a copy of applicants driver's license

OKCC Rental Fees - Must be a Montgomery Resident

Gym only reservations:

\$20 per hour during normal business hours with a max of 6 – 1 hour time limits

\$75 per hour with a minimum of 2 hours outside of normal business hours

Senior Center & Gym reservation:

For any event including food/drinks, must include set-up and clean-up times

\$50 per hour during normal business hours (Senior Center is available after 4:30pm)

\$125 per hour with a minimum of 2 hours outside of normal business hours

Facility	In-Town League	Resident Individual	Non-Resident Individual	Resident Non-profit	Non-Resident Non-profit	Resident For Profit	Non-Resident For Profit
Reservation		Rate	Rate	Rate	Rate		
Proposed Fees:							
ONE-TIME USE OF TIER 1 FACILITY*: 4-hour block, or fraction thereof, Includes Set Up and Clean Up Times		\$50/hour	\$100/hour	\$50/hour	\$100/hour	\$100/hour	\$200/hour
ONE-TIME USE OF TIER 2 FACILITY**: 4-hour block, or fraction thereof, Includes Set Up and Clean Up Times		\$50/4-hour block	\$100/4-hour block	\$50/4-hour block	\$100/4-hour block	\$100/4-hour block	\$200/4-hour block
WEEKLY USE: Cost per field or athletic area, per 4-hour block per day or fraction thereof		\$10/4-hour block	\$20/4-hour block	\$10/4-hour block	\$20/4-hour block	\$20/4-hour block	\$40/4-hour block
SEASONAL USE: Cost per field or athletic area per day or fraction thereof	** \$10	\$10	\$20	\$10	\$20	\$20	\$40
	Per hour – per field						

*TIER 1 FACILITIES: Montgomery Veteran Park and Van Horne Park

**TIER 2 FACILITIES: Bessie Grover, Hobler , Lubas Field and Mill Pond

*** Starting July 1, 2023 \$10 per hour/per field with a max of \$50 per day/per field for in town leagues only

*** Starting July 1, 2024 \$10 per hour/per field with a max of \$70 per day/per field for in town leagues only

*** Starting July 1, 2025 \$10 per hour/per field with no max

Rain Date Policy

- To hold and reserve a rain date is an additional application fee (non-refundable)
- If an event gets rained out & no rain date was reserved, the requestor will have a credit and can transfer it to another day