

OKCC Reservations

The Otto Kaufman Community Center has multiple rooms available for **residents and non-profit organizations** based in Montgomery Twp. to hold meetings. The days and times available are listed below:

Monday - Friday

Sept 1 - June 30: 8am - 9pm

July 1 - Aug 31: 8am-6pm

We offer the following spaces for reservations free of charge:

- Conference Room (max 12 people)
- Large Meeting Room (max 25 people)
- Small Dance Studio(max 19 people)
- Large Program Room (max 24 people)
- Senior Center (max 64 people)



If you would like to reserve the building for a birthday party, event, or schedule time in the gym please be aware of the following prices.

Gym only reservations:

- \$20 per hour during normal business hours with a max of 6 – 1 hour time limits
- \$75 per hour with a minimum of 2 hours outside of normal business hours

Senior Center & Gym reservation:

For any event including food/drinks, must include set-up and clean-up times

- \$50 per hour during normal business hours (Senior Center is available after 4:30pm)
- \$125 per hour with a minimum of 2 hours outside of normal business hours

All persons must complete a Facility Request Form and Hold Harmless. All organizations must remit a Certificate of Insurance.