

AGENDA FOR  
MONTGOMERY TOWNSHIP COMMITTEE  
REORGANIZATION MEETING  
January 5, 2023  
7:00 p.m.

1. Meeting called to order by Township Clerk.
- “Under the provisions of the Open Public Meetings Act, notice of the time and place of this meeting has been posted and sent to the officially designated newspapers.”
2. **SALUTE TO THE FLAG**
3. Meeting Statement - Under the provisions of the Open Public Meetings Act, notice of the time and place of this meeting has been posted and sent to the officially designated newspapers.
4. Administering of **OATH OF OFFICE** to Devra Keenan by Twp. Attorney Wendy Rubinstein-Quiroga
5. Administering of **OATH OF OFFICE** to Vincent Barragan by Twp. Attorney Wendy Rubinstein-Quiroga

**ROLL CALL** - Committeeperson Keenan ( ), Committeeperson Singh ( ), Committeeperson Barragan ( ),  
Committeeperson Todd ( )

**ALSO PRESENT** - Rubinstein-Quiroga ( ), Savron ( ), Kukla ( )

6. **ELECTION** of Mayor for 2023
- Nomination of \_\_\_\_\_ by \_\_\_\_\_ second \_\_\_\_\_

**ROLL CALL VOTE:**

| COMMITTEE MEMBER | YES | NO | ABSTAIN | ABSENT |
|------------------|-----|----|---------|--------|
| Todd             |     |    |         |        |
| Barragan         |     |    |         |        |
| Singh            |     |    |         |        |
| Keenan           |     |    |         |        |

- 6a. Administering of **OATH OF OFFICE** to Mayor \_\_\_\_\_ for 2023 by Assemblywoman Sadaf Jaffer.

**NEW MAYOR PRESIDES**

7. **ELECTION** of Deputy Mayor for 2023
- Nomination of \_\_\_\_\_ by \_\_\_\_\_ second \_\_\_\_\_

**ROLL CALL VOTE:**

| COMMITTEE MEMBER | YES | NO | ABSTAIN | ABSENT |
|------------------|-----|----|---------|--------|
| Todd             |     |    |         |        |
| Barragan         |     |    |         |        |
| Singh            |     |    |         |        |
| Keenan           |     |    |         |        |

- 7a. Administering of **OATH OF OFFICE** to Deputy Mayor \_\_\_\_\_ for 2023 by County Commissioner Shanel Robinson.

8. **NOMINATION AND ELECTION OF NEW TOWNSHIP COMMITTEE MEMBER**
- Nomination of \_\_\_\_\_ by \_\_\_\_\_ Second \_\_\_\_\_

**ROLL CALL VOTE:**

| COMMITTEE MEMBER | YES | NO | ABSTAIN | ABSENT |
|------------------|-----|----|---------|--------|
| Todd             |     |    |         |        |
| Barragan         |     |    |         |        |
| Singh            |     |    |         |        |
| Keenan           |     |    |         |        |

- 8a. Administering of **OATH OF OFFICE** to Committeeperson \_\_\_\_\_ by Twp. Attorney Wendy Rubinstein-Quiroga
9. **REMARKS**

10. APPOINTMENT OF LIEUTENANT ANDREW PERRY

BE IT RESOLVED that Andrew Perry is hereby appointed Lieutenant effective January 6, 2023  
Motion \_\_\_\_\_ Second \_\_\_\_\_

ROLL CALL VOTE:

| COMMITTEE MEMBER | YES | NO | ABSTAIN | ABSENT |
|------------------|-----|----|---------|--------|
|                  |     |    |         |        |
| Todd             |     |    |         |        |
| Barragan         |     |    |         |        |
| Singh            |     |    |         |        |
| Keenan           |     |    |         |        |

10a. SWEARING IN OF LIEUTENANT ANDREW PERRY

11. APPOINTMENTS BY TOWNSHIP COMMITTEE

| OFFICE                                  | TERM  |  |
|---|-------|--|
| Township Attorney                       | 1 yr. | Wendy Rubinstein-Quiroga (Weiner Law)              |
| Tax Litigation/Appeals Attorney         | 1 yr. | Wendy Rubinstein-Quiroga (Weiner Law)              |
| Labor Counsel                           | 1 yr. | Stephen Edelstein (Weiner Law)                     |
| Special Projects/Conflict Counsel       | 1 yr. | Kevin Van Hise (Mason, Griffin & Pierson)          |
| Bond Counsel                            | 1 yr. | Andrea Kahn (McManimon, Scotland & Baumann)        |
| Township Planners - Planning & Zoning   | 1 yr. | Michael Sullivan (Clarke Caton Hintz)              |
| Auditor                                 | 1 yr. | Robert Swisher (Suplee, Clooney & Co.)             |
| Communications Consultant               | 1 yr. | Fuerza Strategy Group                              |
| Landscape Architect                     | 1 yr. | Richard Bartolone                                  |
| Traffic Engineer                        | 1 yr. | Joseph A. Fishinger, Jr. (Bright View Engineering) |
| Environmental Engineer                  | 1 yr. | James Cosgrove (One Water Consulting, LLC)         |
| Environmental Engineer                  | 1 yr. | Kleinfelder, Inc.                                  |
| Consulting Engineer                     | 1 yr. | Princeton Hydro, LLC                               |
| Consulting Engineer                     | 1 yr. | Melick-Tully Associates                            |
| Consulting Engineer                     | 1 yr. | Menlo Engineering, Inc.                            |
| Consulting Engineer                     | 1 yr. | Environmental Resolutions, Inc.                    |
| Consulting Engineer                     | 1 yr. | Kleinfelder, Inc.                                  |
| Consulting Engineer                     | 1 yr. | James Cosgrove (One Water Consulting, LLC)         |
| Codifier of Township Ordinances         | 1 yr. | General Code                                       |
| Financial Advisor                       | 1 yr. | Public Financial Management                        |
| Appraiser                               | 1 yr. | Bettina D. Scholk Appraisals                       |
| Appraiser                               | 1 yr. | Sockler Realty Services                            |
| Appraiser                               | 1 yr. | Mark Tinder  |
| Surveyor                                | 1 yr. | Jeff Baldwin (JT Surveying)                        |
| Surveyor                                | 1 yr. | Harris Surveying_                                  |
| Tax Map Official                        | 1 yr. | Jeff Baldwin (JT Surveying)                        |
| Affordable Housing Administrative Agent | 1 yr. | Community Grants, Planning & Housing               |
| Township Physician (Medical Services)   | 1 yr. | Concentra Occupational Health                      |
| Risk Management Consultant              | 1 yr. | Steve Weiner (Acrisure, LLC)                       |
| Health Benefits Consultant              | 1 yr. | Steve Weiner (Acrisure, LLC)                       |
| Municipal Housing Liaison               | 1 yr. | Lori Savron  |
| Deputy Township Clerk                   | 1 yr. | _____  |
| Assessment Search Official              | 1 yr. | Donna Kukla  |
| Public Agency Compliance Officer (PACO) | 1 yr. | Donna Kukla  |
| Tax Search Official                     | 1 yr. | Michael Pitts                                      |
| Flood Search Official                   | 1 yr. | Mark Herrmann                                      |
| Conservation Easement Officer           | 1 yr. | Joe Samec  |

| OFFICE                                       | TERM  |  |
|--|-------|--|
| Fire Marshal                                 | 1 yr. | Roy Mondi  |
| Fire Prevention Inspector                    | 1 yr. | Roy Mondi  |
| Fire Prevention Inspector                    | 1 yr. | Brett Colavito   |
| Fire Prevention Inspector                    | 1 yr. | Ryan Pinella   |
| Fire Protection Inspector                    | 1 yr. | Roy Mondi  |
| Clean Communities Coordinator                | 1 yr. | Arthur Villano   |
| Recycling Coordinator                        | 1 yr. | Arthur Villano   |
| Americans w/Disabilities Compliance Coord.   | 1 yr. | Lori Savron  |
| Affirmative Action Compliance Official       | 1 yr. | Lori Savron  |
| Dog Canvasser                                | 1 yr. | Rose Tropeano  |
| Court (concurrent with Hillsborough's term): |       |  |
| Primary Prosecutor                           | 1 yr. | Christopher Bateman  |
| DUI Special Prosecutor                       | 1 yr. | William Fox  |
| Public Defender                              | 1 yr. | Peter Cipparulo  |
| DUI/Alternate Public Defender                | 1 yr. | Scott Mitzner  |
| Alternate Prosecutors                        | 1 yr. | Brain Davis, Kevin Hewitt, Brian Glicos<br>Philip George, Dominic DiYanni, John Donnadio |

| OFFICE  | TERM   | RETIRING OFFICER | NEW APPOINTMENT             |
|---|--------|------------------|-----------------------------|
| Board of Fire Prevention,<br>Business Rep                               | 1 yr.  | <u>Vacant</u>    | <u>                    </u> |
| Board of Health   |        |                  |                             |
| Regular Member  | 3 yrs. | Sharma           | Dr. Om Sharma               |
| Regular Member  | 3 yrs. | Wolfson          | Alexander Wolfson           |
| Regular Member  | 3 yrs. | Faisal           | Siddiq Faisal               |
| Alternate I   | 2 yrs. | O'Mara           | Neeta Bahal O'Mara          |
| Board of Improvement Assessors  |        |                  |                             |
| Regular Member (expires 12/31/23)                                       | 2 yrs. | VACANT           | Marilyn Blazovsky           |
| Regular Member  | 2 yrs. | LaRue            | Susan LaRue                 |
| Regular Member  | 2 yrs. | Lattanzio        | Karen Lattanzio             |
| Regular Member  | 2 yrs. | VACANT           | <u>                    </u> |
| Central Jersey Health Insurance Fund<br>Commissioner (expires 12/31/23) | 3 yrs. | Nieman           | Lori Savron                 |
| Emergency Services Coordinating Committee                               |        |                  |                             |
| OEM Representative  | 1 yr.  | Devlin           | Sean Devlin                 |
| Police Representative   | 1 yr.  | Bet              | Capt. Silvio Bet            |
| Chief, Fire Co. #1  | 1 yr.  | Schroek          | Kevin Schroeck              |
| Chief, Fire Co. #2  | 1 yr.  | Verducci         | Adam Verducci               |
| EMS President   | 1 yr.  | Raymond          | Siddharth Saran             |
| EMS Captain   | 1 yr.  | Gerschel         | Louis Dundi                 |
| Public Safety Technician, Advisor                                       | 1 yr.  | Ferrara          | Jack Ferrara                |
| Fire District #1  | 1 yr.  | Karsay           | Tom Karsay                  |
| Fire District #2  | 1 yr.  | Martin           | Peter G. Martin             |
| Staff Liaison   | 1 yr.  | Patel            | Devangi Patel               |
| Inclusion & Equity Committee  |        |                  |                             |
| Regular Member  | 3 yrs. | Patel            | Catherine Lugg              |
| Regular Member  | 3 yrs. | Ghani            | Meghna Pabbathi             |
| Joint Insurance Fund  |        |                  |                             |
| Commissioner  | 1 yr.  | Pitts            | Micheal Pitts               |
| Alternate   | 1 yr.  | Novak            | Tamarah Novak               |
| Special Fund Commissioner   | 1 yr.  | Nieman           | Lori Savron                 |
| License Appeals Board   |        |                  |                             |
| Regular Member  | 1 yr.  | Miller           | Jim Miller                  |
| Regular Member  | 1 yr.  | Karsay           | Richard Karsay              |
| Regular Member  | 1 yr.  | Kennedy          | Richard Kennedy             |

| OFFICE  | TERM   | RETIRING OFFICER | NEW APPOINTMENT            |
|---|--------|------------------|----------------------------|
| Montgomery/Rocky Hill Municipal Alliance & Youth Services Commission            |        |                  |                            |
| Citizen-At-Large  | 1 yr.  | Narayanan        | Kharan Narayanan           |
| Citizen-At-Large  | 1 yr.  | Newman           | Christine Newman           |
| Citizen-At-Large  | 1 yr.  | Huff             | Lori Huff                  |
| Citizen-At-Large  | 1 yr.  | Shapiro          | Lisa Shapiro               |
| Citizen-At-Large  | 1 yr.  | Ghai             | Gurpreet Ghai              |
| Citizen-At-Large  | 1 yr.  | VACANT           | _____                      |
| Citizen-At-Large  | 1 yr.  | VACANT           | _____                      |
| Montgomery High School  | 1 yr.  | Grossman         | Christine Grossman         |
| Montgomery School District  | 1 yr.  | Gaylord          | Corie Gaylord              |
| Montgomery Upper Middle School  | 1 yr.  | Lachenauer       | Stefanie Lachenauer        |
| Board of Education Rep.   | 1 yr.  | VACANT           | _____                      |
| Local Civic Organization  | 1 yr.  | Arons            | Michael Arons              |
| Police Dept. Liaison  | 1 yr.  | Bet              | Police Director Silvio Bet |
| Police Dept. Liaison  | 1 yr.  | Frascella        | Lt. Tom Frascella          |
| Open Space Committee  |        |                  |                            |
| Regular Member  | 4 yrs. | Forbes``         | William Forbes             |
| Alternate I   | 4 yrs. | Morgan           | Kevin Burkman              |
| Planning Board  |        |                  |                            |
| Class III   | 1 yr.  | Schuldiner       | Patricia Todd              |
| Zoning Board of Adjustment  |        |                  |                            |
| Alternate I (exp. 12/31/23)   | 2 yrs. | Barragan         | Eileen Bruns               |
| Alternate II  | 2 yrs. | Bruns            | _____                      |
| Raritan & Millstone Rivers Flood Control Commission                             |        |                  |                            |
| Township Committee member   | 1 yr.  | Huang            | Devra Keenan               |
| Alternate I   | 1 yr.  | Roberts          | Srinivas Diddi             |
| Alternate II  | 1 yr.  | Keenan           | Paul Blodgett              |
| Recreation Committee  |        |                  |                            |
| Regular Member  | 3 yrs. | Shueh            | Stephen Shueh              |
| Regular Member  | 3 yrs. | Mylson           | Denyce Mylson              |
| Regular Member (exp. 12/31/23)  | 3 yrs. | Treichler        | Kent Huang                 |
| Alternate I   | 3 yrs. | Chenukuri        | Sreedhar Chenukuri         |
| Alternate II  | 3 yrs. | Bhatia           | Dr. Himanshu Bhatia        |
| Sewer Committee   |        |                  |                            |
| Chair   | 1 yr.  | Keenan           | _____<br>Mayor             |
| Shade Tree Committee  |        |                  |                            |
| Regular Member  | 1 yr.  | Koplik           | Larry Koplik               |
| Regular Member  | 1 yr.  | Narayanan        | Judy Colburn               |
| Regular Member  | 1 yr.  | Stein            | Irene Stein                |
| Regular Member  | 1 yr.  | Pandey           | Rashmi Pandey              |
| Regular Member  | 1 yr.  | Gell             | Carol Gell                 |
| Regular Member  | 1 yr.  | Richter          | Sandra Richter             |
| Regular Member  | 1 yr.  | Amoako-Poku      | Taraja Amoako-Poku         |
| Sustainable Montgomery's "Green Team"   |        |                  |                            |
| Regular Member  | 1 yr.  | Roberts          | Sarah Roberts              |
| Regular Member  | 1 yr.  | Reece            | Mary Reece                 |
| Regular Member  | 1 yr.  | Kaganowicz       | Greg Kaganowicz            |
| Regular Member  | 1 yr.  | Brown            | Susann Brown               |
| Regular Member  | 1 yr.  | Reyes            | Yasmin Reyes               |
| Regular Member  | 1 yr.  | Jacob            | Michelle Jacob             |
| Regular Member  | 1 yr.  | Derby            | Frank Derby                |
| Alternate I   | 1 yr.  | Lynch            | Kathy Lynch                |
| Alternate II  | 1 yr.  | Zinn             | Ratna Revankar             |
| Veterans Memorial Advisory Committee  |        |                  |                            |
| Regular Member  | 3 yrs. | Dyer             | Hugh Dyer                  |
| Regular Member  | 3 yrs. | Bairaktaris      | Dimitra Bairaktaria        |
| Regular Member  | 3 yrs. | Matthews         | Donald Matthews            |
| Regular Member (expires 12/31/230)  | 3 yrs. | Hudson           | _____                      |
| Liaisons/Representatives  |        |                  |                            |
| Somerset Co. Solid Waste<br>Advisory Council                                    | 1 yr.  | Matthews         | Donald Matthews            |
| Somerset Co. Municipal Wastewater Management Planning Comm.<br>Elected Official | 1 yr.  | Keenan           | Devra Keenan               |
| Somerset Co. Community Dev. Comm.<br>Regular Member                             | 1 yr.  | Robbins          | Ellen Robbins              |
| Alternate   | 1 yr.  | Savron           | Chery Chrusz               |

Motion \_\_\_\_\_ Second \_\_\_\_\_

**ROLL CALL VOTE :**

| COMMITTEE MEMBER | YES | NO | ABSTAIN | ABSENT |
|------------------|-----|----|---------|--------|
|                  |     |    |         |        |
| Todd             |     |    |         |        |
| Barragan         |     |    |         |        |
| Singh            |     |    |         |        |
| Keenan           |     |    |         |        |

12. **MAYORAL APPOINTMENTS WITH CONSENT OF TOWNSHIP COMMITTEE**

| OFFICE  | TERM   | RETIRING OFFICER | NEW APPOINTMENT   |
|---|--------|------------------|-------------------|
| Agricultural Advisory Committee<br>Regular Member | 3 yrs. | Johnson          | John Johnson, Jr. |
| Economic Development Commission<br>Regular Member | 3 yrs. | Narayanan        | Akshat Yalamarty  |
| Regular Member                                    | 3 yrs. | Mehta            | Kavin Mehta       |
| Planning Board Liaison                            | 3 yrs. | Mani             | Arun Mani         |

Motion \_\_\_\_\_ Second \_\_\_\_\_

**ROLL CALL VOTE :**

| COMMITTEE MEMBER | YES | NO | ABSTAIN | ABSENT |
|------------------|-----|----|---------|--------|
|                  |     |    |         |        |
| Todd             |     |    |         |        |
| Barragan         |     |    |         |        |
| Singh            |     |    |         |        |
| Keenan           |     |    |         |        |

13. **MAYORAL APPOINTMENTS**

| OFFICE   | TERM   | RETIRING OFFICER | NEW APPOINTMENT     |
|--|--------|------------------|---------------------|
| Board of Health<br>Advisor                                 | 1 yr.  | Mandelbaum       | Bert Mandelbaum, MD |
| Central Jersey Transportation Forum<br>Representative      | 1 yr.  | Hermann          | Mark Herrmann       |
| Alternate  | 1 yr.  | Nieman           | Neena Singh         |
| Alternate  | 1 yr.  | Savron           | Lori Savron         |
| Inclusion & Equity Committee<br>Advisor                    | 1 yr.  | Knol             | Jeff Knol           |
| Environmental Commission<br>Regular Member, Planning Board | 3 yrs. | Roberts          | Sarah Roberts       |
| Regular Member   | 3 yrs. | Reece            | Mary Reece          |
| Alternate II   | 2 yrs. | Zinn             | Ratna Revankar      |
| Advisor  | 1 yr.  | Revankar         | Brian Zinn          |
| Landmarks Commission<br>Class B                            | 4 yrs. | Havens           | Jessie Havens       |
| Class C  | 4 yrs. | Hammell          | Dawn Hammell        |
| Class C  | 4 yrs. | Massand          | Rikki Massand       |
| Alternate I  | 1 yr.  | VACANT           | _____               |
| Alternate II   | 1 yr.  | VACANT           | _____               |
| Local Emergency Planning Council<br>OEM Coordinator        | 1 yr.  | Devlin           | Sean Devlin         |
| Deputy OEM Coordinator                                     | 1 yr.  | Ferrara          | Jack Ferrara        |
| Montgomery Board of Education                              | 1 yr.  | McLoughlin       | Mary McLoughlin     |
| Johnson & Johnson  | 1 yr.  | Romberger        | Paul Romberger      |
| Fire Company #1, Chief                                     | 1 yr.  | Schroeck         | Kevin Schroeck      |
| Fire Company #2, Chief                                     | 1 yr.  | Verducci         | Adam Verducci       |
| Montgomery EMS   | 1 yr.  | Gerschel         | Louis Dundi         |
| Montgomery Township Engineer                               | 1 yr.  | Herrmann         | Mark Herrmann       |
| Mayor  | 1 yr.  | Keenan           | _____<br>Mayor      |
| Fire Subcode Official                                      | 1 yr.  | Mondi            | Roy Mondi           |
| Health Officer   | 1 yr.  | Patel            | Devangi Patel       |
| Recreation Director  | 1 yr.  | Zimmerman        | John Groeger        |
| DPW Superintendent   | 1 yr.  | Villano          | Arthur Villano      |

(Item #13 Cont.)

| OFFICE | TERM | RETIRING OFFICER | NEW APPOINTMENT |
|--------|------|------------------|-----------------|
|--------|------|------------------|-----------------|

|  |        |           |                  |
|--|--------|-----------|------------------|
| Planning Board                         |        |           |                  |
| Class I                                | 1 yr.  | Keenan    | <u>Mayor</u>     |
| Class II                               | 1 yr.  | Blodgett  | Paul Blodgett    |
| Class IV (expires 12/31/25)            | 4 yrs. | Todd      | Brian Hamilton   |
| Class IV, Walt Raymond                 | 4 yrs. | Campeas   | Dave Campeas     |
| Class IV, Environmental Comm.          | 3 yrs. | Roberts   | Sarah Roberts    |
| Alternate I                            | 2 yrs. | Glockler  | Tony Glockler    |
| Alternate II (expires 12/31/23)        | 2 yrs. | Hamilton  | Ibad Kahn        |
| Advisor                                | 1 yr.  | Laskey    | James Laskey     |
| Advisor                                | 1 yr.  | Naik      | Balachandra Naik |
| Recreation Committee                   |        |           |                  |
| Advisor                                | 1 yr.  | Rosenthal | Matt Rosenthal   |
| Shade Tree Committee                   |        |           |                  |
| Advisor                                | 1 yr.  | Zak       | Ewa Zak          |
| Advisor                                | 1 yr.  | Roberts   | Sarah Roberts    |
| Advisor                                | 1 yr.  | Foti      | Eileen Foti      |
| Advisor                                | 1 yr.  | Dexter    | Judy Dexter      |
| Advisor                                | 1 yr.  | Rosenthal | Amy Rosenthal    |
| Advisor                                | 1 yr.  | Heebner   | Ed Heebner       |
| Advisor                                | 1 yr.  | Blane     | Michelle Blane   |
| Advisor                                | 1 yr.  | Adams     | Philip Adams     |
| Advisor                                | 1 yr.  | Trzaska   | Ed Trzaska       |
| Advisor                                | 1 yr.  | Waltz     | John Waltz       |
| Sustainable Montgomery's "Green Team"  |        |           |                  |
| Advisor                                | 1 yr.  | Revankar  | Brian Zinn       |
| Advisor                                | 1 yr.  | Le        | Thuy Anh Le      |
| Veterans Memorial Advisory Committee   |        |           |                  |
| Advisor                                | 1 yr.  | Maloney   | Mike Maloney     |
| Advisor                                | 1 yr.  | DeGaglia  | Tom DeGaglia     |
| Advisor                                | 1 yr.  | Rayner    | Peter Rayner     |
| Advisor                                | 1 yr.  | Clark     | Simon Clark      |
| Advisor                                | 1 yr.  | Rosen     | Harel Rosen      |
| Advisor                                | 1 yr.  | Durga     | Subhash Durga    |
| Liaisons/Representatives               |        |           |                  |
| Somerset Co. Community Dev. Comm.      |        |           |                  |
| Regular Member                         | 1 yr.  | Keenan    | Devra Keenan     |
| Alternate                              | 1 yr.  | Savron    | Lori Savron      |
| Delaware & Raritan Canal Comm.         |        |           |                  |
| Regular Member                         | 1 yr.  | Massand   | Rikki Massand    |
| Somerset Co. Solid Waste Adv. Council  |        |           |                  |
| Regular Member                         | 1 yr.  | Koplik    | Devra Keenan     |
| Somerset Co. Cultural & Heritage Comm. |        |           |                  |
| Regular Member                         | 1 yr.  | Havens    | Rikki Massand    |

14.
**TOWNSHIP COMMITTEE LIAISONS AND REPRESENTATIVES**

| OFFICE  | RETIRING OFFICER | NEW APPOINTMENT |
|---|------------------|-----------------|
| Agricultural Advisory Committee                 |                  |                 |
| Board of Fire Prevention                        | Keenan           | Devra Keenan    |
| Board of Health                                 | Schuldiner       | Devra Keenan    |
| Budget & Finance                                | Singh            | Neena Singh     |
| Budget & Finance                                | Keenan           | Devra Keenan    |
| Economic Development Commission                 | Barragan         | Vince Barragan  |
| Emergency Services Coordinating Comm.           | Schuldiner       | Neena Singh     |
| Environmental Commission/Sustainable Montgomery | Keenan           | Devra Keenan    |
| Inclusion & Equity Committee                    | Keenan           | Devra Keenan    |
| Landmarks Commission                            | Bell             | Patricia Todd   |
| Library Advisory Board                          | Huang            | Patricia Todd   |
| Montgomery/Rocky Hill                           | Keenan           | Devra Keenan    |
| Municipal Alliance/Youth Services               |                  |                 |
| Open Space Committee                            | Singh            | Neena Singh     |
| Recreation Committee                            | Barragan         |                 |
| Shade Tree Committee                            | Singh            | Neena Singh     |
| Somerset County Multi-Jurisdictional            | Keenan           |                 |
| Hazard Mitigation Committee                     |                  |                 |
| Transportation Advisory Committee               | Keenan           | Devra Keenan    |
| Youth Advisory Committee                        | Schuldiner       | Neena Singh     |
| Veterans Memorial Committee                     | Bell             | Neena Singh     |
| Wildlife Management Committee                   | Barragan         | Vince Barragan  |
|   | Keenan           | Devra Keenan    |

15.
**PUBLIC COMMENT**

Each speaker will have a maximum of five (5) minutes to speak and should limit comments to matters pertaining to the Township. Additionally, if your comments are similar to comments already made, instead of repeating them at length, we ask that you instead indicate that you join in or support those comments previously made. Groups are asked to select a spokesperson to speak on their behalf.

16.
**MAYORAL AUTHORIZATION TO PERFORM MARRIAGES - Deputy Mayor**

BE IT AUTHORIZED that the Deputy Mayor may solemnize marriage ceremonies in the absence of the Mayor.

17. **CONSENT AGENDA** - All matters listed hereunder are considered to be routine in nature and will be enacted in one motion. Any person may request that an item be removed for separate consideration.

A. **RESOLUTION #23-1-1 - PROFESSIONAL SERVICES RESOLUTION**

WHEREAS, there exists a need to acquire the following professional services for 2023 without a "fair and open process" as defined by P.L. 2004, c.19, the "Local Unit Pay-to-Play Law":

- (1) Bond, General, Labor/Special Projects/Conflict Counsel Legal Services and Tax Appeal Litigation Support; and
- (2) Auditing Services; and
- (3) Environmental and Traffic Engineering Services; and
- (4) Professional Planning Services; and
- (5) Landscape Architect; and
- (6) Municipal Finance Services.

WHEREAS, the Montgomery Township Purchasing Agent has determined and certified in writing that the value of the services over the course of the contracts is anticipated to exceed \$17,500.00; and

WHEREAS, the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., authorizes the award of professional services contracts without competitive bidding; and

WHEREAS, the Chief Financial Officer has certified that sufficient funds are available for the aforesaid services in accordance with the amounts set forth in the 2023 Temporary Budget, with performance of said services after March 31, 2023 being subject to the Township's amendment of the 2023 Temporary Budget, and/or adoption of the final 2023 Budget.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Montgomery as follows:

- (1) The Mayor and Clerk are hereby authorized and directed to execute proper agreements for a not to exceed amount with the following:
  - Wendy Rubinstein-Quiroga of Weiner Law Group as Township Attorney and Tax Litigation/Appeals Attorney - \$300,000.00 (Acct. #01-201-20-155-248)
  - Stephen Edelstein of Weiner Law Group as Labor Attorney Counsel - \$35,000 (Acct. #01-201-20-155-248)
  - Kevin Van Hise of Mason, Griffin and Pierson as Special Projects/Conflict Counsel - \$25,000 (Acct. #01-201-20-155-248)
  - Andrea Kahn of McManimon Scotland & Baumann, LLC as Bond Counsel - \$20,000 (Acct. #01-201-20-155-248)
  - Michael Sullivan of Clarke Caton Hintz as Township Planner - \$109,000 (Acct. #01-201-21-185-251)
  - Suplee Clooney as Township Auditor - \$61,500.00 (Acct. #07-201-55-544-247)
  - Joseph A. Fishinger, Jr. of Bright View Engineering as Traffic Engineer - \$15,000 (Acct. #01-201-20-165-251)
  - Kleinfelder, Inc. as Environmental Engineer - \$250,000 (Acct. #08-215-55-901, 07-291-55)
  - James Cosgrove of One Water Consulting as Environmental Engineer - \$250,000 (Acct. #08-215-55-901, 07-291-55)
  - Richard Bartolone as Landscape Architect - \$36,000 (Acct. #01-201-20-165-251)
  - Public Finance Management as Municipal Finance Services - \$10,000 (Acct. #01-201-20-130-251)
- (2) These contracts are awarded for a period of one year, for the amounts set forth in each contract, and without competitive bidding as "Professional Services" under the provisions of the Local Public Contracts Law N.J.S.A. 40A:11-5(1)(a) as contracts for services to be performed by persons authorized by law to practice recognized professions that are regulated by law and because the services to be performed are not susceptible of quantifying in bid specifications.
- (3) These contractors have completed and filed with Montgomery Township a Campaign Contributions Affidavit as required by N.J.S.A. 19:44A-20.2 et seq. certifying they have not made any prohibited contributions to a candidate committee or municipal committee representing the elected officials of the Township.
- (4) A copy of this Resolution, the Certifications of Contract Value, the Campaign Contributions Affidavit, and the executed Agreements shall be placed on file in the office of the Township Clerk.
- (5) A notice of this action shall be published once in the official newspaper as required by law.

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- (6) Performance of services under the terms of these contracts, and payment for the services, after March 31, 2023 is subject to the amendment of the 2023 Temporary Budget and/or adoption of the final 2023 Budget, and certification of availability of funds by the Chief Financial Officer.

B. **RESOLUTION #23-1-2 - AUTHORIZING THE EXTENSION OF THE CONTRACT FOR EXTRAORDINARY UNSPECIFIABLE SERVICE AGREEMENT TO COMMUNITY GRANTS, PLANNING AND HOUSING**

WHEREAS, Resolution #21-6-140 adopted on June 3, 2021 awarded an Extraordinary Unspecifiable Service Agreement for two years with two (2) one-year or one (1) two-year extension options to Community Grants, Planning and Housing (CGP&H); and

WHEREAS, the agreement is awarded without competitive bidding as an "Extraordinary Unspecifiable Service" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a)(ii), for the reasons set forth in the Township Administrator's Certification of Extraordinary Unspecifiable Service, which reasons are incorporated herein as if fully restated; and

WHEREAS, the Chief Financial Officer has certified that sufficient funds in Accounts 18-288-56-000-001, 18-288-56-000-002, 18-288-56-000-003, 18-288-56-000-004, 18-288-56-000-005, 18-288-56-000-006 are available to pay for said services; and

WHEREAS, CGP&H shall be paid a fee not to exceed \$44,805.00 to provide these services in 2023 and \$44,805.00 to provide said services in 2024. The total contract amount over the entire two-year term shall not exceed \$89,610.00.

C. **RESOLUTION #23-1-3 - PETTY CASH CHECKS**

BE IT RESOLVED that the Chief Financial Officer be authorized to draw checks, one in the amount of \$1,000 to Olu Ochei, custodian of the Township Clerk's Petty Cash Funds.

D. **RESOLUTION #23-1-4 - DEPOSITORY FOR TOWNSHIP MONIES**

BE IT RESOLVED that the depositories for the funds of the Township of Montgomery for the year 2023 shall be any bank licensed to do business in the State of New Jersey and who holds a Governmental Unit Deposit Protection Act Certificate.

E. **RESOLUTION #23-1-5 - OFFICIAL SIGNATURES**

BE IT RESOLVED that the Township officers authorized to sign the Township checks are \_\_\_\_\_, Mayor; Michael Pitts, Chief Financial Officer; Donna Kukla, Township Clerk.

F. **RESOLUTION #23-1-6 - OFFICIAL SIGNATURE - Assistant Chief Financial Officer**

BE IT RESOLVED that the Assistant Chief Financial Officer, Dale Melville, is hereby authorized to sign Township checks in 2023 in the absence of the Chief Financial Officer.

G. **RESOLUTION #23-1-7 - DEPUTY AND ADMINISTRATOR SIGNATURES**

BE IT RESOLVED that \_\_\_\_\_, Deputy Mayor is hereby authorized to sign Township checks in 2023 in the absence or inability to serve of the Mayor and that Deputy Township Clerk is authorized to sign Township checks in the year 2023 in the absence or inability to serve of the Township Clerk.

H. **RESOLUTION #23-1-8 - AUTHORIZATION TO ESTABLISH INTEREST ON TAX DELINQUENCIES AND TAX SALES**

WHEREAS, N.J.S.A. 54:4-67 permits the Township Committee to establish by resolution the rate of interest to be charged for the non-payment of taxes or assessments on any installment which is not made within the tenth calendar day following the date upon which same became due and payable; and

WHEREAS, Chapter 75, P.L. 1991, now permits the governing body to establish a penalty to be charged to a taxpayer with a delinquency in excess of \$10,000.00 who fails to pay that delinquency prior to the end of the calendar year; and

WHEREAS, The Township Committee of the Township of Montgomery finds it to be in the best interests of the Township to establish said penalty.

NOW, THEREFORE, BE IT RESOLVED By the Township Committee of the Township of Montgomery as follows:

1. Pursuant to N.J.S.A. 54:4-67, the Township Committee of the Township of Montgomery reaffirms that the following interest shall be charged for the non-payment of taxes or assessments on any installment which is not made within the tenth calendar day following the date upon which same became payable: 8%

per annum on the first \$1,500.00 of the delinquency and 18% per annum on any amount in excess of \$1,500.00, to be calculated from the date the tax was payable until the date of actual payment. The term "delinquent" as used herein shall mean the sum of all taxes and municipal charges due on a given parcel of property covering any number of quarters or years.

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2. In addition, the Township Committee hereby fixes as a penalty to be charged to a taxpayer with a delinquency in excess of \$10,000.00 who fails to pay that delinquency prior to the end of the calendar year an additional sum of 6% of the amount of the delinquency.



3. This resolution shall take effect immediately.
4. A certified copy of this resolution shall be furnished by the Township Clerk to the Tax Collector.

I. **RESOLUTION #23-1-9 - GRACE PERIOD FOR DELINQUENT TAXES**

BE IT RESOLVED that the Tax Collector is hereby authorized to waive the interest charge on delinquent taxes where payment is received within 10 days after the due date and that any installment received after the expiration of this grace period bear interest from the due date.

J. **RESOLUTION #23-1-10 - AUTHORIZING A FEE FOR MAILING TAX SALE NOTICES**

WHEREAS, N.J.S.A. 54:5-19.1 authorizes electronic tax sales pursuant to rules and regulations promulgated by the Director of the Division of Government Services; and

WHEREAS, the rules and regulations allow a municipality to send two (2) notices of tax sale to all properties included in said sale; and

WHEREAS, the rules and regulations allow said municipality to charge a fee up to \$25.00 per notice for the creation, printing and mailing of said notice, and

WHEREAS, in effort to more fairly assign greater fiscal responsibility to the delinquent taxpayers, the Township of Montgomery wishes to charge \$25.00 per notice mailed which will be assessed specifically to the delinquent accounts that are causing the need for a tax sale and not to the general tax base.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Township of Montgomery, New Jersey, that a fee of \$25.00 to be established and is hereby authorized and directed to be charged for each notice of tax sale that is sent in conjunction with the 2019 electronic tax sale.

K. **RESOLUTION #23-1-11 - LEGAL NEWSPAPER**

BE IT RESOLVED that the newspapers for legal municipal advertising and notices in 2023 shall be the Courier News and/or the Star Ledger.

L. **RESOLUTION #23-1-12 - ADEQUATE NOTICE OF MEETINGS**

BE IT RESOLVED by the Township Committee of the Township of Montgomery that:

- (1) The Township Clerk is hereby authorized and directed to cause adequate notice to be given of every meeting of this body to be held during 2023, EXCEPTING only those meetings that are:
  - (a) Shown on the duly adopted and disseminated 2023 schedule of meetings and revisions thereof;
  - (b) Limited to matters of urgency, and as to which this body authorizes a meeting without adequate notice, as provided by Section 4b of the Open Public Meeting act; or
  - (c) Limited only to consideration of items as to which the public may be excluded pursuant to Section 7b of the Open Public Meetings Act.
- (2) The adequate notice required under paragraph 1 of this resolution shall be substantially in the following form:

NOTICE OF MEETING  
MONTGOMERY TOWNSHIP COMMITTEE  
Skillman, NJ  
Date: \_\_\_\_\_

Notice is hereby given that the Township Committee will hold a meeting on (date) at (time) at (location). The agenda for said meeting, to the extent known, and a statement whether or not formal action may be taken as to items on the agenda, are as follows:

- (3) Said notice, at least 48 hours in advance of the meeting shall be:
  - (a) Prominently posted at the Municipal Building.
  - (b) Mailed, emailed, telephoned or hand delivered to the officially designated newspapers.
  - (c) Filed in the Office of the Township Clerk.
  - (d) Mailed to those persons who as of that time have requested and paid the charge for the same.

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M. **RESOLUTION #23-1-13 - FIXED CHARGE FOR MEETING NOTICE**

BE IT RESOLVED by the Township Committee of the Township of Montgomery:

- (1) A charge of \$12.00 is hereby fixed to cover the cost of providing the 2023 schedule of regular meetings.

- (2) Said charge shall abate at the rate of \$1.00 for each full calendar month that shall have elapsed between the calendar year and the date such request is submitted.
- (3) Payment of such charge shall accompany said request and shall be payable to this body or such public agency as this body shall from time to time designate.
- (4) All such requests for notices shall terminate as of midnight on December 31, 2023.
- (5) Notwithstanding the foregoing, requests from news media (other than the newspapers to which notice is required to be given without charge pursuant to Sections 13, 4a and 3d of the Open Public Meetings Act) shall be honored free of charge.

N. **RESOLUTION #23-1-14 - TOWNSHIP COMMITTEE MEETING SCHEDULE**

BE IT RESOLVED that the following is established as a schedule of meetings of the Township Committee to be held during the year 2023 said meetings to be open to the public and publicized in accordance with the Open Public Meetings Act. All meetings will begin at approximately 7:00 p.m., unless otherwise noted. Except as otherwise noted the location shall be the Township Municipal Center, 100 Community Way, Skillman, NJ 08558.

|          |    |           |    |
|----------|----|-----------|----|
| January  | 5  | July      | 6  |
|          | 19 |           | 20 |
| February | 2  | August    | 3  |
|          | 16 |           | 17 |
| March    | 2  | September | 7  |
|          | 16 |           | 21 |
| April    | 6  | October   | 5  |
|          | 20 |           | 19 |
| May      | 4  | November  | 2  |
|          | 18 |           | 16 |
| June     | 1  | December  | 7  |
|          | 15 |           | 21 |

January 4, 2024, 7:00 p.m., Reorganization Meeting

In accordance with the dictate of the Open Public Meetings Act, a copy of this resolution shall be immediately:

- (a) Posted on the Municipal Bulletin Board and shall remain so posted for the Year 2023.
- (b) Sent to the officially designated newspapers.
- (c) Filed in the Office of the Township Clerk.
- (d) Sent to those persons who have requested and paid the charges for copies of the schedule and revisions thereto and shall be promptly sent to those persons who hereinafter make such request and prepay such charges.

O. **RESOLUTION #23-1-15 - STATE CONTRACT PURCHASING**

BE IT RESOLVED that the Township Purchasing Agent be authorized to purchase goods and services from firms having contracts with the State of New Jersey, and that a list of said firms be kept on file in the Purchasing Department and the contract numbers be listed on the appropriate Township vouchers for reference purposes.

P. **RESOLUTION #23-1-16 - AUTHORIZING ISSUANCE OF SOCIAL AFFAIRS PERMITS**

BE IT RESOLVED that the Township Clerk and Police Captain/Director or his designee are hereby authorized to endorse applications for Social Affairs Permits to the Director of the Division of Alcoholic Beverage Control, said applications to be in conformance with NJAC 13:2-5.1(d).

Q. **RESOLUTION #23-1-17 - PROVISIONS FOR MAKING OF OFFICIAL CERTIFICATES OF SEARCHES AS TO MUNICIPAL IMPROVEMENTS AUTHORIZED BUT NOT ASSESSED**

BE IT RESOLVED that provision is hereby made for the making of official certificates of searches as to municipal improvements authorized by ordinance of the Township of Montgomery, but not assessed, affecting any parcel or tract of land in said Township in that a future assessment will be made thereon pursuant to such ordinance, and, further, the Township Clerk is hereby designated as the person who shall make such certificates.

R. **RESOLUTION #23-1-18 - DESIGNATION OF OFFICIAL TO MAKE SEARCHES AS TO UNPAID MUNICIPAL LIENS AND TO CERTIFY THE RESULTS THEREOF**

The Township Committee of the Township of Montgomery hereby designates the Chief Financial Officer to make examinations of official records as to unpaid municipal liens and to certify the results thereof.

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S. **RESOLUTION #23-1-19 - AUTHORIZING THE CHIEF FINANCIAL OFFICER TO ISSUE NOTES**

BE IT RESOLVED that the Chief Financial Officer of the Township of Montgomery is hereby authorized to sell and issue Bond Anticipation Notes of the Township pursuant to all bond ordinances that have been finally adopted by the Township Committee; and

BE IT FURTHER RESOLVED that all Bond Anticipation Notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer, provided that no

note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with notes issued pursuant to such ordinances, and the Chief Financial Officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of NJSA 40A:2-8(s). The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the dates of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to such ordinance is made. Such report must include the amount, description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

T. **RESOLUTION #23-1-20 - AUTHORIZING THE SIGNING OF CERTAIN CHECKS IN THE ABSENCE OF TOWNSHIP COMMITTEE AUTHORIZATION**

BE IT RESOLVED by the Township Committee of the Township of Montgomery as follows:

The Mayor, Chief Financial Officer and Township Clerk of the Township of Montgomery are hereby authorized to sign, in the absence of Township Committee authorization, checks from current funds for payroll and payment to the Central Jersey Health Insurance Fund, as needed. In addition, such officials are hereby authorized to sign, as needed, checks from the Dog Tax Fund payable to the State of New Jersey, Department of Health, in accordance with the Statutes of the State of New Jersey and regulations thereunder. The Chief Financial Officer shall, forthwith, prepare vouchers in support of such checks and shall present the same to the Township Administrator for inclusion on the agenda of the next regularly scheduled Township Committee meeting for the consideration and approval of the Township Committee.

U. **RESOLUTION #23-1-21 - PLEDGING COMPLIANCE WITH REQUIREMENTS OF THE INTERNAL REVENUE CODE OF 1986 IN ORDER TO PRESERVE TAX EXEMPTION OF INTEREST ON MUNICIPAL OBLIGATIONS AND AUTHORIZING DESIGNATION AND QUALIFICATION OF BONDS WHERE APPLICABLE FOR FAVORABLE TAX TREATMENT FOR CERTAIN FINANCIAL INSTITUTIONS**

BE IT RESOLVED by the Township Committee of the Township of Montgomery, in the County of Somerset, New Jersey as follows:

Section 1. The Township hereby covenants that the representatives of the Township will take or will refrain from taking all actions within their control that are necessary upon the advice of Bond Counsel to assure that interest on the obligations of the Township is exempt from federal income taxation under the Internal Revenue Code of 1986.

Section 2. The Chief Financial Officer of the Township is hereby authorized to execute any necessary documents to indicate that the Township has covenanted to take all actions necessary to assure that interest on the obligations of the Township will be exempt from federal income taxation.

Section 3. The appropriate representatives of the Township are hereby authorized to take all necessary actions to assure that interest on the obligations of the Township will remain exempt from federal income taxation.

Section 4. The Chief Financial Officer of the Township is authorized to execute the necessary documents on behalf of the Township to designate and to qualify municipal obligations of the Township where applicable for exemption from the loss of the interest expense deduction for bank indebtedness incurred to purchase or to carry tax-exempt obligations.

Section 5. This resolution will take effect immediately.

V. **RESOLUTION #23-1-22 -PROVIDING CERTAIN AUTHORIZATION TO THE TOWNSHIP'S TAX ASSESSOR (SETTLEMENT OF APPEALS; COMMENCEMENT OF APPEALS)**

WHEREAS, Glenn Stives, the Township's Tax Assessor, is a certified tax assessor (CTA) as recognized by the State of New Jersey, and possesses certain training and experience as municipal tax assessor; and

WHEREAS, the Tax Assessor has the statutory responsibility under N.J.S.A. 54:4-23 to -36 to set assessments for properties in the Township, and to maintain the accuracy and equality of the Township's real property assessments; and

WHEREAS, it is in the best interests of the citizens of the Township to provide the Tax Assessor and Tax Appeal Counsel with certain authority to address and resolve tax appeals.

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NOW THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Montgomery, County of Somerset, New Jersey as follows:

1. The Tax Assessor and Tax Appeal Counsel be and hereby is authorized to resolve and settle any tax appeal filed with and/or heard by the Somerset County Tax Board without further action of the Township Committee.
2. The Tax Assessor and Tax Appeal Counsel be and hereby is authorized to determine when tax appeals, cross appeals, complaints and counterclaims should

be pursued on behalf of the Township, and accordingly has the authority to consult with and direct the Township's Attorney, or any special tax counsel as the case may be, to file such pleadings with either the County Tax Board or the Tax Court, without further action of the Township Committee.

3. The Tax Assessor and Tax Appeal Counsel be and hereby is authorized to resolve and settle tax appeals pending before the New Jersey Tax Court. The Tax Assessor shall first present any proposed settlement of a New Jersey Tax Court appeal, which will result in a refund, or credit, of real property taxes to the Township Committee for approval by formal resolution.

W. **RESOLUTION #23-1-23 - AUTHORIZATION TO ISSUE DUPLICATE TAX SALE CERTIFICATES**

BE IT RESOLVED by the Township Committee of the Township of Montgomery in Somerset County, New Jersey that, pursuant to N.J.S.A. 54:5-52.1, the Tax Collector is authorized to issue duplicate tax sale certificates in the event of loss or destruction of the original certificate, the fee for issuance of each duplicate being \$100.00.

X. **RESOLUTION #23-1-24 - CONCERNING PROPERTY TAX REFUNDS AND DELINQUENCIES**

WHEREAS, N.J.S.A. 40A:5-17.1 authorizes a municipality to designate a municipal employee to process property tax refunds in amounts less than \$10.00, and further authorizes a municipality to designate an employee to cancel property tax refunds or delinquencies of less than \$10.00.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Montgomery in Somerset County, New Jersey, that Michael Pitts, Tax Collector, is herewith authorized to (a) process, without further action by the Township Committee, any property tax refunds in amounts less than \$10.00 and (b) process, without further action by the Township Committee, the cancellation of any property tax refunds or delinquencies in amounts less than \$10.00.

Y. **RESOLUTION #23-1-25 - PROVIDING THE CASH MANAGEMENT PLAN FOR THE TOWNSHIP OF MONTGOMERY FOR THE YEAR 2023**

BE IT RESOLVED by the Township Committee of the Township of Montgomery County of Somerset for the year 2023, the following shall serve as the cash management plan.

The Chief Financial Officer is directed to use this cash management plan as a guide in depositing and investing the Township of Montgomery's funds.

The depositories for the funds of the Township of Montgomery for the year 2023 shall be any bank licensed to do business in the State of New Jersey and who holds a Government Unit Deposit Protection Act (GUDPA) Certificate.

All warrants and checks for the disbursement of money shall be made by the Mayor, Chief Financial Officer and Township Clerk. In the absence of the Chief Financial Officer the Assistant Chief Financial Officer will be considered an authorized signature. In the absence of the Mayor, the Deputy Mayor will be considered an authorized signature. In the absence of the Township Clerk, the Deputy Township Clerk will be considered an authorized signature.

The Chief Financial Officer and/or Assistant Financial Officer are empowered to invest cash funds as bank balances will allow from time to time in order to realize revenue. The above stated officers are authorized to transfer funds electronically for the purpose of investments.

The following are authorized as suitable investments:

- Interest-bearing bank accounts in banks as authorized above for deposit of local unit funds (GUDPA approved).
- Certificates of deposit in GUDPA approved banking institutions.
- Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America. This includes instruments such as Treasury Bills, Notes and Bonds.
- Government money market mutual funds that comply with N.J.S.A. 40A:5-15.1(e).
- Any federal agency or instrumentality obligation authorized by Congress that matures within 397 days from the date of purchase, and has a fixed rate of interest not dependent on any index or external factors.
- Bonds or other obligations of the local unit or school district of which the Town is a part.

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- Any other obligations with maturities not exceeding 397 days, as permitted by the State Division of Investments.
- Local government investment pools which comply with N.J.S.A. 40A:5-15.1(e) and conditions set by the Division of Local Government Services.
- New Jersey Cash Management Fund.
- Repurchase agreements (repos) of fully collateralized securities which comply with N.J.S.A. 40A:5-15.1(e).
- New Jersey Asset & Rebate Management Program.

- New Jersey CLASS

There are no approved security brokers/dealers. In the event that a security broker/dealer should be approved during the year, the registered principal of said brokerage firm so approved shall be provided with and sign an acknowledgement that they have seen and reviewed the cash management plan.

This document shall constitute the cash management policy of the Township of Montgomery.

Any official involved with the selection of depositories, investments, broker/dealers shall disclose any material business or personal relationships to the Township Administrator and to the Local Finance Board or Local Ethics Board as applicable.

Any official who, in the course of his or her duties, deposits or invests in accordance with this plan shall be relieved of any liability for loss.

This document shall constitute the cash management policy of the Township of Montgomery.

Any official involved with the selection of depositories, investments, broker/ dealers shall disclose any material business or personal relationships to the Township Administrator and to the Local Finance Board or Local Ethics Board as applicable.

Z. **RESOLUTION #23-1-26 - APPOINTING PUBLIC AGENCY COMPLIANCE OFFICER PURSUANT TO PUBLIC LAW 1975, CHAPTER 127**

WHEREAS, New Jersey Public Law 1975, Chapter 127, Section 1, et seq., requires that a municipality annually designate an officer or employee as the Public Agency Compliance Officer in accordance with the aforesaid Statute to facilitate the implementation and compliance with the Affirmative Action requirements of the State of New Jersey.

NOW, THEREFORE, BE IT RESOLVED that Donna Kukla be and is hereby appointed as the Public Agency Compliance Officer for the Township of Montgomery for the calendar year 2023 and that a certified copy of this Resolution be filed with the appropriate agency as required by law.

AA. **RESOLUTION #23-1-27 - AUTHORIZING EXECUTION OF AN AGREEMENT TO CONTRACT FOR COPY AND PRINT SERVICES WITH THE COUNTY OF SOMERSET, NEW JERSEY**

WHEREAS, various Somerset County municipalities are desirous of contracting for copy and print services; and

WHEREAS, the County of Somerset is desirous of providing copy and print services to various municipalities in accordance with the terms of agreements, copies of which are on file with the Township Clerk; and

WHEREAS, the Uniform Shared Services and Consolidation Act (N.J.S.A. 40A:65-1 et seq.) authorizes and empowers the County of Somerset and various municipalities to enter into such agreements.

NOW, THEREFORE, BE IT RESOLVED that the Montgomery Township Committee does hereby authorize the Mayor and Clerk to execute agreements, as prepared by County Counsel and on file with the Township Clerk, to contract for the copy and print services to Montgomery Township as described in said agreements, during the calendar year January 1, 2023 through December 31, 2023.

BB. **RESOLUTION #23-1-28 - TO NOT REQUIRE CLAIMANT CERTIFICATIONS EXCEPT FOR THE ADVANCE OR REIMBURSEMENT OF EMPLOYEE EXPENSES OR FOR SERVICES PROVIDED EXCLUSIVELY AND ENTIRELY BY AN INDIVIDUAL**

WHEREAS, N.J.S.A. 40A:5-16 requires that the governing body of my local unit shall not pay out of its monies unless:

- (a) The person claiming or receiving payment first presents a detailed bill of items or demand, specifying particularly how the bill or demand is made up (the Invoice), with the certification of the party claiming payment that the bill or demand is correct (the Claimant Certification).
- (b) The payment carries a written or electronic certification of some officer or duly designated employee of the local unit having knowledge of the facts that the goods have been received by, or the services rendered to, the local unit (certification receiving report of the user department); and

WHEREAS, N.J.A.C. 5:30-9A.6 and N.J.A.C. 5:31-4.1 allow greater flexibility for local units and authorities for enacting standard policies by resolution regarding claimant or vendor certifications as set forth in N.J.S.A. 40A:5- J 6; and

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WHEREAS, a claimant or vendor certification is a "wet" signature for the party claiming that the demand for payment is correct; and

WHEREAS, the Chief Financial Officer and the Purchasing Agent have determined that a claimant certification will no longer be required except for the advance or reimbursement of employee expenses, or for services provided exclusively and entirely by an individual (e.g. sole proprietors); and

WHEREAS, eliminating the requirement for a claimant certification reduces the steps in making payments to vendors and will greatly expedite the process for paying vendors; and

WHEREAS, upon the approval of this resolution the Chief Financial Officer will communicate internal accounting controls as set forth below and has determined same to be sufficient to avoid errors and fraud in the processing of claims for payment.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Montgomery that the following internal accounting controls presented by the Chief Financial Officer are adopted as Township policy for the Payment of Claims:

1. All procurement transactions must originate by way of a requisition in the Township financial system. Requisitions will not be processed without an approval of the Department Director or a designee approved by the Department Director; and
2. Prior to claims for payment being submitted, invoices must be reviewed by the Department Director or designee to verify that the work was performed or the goods received as authorized and that the prices are consistent with original proposals; and
3. Submitted claims for payment (e.g. Purchase Order, Partial Payment Voucher, NC Voucher) must have a detailed invoice attached and be sign by the person responsible who has direct knowledge that the work was performed or goods received as well as by the Department Director; and

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 5:30-9A.6 and N.J.A.C. 5:3.1-4.1, the Township of Montgomery exercises its discretion to not require claimant certifications except for the advance or reimbursement of employee expenses or for services provided exclusively and entirely by an individual (e.g. sole proprietors); and

BE IT FURTHER RESOLVED that this resolution is effective upon its adoption for all claims to be paid.

CC. **RESOLUTION #23-1-29 - TO AUTHORIZE AND DIRECT THE TAX COLLECTOR TO CONDUCT AN ELECTRONIC TAX SALE**

WHEREAS, N.J.S.A.54:5-19.1 et seq. permits municipalities to conduct electronic tax sales pursuant to rules and regulations promulgated by the Director of the Division of Local Government Services; and

WHEREAS, the rule thus promulgated requires a municipality to authorize said electronic tax sale by resolution of the governing body; and

WHEREAS, an electronic tax sale is innovative and provides a greater pool of potential lien buyers, thus creating the environment for a more effective tax sale process.

NOW, THEREFORE, BE IT RESOLVED, that the Montgomery Township Committee does hereby authorize and direct the Tax Collector to conduct an electronic tax sale.

DD. **RESOLUTION #23-1-30 - AUTHORIZING THE ISSUANCE OF 2023 TOWING LICENSE**

WHEREAS, the Township has received a completed towing application for a light-duty towing license and a heavy-duty towing license from Stewarts Towing, Inc. to provide towing services in 2023; and

WHEREAS, the Police Department has reviewed said applications and conducted appropriate investigations pursuant to section 4A-2.2 of the Code of the Township of Montgomery (1984); and

WHEREAS, the Police Director has reviewed the results of said investigations, approved said applications, and recommended the issuance of light-duty and heavy-duty towing licenses to Stewarts Towing, Inc.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Montgomery, County of Somerset, New Jersey, as follows:

1. The Township Clerk is hereby authorized to issue 2023 light-duty and heavy-duty licenses to Stewarts Towing, Inc.
2. All towing licenses are subject to the provisions set forth in Chapter IV-A of the Code of the Township of Montgomery (1984), and shall expire on December 31, 2023.
3. This resolution shall take effect immediately.

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EE. **RESOLUTION #23-1-31 - REFUND OVERPAID 2021 TAXES**

BE IT RESOLVED that a refund in the amount of \$1,207.88 be given to Wells Fargo Real Estate Tax Service, ATTN: Financial Support Unit - Region 1, 1 Home Campus, MAC X2301-02C, Des Moines, IA 50328-0001 for the overpayment Of 2021 taxes on Block 7021 Lot 50.03.

FF. **RESOLUTION #23-1-32 - REFUND OVERPAID 2022 TAXES**

BE IT RESOLVED that a refund in the amount of \$233.96 be given to Roland D Fog, 12 Ellis Drive, Belle Mead, NJ 08502 for the overpayment of 2022 taxes on Block 8004 Lot 26.

GG. **RESOLUTION #23-1-33 - REMOVAL 2021 TAX BILLING MADE IN ERROR**

BE IT RESOLVED that property tax billing in the amount of \$1,135.73 be removed from Block 28003 Lot 219. The property is owned by Sharbell Building Company, 1 Union Street, Suite 208, Robbinsville, NJ 08691.

HH. **RESOLUTION #23-1-34 - REDEMPTION OF TAX SALE CERTIFICATE**

WHEREAS the Township received payment for the redemption of Tax Sale Certificate #21-00013 in the amount of \$17,629.92.

BE IT RESOLVED that a refund in the amount of \$17,629.92 be given to Evolve Bank & Trust, 6070 Poplar Avenue, Suite 200, Memphis, TN 38119 for the Redemption of Tax Sale Certificate #21-00013 on Block 37002 Lot 1.114.

Tax Lien Redemption

|                    |              |
|--------------------|--------------|
| Certificate Amount | \$ 349.39    |
| Subsequent Charges | \$ 12,708.54 |
| Redemption Penalty | \$ 6.99      |
| Recording Fees     | \$ 53.00     |
| Other Fees         | \$ 12.00     |
| PREMIUM            | \$ 4,500.00  |
| TOTAL              | \$ 17,629.92 |

II. **RESOLUTION #23-1-35 - AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT PURSUANT TO N.J.S.A. 40A:65-1, et seq., WITH THE BOROUGH OF ROCKY HILL FOR PUBLIC HEALTH SERVICES**

WHEREAS, the governing bodies of the Township of Montgomery and the Borough of Rocky Hill desire to execute a shared services agreement pursuant to N.J.S.A. 40A:65-1, et seq., for public health services; and

WHEREAS, a shared services agreement, setting forth the rights and responsibilities of Montgomery Township and Rocky Hill Borough, has been prepared and circulated for approval by the governing bodies of Montgomery and Rocky Hill.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Montgomery, Somerset County that:

1. The Mayor and Clerk shall be and are hereby authorized to execute a Shared Services Agreement with the Borough of Rocky Hill for public health services for a 3-year period, beginning January 1, 2023 and ending December 31, 2025.
2. A copy of said agreement shall be kept on file with the Township Clerk and available for public inspection during normal business hours.
3. This agreement is contingent upon both parties executing a resolution authorizing the agreement.

JJ. **RESOLUTION #23-1-36 - AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT PURSUANT TO N.J.S.A. 40A:65-1, et seq., WITH THE BOROUGH OF ROCKY HILL FOR ANIMAL CONTROL SERVICES**

WHEREAS, the governing bodies of the Township of Montgomery and the Borough of Rocky Hill desire to execute a shared services agreement pursuant to N.J.S.A. 40A:65-1, et seq., for animal control services; and

WHEREAS, a shared services agreement, setting forth the rights and responsibilities of Montgomery Township and Rocky Hill Borough, has been prepared and circulated for approval by the governing bodies of Montgomery and Branchburg.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Montgomery, Somerset County that:

1. The Mayor and Clerk shall be and are hereby authorized to execute a Shared Services Agreement with the Borough of Rocky Hill for animal control services for a 3-year period, beginning January 1, 2023 and ending December 31, 2025.
2. A copy of said agreement shall be kept on file with the Township Clerk and available for public inspection during normal business hours.

MONTGOMERY TOWNSHIP COMMITTEE  
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3. This agreement is contingent upon both parties executing a resolution authorizing the agreement.

17-1.Motion to adopt **CONSENT AGENDA** \_\_\_\_\_ Second \_\_\_\_\_

**ROLL CALL VOTE:**

| COMMITTEE MEMBER | YES | NO | ABSTAIN | ABSENT |
|------------------|-----|----|---------|--------|
|                  |     |    |         |        |

|          |  |  |  |  |
|----------|--|--|--|--|
| Todd     |  |  |  |  |
| Barragan |  |  |  |  |
| Singh    |  |  |  |  |
| Keenan   |  |  |  |  |

18. **RESOLUTION #23-1-37 - 2023 TEMPORARY BUDGET**

WHEREAS, NJSA 40A:4-19 provides that temporary appropriations be made for the purposes and amounts required in the manner and time therein provided; and

WHEREAS, the date of this resolution is within the first thirty days of 2023; and

WHEREAS, the total appropriations in the 2022 Budget, less appropriations for Capital Improvement Fund, Debt Service and Public Assistance are as follows:

|               |                 |
|---------------|-----------------|
| General       | \$25,118,170.23 |
| Sewer Utility | \$ 4,090.150.00 |

WHEREAS, 26.25% of the total appropriations in the 2022 Budget, less appropriations for the Capital Improvement Fund, Debt Service and Public Assistance in the said 2022 Budget is as follows:

|               |                 |
|---------------|-----------------|
| General       | \$ 6,593,519.69 |
| Sewer Utility | \$ 1,073,664.38 |

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Montgomery, County of Somerset, State of New Jersey, that the following temporary appropriations be made and that a certified copy of this resolution be transmitted to the Chief Finance Officer for his record.

2023 TEMPORARY BUDGET

|   |                |
|---|----------------|
| General Admin - Salary & Wages                    | \$ 66,000.00   |
| General Admin - O & E                             | \$ 20,000.00   |
| Committee Expenses - O & E                        | \$ 20,000.00   |
| Mayor & Council - Salary & Wages                  | \$ 6,200.00    |
| Mayor & Council - O & E                           | \$ 1,200.00    |
| Municipal Clerk - Salary & Wages                  | \$ 61,700.00   |
| Municipal Clerk - O & E                           | \$ 15,900.00   |
| Newsletter - O & E                                | \$ 4,000.00    |
| Financial Administration - Salary & Wages         | \$ 150,000.00  |
| Financial Administration O & E                    | \$ 15,000.00   |
| Data Processing - Salary & Wages                  | \$ 35,200.00   |
| Data Processing - O & E                           | \$ 42,000.00   |
| Geographic Information Sys. - Salary & Wages      | \$ 16,700.00   |
| Geographic Information Sys. - O & E               | \$ 11,500.00   |
| Revenue Administration - Salary & Wages           | \$ 11,300.00   |
| Revenue Administration - O & E                    | \$ 6,900.00    |
| Tax Assessment Administration - Salary            | \$ 43,200.00   |
| Tax Assessment Administration - O & E             | \$ 5,300.00    |
| Legal Services - O & E                            | \$ 91,900.00   |
| Engineering Services - Salary & Wages             | \$ 129,500.00  |
| Engineering Services - O & E                      | \$ 13,100.00   |
| Economic Development - O & E                      | \$ 1,400.00    |
| Landmarks Commission - O & E                      | \$ 2,700.00    |
| Veterans Committee - O & E                        | \$ 1,500.00    |
| Planning Board - Salary & Wages                   | \$ 51,600.00   |
| Planning Board - O & E                            | \$ 11,100.00   |
| Master Plan - O & E                               | \$ 23,700.00   |
| Zoning Board of Adjustments - Salary & Wages      | \$ 28,800.00   |
| Zoning Board of Adjustments - O & E               | \$ 2,900.00    |
| Other Code Enforcement Functions - Salary & Wages | \$ 152,300.00  |
| Other Code Enforcement Functions - Other          | \$ 7,300.00    |
| Liability Insurance - O & E                       | \$ 131,400.00  |
| Long Term Disability - O & E                      | \$ 19,700.00   |
| Worker Compensation Insurance - O & E             | \$ 65,700.00   |
| Employee Group Insurance - O & E                  | \$ 500,000.00  |
| Employee Health Benefit Waiver                    | \$ 35,500.00   |
| Deferred Compensation - O & E                     | \$ 52,500.00   |
| Police Department - Salary & Wages                | \$1,135,400.00 |
| Police Department - O & E                         | \$ 98,700.00   |
| Emergency Management - O & E                      | \$ 1,200.00    |
| Emergency Service Committee - O & E               | \$ 200.00      |

|  |               |
|--|---------------|
| Aid to Volunteer Ambulance Companies - O & E | \$ 18,400.00  |
| Fire Prevention - Salary & Wages             | \$ 46,800.00  |
| Fire Prevention - O & E                      | \$ 3,200.00   |
| Fire Hydrants - O & E                        | \$ 173,300.00 |
| Streets & Road Maintenance - Salary & Wages  | \$ 260,400.00 |
| Streets & Road Maintenance - O & E           | \$ 165,600.00 |
| Public Works - Salary & Wages                | \$ 32,900.00  |
| Public Works - O & E                         | \$ 14,900.00  |
| Shade Tree - O & E                           | \$ 5,700.00   |
| Building Maintenance - Salary & Wages        | \$ 37,200.00  |



|   |                |
|---|----------------|
| Building Maintenance - O & E                    | \$ 66,300.00   |
| Vehicle Maintenance - O & E                     | \$ 191,500.00  |
| Community Services Act - O & E                  | \$ 26,300.00   |
| Environmental Commission - O & E                | \$ 1,600.00    |
| Public Health Services - Salary & Wages         | \$ 170,700.00  |
| Public Health Services - O & E                  | \$ 13,300.00   |
| Environmental Health Services - O & E           | \$ 200.00      |
| Animal Control - Salary & Wages                 | \$ 15,000.00   |
| Animal Control - O & E                          | \$ 1,500.00    |
| Welfare/Administration - O & E                  | \$ 200.00      |
| Recreation Services & Programs - Salary & Wages | \$ 107,300.00  |
| Recreation Service & Programs - O & E           | \$ 9,400.00    |
| Adult School - Salaries & Wages                 | \$ 32,900.00   |
| Adult School - O & E                            | \$ 43,500.00   |
| Senior Center - Salary & Wages                  | \$ 1,400.00    |
| Senior Center - O & E                           | \$ 22,400.00   |
| Maintenance of Parks - Salary & Wages           | \$ 139,300.00  |
| Maintenance of Parks - O & E                    | \$ 21,000.00   |
| Summer Camp - Salary & Wages                    | \$ 21,800.00   |
| Summer Camp - O & E                             | \$ 2,500.00    |
| Municipal Library - O & E                       | \$ 31,500.00   |
| Celebration of Public Events - O & E -          | \$ 1,000.00    |
| Electricity                                     | \$ 50,000.00   |
| Street Lighting                                 | \$ 18,000.00   |
| Telephone                                       | \$ 36,000.00   |
| Water   | \$ 12,000.00   |
| Natural Gas                                     | \$ 22,000.00   |
| Gasoline  | \$ 93,000.00   |
| Solid Waste Disposal - O & E                    | \$ 30,000.00   |
| Recycle - O & E                                 | \$ 60,000.00   |
| P.E.R.S.  | \$ 248,100.00  |
| P.E.R.S. - DCRP                                 | \$ 3,900.00    |
| Social Security - F.I.C.A & Medicare            | \$ 215,300.00  |
| P.F.R.S   | \$ 288,800.00  |
| Municipal Court - O & E                         | \$ 51,000.00   |
| Total Temporary Approp.for Operating Purposes   | \$5,897,300.00 |

2023 CURRENT FUND DEBT SERVICE TEMPORARY BUDGET

|  |                |
|--|----------------|
| Payment Bond Principal                           | \$ 615,000.00  |
| Interest on Bonds                                | \$ 700,000.00  |
| Somerset County Improvement Authority Loan       | \$ 612,000.00  |
| Total Current Fund Debt Service Temporary Budget | \$1,927,000.00 |

2023 SEWER FUND TEMPORARY BUDGET

|  |                |
|--|----------------|
| Salary & Wages                             | \$ 305,000.00  |
| O & E                                      | \$ 765,000.00  |
| Total Sewer Fund Temporary Budget Purposes | \$1,070,000.00 |

2023 SEWER FUND DEBT SERVICE TEMPORARY BUDGET

|                                   |                |
|-----------------------------------|----------------|
| Bond Principal/Interest           | \$ 695,000.00  |
| NJEIT Loan                        | \$ 400,000.00  |
| Total Sewer Fund Temporary Budget | \$1,095,000.00 |

Motion \_\_\_\_\_ Second \_\_\_\_\_

ROLL CALL VOTE:

| COMMITTEE MEMBER | YES | NO | ABSTAIN | ABSENT |
|------------------|-----|----|---------|--------|
|                  |     |    |         |        |
| Todd             |     |    |         |        |
| Barragan         |     |    |         |        |
| Singh            |     |    |         |        |
| Keenan           |     |    |         |        |

TENTATIVE JANUARY 19 AGENDA

ADJOURNMENT at \_\_\_\_\_ p.m. Motion\_\_\_\_\_ Second\_\_\_\_\_ Favor\_\_\_\_\_ Opposed\_\_\_\_\_